

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 15<sup>th</sup> August at 7.30pm

- Present** Cllr R Cottingham, Cllr D Brown, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith (19.30pm – 20.28pm),  
Cllr I Hunter, Dist Cllr H Cole, Dist Cllr G Simpson
- 2 members of the public
- In attendance Ms N Pierce (Parish Clerk)
- 01.08.19 **Public participation**  
One member of the public spoke about their recent attendance at SID training and concerns about speeding traffic.
- 02.08.19 **Apologies for absence**  
Cllr Cronk, Cllr C Purchase, Cllr N Burraston, Cllr T Moran
- 03.08.19 **Minutes of meeting held 18<sup>th</sup> July**  
The minutes of the Parish Council meeting held of 18<sup>th</sup> July were agreed as a correct record and signed by the Chairman.
- 04.08.19 **Declarations of interest**  
None
- 05.08.19 **Matters arising from the minutes of the last meeting not referred to elsewhere**  
None
- 06.08.19 **Report of the District Councillor**  
District Councillors Garth Simpson and Hilary Cole provided a written report.
- 07.08.19 **Planning**  
**7.1 New applications:**  
19/01564 HOUSE, fencing, amended plans, Colton, Orchard Close RG18 9RU. Objection.  
19/01856/HOUSE, Yew Tree House, High Street, Hermitage, RG18 9SR. Single Storey side extension. Objection  
19/01902/HOUSE, 18 Pinewood Crescent, Hermitage, RG18 9WL. Rear Extension. No objection  
19/01962/HOUSE, 2 The Old Nursery, RG18 9. Outbuilding, dining space. No objection  
**7.2 Decision notices:**  
19/01487/House, Simonds Plough, Hampstead Norreys Rd, RG18 9RZ Approved
- 7.3 Neighbourhood Development Plan: minutes to be circulated. Two new people have joined. The group is considering developing an evidence gateway, IT and a landing page. Consideration is being given to holding an event in the village to enable gathering of information for a questionnaire.
- 08.08.19 **Finance and report of Responsible Finance Officer**  
8.1 Report of Financial Officer  
Financial position as at 31<sup>st</sup> July 2019  
Balance carried forward  
(including S106 contributions) £247,806.52

Receipts to 31 <sup>st</sup> July	£ 242.54*
Payments to 31 <sup>st</sup> July	£ 3,687.54
Bank account balance to 31 <sup>st</sup> July	£244,361.52
Unpresented cheques	£ 88.40
Balance in hand	£244,449.92
*CCLA dividend payment	

## 8.2 Receipts and payments for consideration August 2019

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 244.37
8.2.2 Grass maintenance/Contractor	£ 660.25
8.2.3 Cost of administration (incl essential clerk guide) Sal & exp	£ 556.11
8.2.4 HMRC paye	£ 134.05
8.2.5 Cllr N Burraston - ink cartridges	£ 49.48
8.2.6 Cllr D Brown - toner	£ 61.99
Total	£ 1,706.25

## 8.3 Direct Debits previously approved:

1& 1lonas (web site) monthly payment, £5.99

## 9 Burial ground

Communication received relating to the burial of ashes in the Autumn.

## 10 Highways

10.1 SID training: Cllr Brown attended SID training.

10.2 Road noise: complaint received from a resident which has been reported to highways.

10.3 ATR progress: The engineer has reported that it is possible to install 2 x retractable bollards on Pinewood Crescent but it is preferable to monitor usage before making arrangements for the entry to the butterfly meadow.

## 11 Environment

11.1 Recreation ground: weeds under matting to be removed.

11.2 Furze Hill: 17 WBCS volunteers attended to the butterfly meadow and larder plus widened paths. Thursday team removed preschool area in the woods, turning it into an eco-pile. Criminal damage reported relating to exclusion fence.

11.2.1 Tree works: to follow through with quotes. Clerk.

11.3 Play areas including inspection checklists and defibrillator check: Cllr Hunter to do September. Criminal damage at Pinewood park and the scout hut reported. Members of the public have picked up considerable quantities of litter. To replace broken stile with a gate, labour cost £240. Unanimously agreed. Clerk to instruct contractor. Awaiting a quote from Barlows for materials.

11.3.1 Wicksteed playground inspections report of inspection 4<sup>th</sup> April: further quote awaited. Caloo has provided replacement hand grips for the skier on the recreation ground.

11.4 Exclusion fence along footpath 18: meeting unanimously agreed to erect a 6ft fence.

## 12 Policy reviews to adopt;

12.1 The Privacy Policy was reviewed: adoption agreed. Cllr Ann Goldsmith was not present at this point.

## 13 Other matters

13.1 Village Hall: Hermitage Community Development Group event on 14<sup>th</sup> September alongside Flower show. Complaint received about noise.

13.1.1 Village Hall - small hall funding: Awaiting a (community matters) payment from JLP, further grants have been applied for.  
13.2 Scout Hut: District Commissioner is looking into existence of lease. PC will need to take legal advice. Clerk  
13.3 Blake Road: open space owned by Taylor Wimpey. Response received. PC to request more information in order to consider a way forward.  
13.4 Consultation on the West Berkshire draft Revised Statement of Community Involvement (SCI): HPC to respond to request that PC be copied in on all developers' responses and have a right to reply.  
13.5 Gigaclear: enquired if attendance at a future meeting required. Invitation declined but to ask Gigaclear if it wishes to hold a public meeting. Clerk

**14 Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council: Subscribe to 2019/20 garden waste collections  
West Berkshire Council: More chances to win in the West Berkshire Lottery Summer Raffle!  
West Berkshire Council: Sharing is caring - Shared Life service praised by CQC  
West Berkshire Council: Highway service plan 2019/20 - consultation  
NALC: Chief Executive Bulletin

**15 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

**16 Items to be raised by Councillors (information only)**

**17 Any other items which the Chairman decides are urgent (information only)**

**18 Date of the next meeting:**

Thursday 19<sup>th</sup> September at 7.30pm in the Adelaide Room, Holy Trinity Church.

There being no further business the meeting closed at 20.52pm.