

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
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**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 17<sup>th</sup> October at 7.30pm**

**AGENDA**

**1 Public participation**

**The first 10 minutes of the meeting are available for the public to express a view or ask a question.** Each member of the public is limited to 2 minutes per speaker. If anyone needs more time they should write to the Parish Clerk beforehand, listing the points to be made. **The public is welcome to stay and observe the rest of the meeting.** Members of the public may not contribute to the meeting thereafter.

**2 Apologies for absence**

**3 Election of Vice Chairman**

**4 Minutes of the Parish Council meeting held on 19<sup>th</sup> September to be agreed as a correct record and signed by the Chairman.**

**5 Declarations of interest**

**6 Matters arising from the minutes of the last meeting not referred to elsewhere**

**7 The report of the District Councillor**

**8 Planning**

**8.1 New applications:**

19/02370/HOUSE, 16 Pinewood Crescent, Hermitage, RG18 9WL. Single storey rear extension.

19/02414/HOUSE, Granville, Hampstead Norreys Road, Hermitage. Single storey rear extension and first floor extension over garage.

19/02487/CERTP. The former All Our Own, Single storey rear extension.

**8.2 Decision notices:**

8.3 Neighbourhood development plan

**9 Finance and report of Responsible Finance Officer**

9.1 Report of Financial Officer

9.2 Receipts and payments for consideration October 2019

9.2.1 Sunshine Commercial Services Ltd monthly charge £ 244.37

9.2.2 Grass maintenance/Contractor (to include £26.50 underpayment September) £ 675.50

9.2.3 Cost of administration Salary £ 683.06

9.2.4 Clerk expenses, stationery, £ 2.80

9.2.5 Cllr David Brown, mileage and car parking £ 14.60

9.2.6 Cllr R Cottingham, laminating pouches, graffiti remover, £ 17.32

17<sup>th</sup> October 2019

spray paint, super glue	
9.2.7 British Legion	£ 50.00
9.2.8 PKF Littlejohn LLP, external auditors, audit 31 March 2019	£ 360.00
9.2.9 Barlow and Sons, chain link, concrete, wood; inv's 600/601	£ 455.17
9.2.10 Cripps Fencing Exclusion fence repair	£...300.00
	Total £2,803.82
9.3 Direct Debits previously approved;	
1 & 1lonas (web site) monthly payment,	£5.99
9.4 Newbury Building Society; transfer of October 2019 interest to Lloyds current account	

## **10 Burial ground**

- 10.1 In memoriam; bench plaque
- 10.2 Burial ground booklet; to approve

## **11 Highways**

- 11.1 Active Travel Route

## **12 Environment**

- 12.1 Recreation ground
- 12.2 Furze Hill, Tasks for November Volunteers visit
  - 12.2.1 Tree works
- 12.3 Play areas including inspection checklists, defibrillator check
  - 12.3.1 Wicksteed playground inspections report; inspection 4<sup>th</sup> April
- 12.4 Tree Planting, Rotary club
- 12.5 Climate change
- 12.6 Recycling
- 12.7 TPO's; For woods adjacent to the settlement boundary

## **13 Procedure reviews to adopt;**

- 13.1 CIL procedure

## **14 Other matters**

- 14.1 Village Hall
- 14.2 Pinewood Park, Scout Hut lease
- 14.3 Land off Pinewood Crescent; Taylor Wimpey
- 14.4 Hermitage Green adoption of open space
- 14.5 Christmas Tree
- 14.6 Police security report

## **15 Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council: Recent underage knife sales test purchases show improvement

## **16 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

## **17 Items to be raised by Councillors (information only)**

## **18 Any other items which the Chairman decides are urgent (information only)**

## **19 Date of the next meeting:**

Thursday 21<sup>st</sup> November at 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce

Parish Clerk 11<sup>th</sup> October 2019