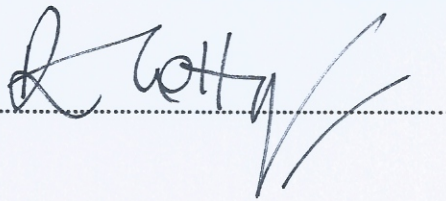


**Hermitage Parish Council
Memorial Bench Policy
Adopted December 2019**

1. The bench is situated in the burial ground on Marlston Road and will remain there.
2. It is for honouring deceased residents of Hermitage who have made a significant contribution to the community over an extended period of time. This is done with a small brass plaque attached to the memorial bench.
3. Members of the community and councillors can make a confidential nomination to the parish council by contacting the parish clerk. Reliable information to support the nomination will be required.
4. Awarding the honour is at the discretion of the council.
5. Once the award of the honour has been confirmed, a plaque will be commissioned. The design will comply with the council's template.
6. Wording on the plaque will be agreed with the nominator.
7. The plaque will be provided and installed by the parish council, at the expense of the nominator.

Adopted by Hermitage Parish Council on 12th December 2019

Signed by Chairman.....

A handwritten signature in black ink, appearing to be 'R. W. H.', is written over a horizontal dotted line.