

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
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**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 21<sup>st</sup> November at 7.30pm**

## **AGENDA**

### **1 Public participation**

**The first 10 minutes of the meeting are available for the public to express a view or ask a question.** Each member of the public is limited to 2 minutes per speaker. If anyone needs more time they should write to the Parish Clerk beforehand, listing the points to be made. **The public is welcome to stay and observe the rest of the meeting.** Members of the public may not contribute to the meeting thereafter.

### **2 Apologies for absence**

### **3 Minutes of the Parish Council meeting held on 17<sup>th</sup> October to be agreed as a correct record and signed by the Chairman.**

### **4 Declarations of interest**

### **5 Matters arising from the minutes of the last meeting not referred to elsewhere**

### **6 The report of the District Councillor**

### **7 Planning**

#### **7.1 New applications:**

19/02706/HOUSE Exton House and Warwick House, Deacons Lane, Hermitage. Erection of single storey extension to rear of each dwelling. Lucinda Pinhorne-Smy 25/12/2019

19/02735/HOUSE Laurel Cottage, Chapel Lane, Hermitage, RG18 9RL. Alterations and a two storey extension to the rear of Laurel Cottage. Isabel Oettinger 02/01/2020

#### **7.2 Decision notices:**

19/01856/HOUSE 17/10/2019/HOUSE Yew Tree House High Street Hermitage Thatcham Berkshire RG18 Single storey side extension. Approved.

19/02091/HOUSE, The Lanterns, Hampstead Norreys Road, RG18 9RS. Rebuild of a single garage, of similar design, in the same location as previous garage. Approved.

19/01578/COND1, Sarnia, High Street, Hermitage, Thatcham. Application for approval of details reserved by Condition 5 - SuDS, Condition 6 - CMS and Condition 7 - Access Surfacing of previous application 17/00740/FULD: Proposal for the erection of 1 no. two bedroom dwelling and associated single storey double garage to rear of Sarnia, Hermitage. Approved.

19/00765/ Brackenveldt, Hampstead Norreys Road, Hermitage. Replace existing fence with 1.9m fence and remove 2.13m wall. Appeal Ref: APP/W0340/D/19/3236787 Appeal dismissed.

7.3 New Co-op site; proposed lighting plan

7.4 Neighbourhood development plan

7.5 Eling Estate

## **8 Finance and report of Responsible Finance Officer**

### 8.1 Report of Financial Officer

#### 8.1.1 Amendments to minutes from July to September

### 8.2 Receipts and payments for consideration November 2019

8.2.1 Sunshine Commercial Services Ltd monthly charge	£	244.37
8.2.2 Grass maintenance/Contractor	£	649.00
8.2.3 Cost of administration	Salary	£ 656.25
8.2.4 Clerk expenses, stationery	£	24.55
8.2.5 Barlow and Sons, invoice 6871 £54.67, credit note 3189 £27.34	£	27.33
8.2.6 Autela Payroll Services, invoice 2914	£	190.43
8.2.7 Castle Water, invs; 5315, 5593, 0336, 4246	£	7.02
8.2.8 Yattendon Estate, Christmas Tree	£	70.00
	Total	£1,868.95

### 8.3 Direct Debits previously approved;

1 & 1lonas (web site) monthly payment, £5.99

### 8.4 CCLA; mid market value and dividend payment to 30<sup>th</sup> September 2019

### 8.5 CIL payment 1 April to 30 September 2019

### 8.6 FWP report

#### 8.6.1 Part two – clerk holiday pay entitlement

#### 8.7 Reclaim of tax payments from HMRC

## **9 Burial ground**

### 9.1 Honouring residents for community service

## **10 Highways**

### 10.1 Eling Way (ATR)

### 10.2 SID (speed indicator device)

## **11 Environment**

### 11.1 Recreation ground

### 11.2 Furze Hill, Report on November Volunteers visit

#### 11.2.1 Tree Health and Safety inspections; to accept a quote

### 11.3 Play areas including inspection checklists, defibrillator check

#### 11.3.1 Playground inspections report; inspection 4<sup>th</sup> April

#### 11.3.2 Signage and security cameras for Pinewood Park and scout hut

#### 11.3.3 Community Services: Litter picking

### 11.4 Land adjacent to Pinewood Crescent

### 11.5 Tree Planting, Rotary club

### 11.6 TPO's; for woods adjacent to the settlement boundary and oak adjacent to Dines Way Green

### 11.7 Plastics recycling

## **12 Policy reviews to adopt;**

### 12.1 Disciplinary and Grievance

21<sup>st</sup> November 2019

- 13 Other matters**  
13.1 Village Hall  
13.2 Christmas Tree, replacement lights  
13.3 HPC meeting dates 2020 - 21
- 14 Correspondence received since the last meeting not referred to elsewhere**  
Police and Crime Commissioner Newsletter – October 2019  
West Berkshire Council; Conviction for builder for unnecessary and overpriced roofing work in Hampshire and Berkshire  
West Berkshire Council; Winter plan in place to support rough sleepers  
West Berkshire Council; Peer review for West Berkshire Council
- 15 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**
- 16 Items to be raised by Councillors (information only)**
- 17 Any other items which the Chairman decides are urgent (information only)**
- 18 Date of the next meeting:**  
Thursday 12<sup>th</sup> December at 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce  
Parish Clerk 15<sup>th</sup> November 2019

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