

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 17<sup>th</sup> October at 7.30pm

**Present** Cllr R Cottingham, Cllr D Brown, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith, Dist Cllr G Simpson, Cllr C Purchase, Cllr N Burraston

0 members of the public

In attendance Ms N Pierce (Parish Clerk)

01.10.19 **Public participation**

None

02.10.19 **Apologies for absence**

Dist Cllr H Cole, Cllr Cronk, Cllr I Hunter, Cllr T Moran,

03.10.19 **Election of Vice Chairman**

Cllr C Purchase was elected vice chairman. Acceptance of office paper signed.

04.10.19 **Minutes of meeting held 19<sup>th</sup> September**

The minutes of the Parish Council meeting held of 19<sup>th</sup> September were agreed as a correct record and signed by the Chairman.

05.10.19 **Declarations of interest**

None

06.10.19 **Matters arising from the minutes of the last meeting not referred to elsewhere**

None

07.10.19 **Report of the District Councillor**

District Councillor Garth Simpson provided a report about NDP considerations, written report to follow.

08.10.19 **Planning**

**8.1 New applications:**

19/02370/HOUSE, 16 Pinewood Crescent, Hermitage, RG18 9WL. Single storey rear extension. No objection.

19/02414/HOUSE, Granville, Hampstead Norreys Road, Hermitage. Single storey rear extension and first floor extension over garage. No objection.

19/02487/CERTP. The former All Our Own, Single storey rear extension. Objection.

**8.2 Decision notices:**

None

8.3 Neighbourhood Development Plan: few people able to attend last meeting.

09.10.19 **Finance and report of Responsible Finance Officer**

9. Financial position as at 30<sup>th</sup> September 2019

Balance carried forward

(including S106 contributions) £247,811.65

Receipts to 30<sup>th</sup> September £ 70.58

Payments to 30<sup>th</sup> September £ 1,656.25

Balance £246,225.98

Less unrepresented cheques	<u>£ nil</u>
Balance in hand	£246,225.98

9.1 Report of Financial Officer.

9.2 Receipts and payments for consideration October 2019

9.2.1 Sunshine Commercial Services Ltd monthly charge	£ 244.37
9.2.2 Grass maintenance/Contractor (to include £26.50 underp Sept	£ 675.50
9.2.3 Cost of administration Salary	£683.06
9.2.4 Clerk expenses: stationery,	£ 2.80
9.2.5 Cllr David Brown: mileage and car parking	£ 14.60
9.2.6 Cllr R Cottingham: laminating pouches, graffiti remover, spray paint, super glue	£ 17.32
9.2.7 British Legion	£ 50.00
9.2.8 PKF Littlejohn LLP: external auditors, audit 31 March 2019	£ 360.00
9.2.9 Barlow and Sons: chain link, concrete, wood, inv's 600/601	£ 455.17
9.2.10 Cripps Fencing Services: £300 (Excl fence) £240 (new stile)	£ 540.00
Total	£3,043.82

9.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment,	£5.99
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9.4 Newbury Building Society: transfer of October 2019 interest to Lloyds current account done transfers for future years will be automatic.

10.10.19 **Burial ground**

10.1 In memoriam: to designate the second bench as a memorial to those who have undertaken long term community service in Hermitage. Unanimously agreed.

10.2 Burial ground booklet: reviewed and approved. Unanimously approved after agreed changes.

11.10.19 **Highways**

11.1 Active Travel Route: signage to be put in place. Phase 2 started 10<sup>th</sup> September with an expected completion date, December. A meeting for conservation volunteers to be held on 24<sup>th</sup> October, Adelaide Room.

12.09.19 **Environment**

12.1 Recreation ground: ground aerated.

12.2 Furze Hill: bramble bashing, rehouse birch saplings from ATR, tidy budlea.

12.2.1 Tree works: lopit quote in the sum of £370 + vat accepted. Unanimously agreed.

12.3 Play areas

12.3.1 Wicksteed: including inspection checklists and defibrillator check. Cllr Purchase did October. Cllr Cottingham to do November.

12.4 Tree planting, Rotary club: possible areas - Furze Hill, Village Hall, Village Hall entrance. To liaise with village hall. Cllr Marr

12.5 Climate change: nothing to report

12.6 Recycling: Carolyn Purchase has asked what happens to plastics taken to Calcot. Cllr Purchase to communicate with Dist Cllr Simpson.

12.7 TPOs: for woods adjacent to the settlement boundary, should be agreed with land owners.

13.10.19 **Procedure reviews to adopt**

13.1 The CIL procedure was reviewed and adoption agreed unanimously.

14.10.19 **Other matters**

14.1 Village Hall: members bid recently secured to pay for plastering, electrics complete, next project is toilets to be fitted. Quiz night raised £650.

14.2 Pinewood Park, Scout Hut lease: District commissioner secretary dealing.

14.3 Land off Pinewood Crescent, Taylor Wimpey: Cllr Simpson speaking with tree officers regarding leylandii.

14.4 Hermitage Green: Cllr Simpson attending devolution meeting 24<sup>th</sup> October.

14.5 Christmas Tree December 6<sup>th</sup> at 6.30pm: Clerk to order tree.

14.5 Police Security report: to add quote for CCTV to budget for Pinewood Park. HPC to meet with cub master to discuss signage.

15.09.19 **Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council: Recent underage knife sales test purchases show improvement

16.10.19 **Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

17.10.19 **Items to be raised by Councillors (information only)**

BALC AGM Wednesday 13<sup>th</sup> November

18.10.19 **Any other items which the Chairman decides are urgent (information only)**

19.10.19 **Date of the next meeting:**

Thursday 21<sup>st</sup> November at 7.30pm in the Adelaide Room, Holy Trinity Church.

There being no further business the meeting closed at 21.21pm.