

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST On Thursday 12th December at 7.30pm

- Present** Cllr R Cottingham, Cllr D Brown, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith, Cllr T Moran, Cllr C Purchase.
- 0 members of the public
- In attendance Ms N Pierce (Parish Clerk)
- 01.12.19 **Public participation**
None
- 02.12.19 **Apologies for absence**
Dist Cllr H Cole, Dist Cllr G Simpson, Cllr O Cronk, Cllr I Hunter, Cllr N Burraston
- 03.12.19 **Minutes of meeting held 21st November 2019**
The minutes of the Parish Council meeting held of 21st November were agreed as a correct record and signed by the Chairman.
- 04.12.19 **Declarations of interest**
None
- 05.12.19 **Matters arising from the minutes of the last meeting not referred to elsewhere**
Philip Holdcroft contacted.
Eling Way route to be completed by end of January 2020, horses to be kept off for two months.
- 06.12.19 **Report of the District Councillor**
Dist Cllr Simpson & Dist Cllr Cole provided written reports.
- 07.12.19 **Planning**
7.1 New applications:
None
7.2 Decision notices:
None
7.3 Neighbourhood development plan minutes to be circulated.
7.4 Resolution passed in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from discussion about Housing and Workplace needs of Eling Estate.
7.5 Eling Estate Manager provided a report.
- 08.12.19 **Finance and report of Responsible Finance Officer**
8. Financial position as at 29th November 2019
- | | |
|---------------------------------------|-----------------|
| Balance carried forward | |
| (including S106 contributions) | £237,791.13 |
| Receipts to 29 th November | £ nil |
| Payments to 29 th November | £ 2,367.73 |
| Balance | £235,423.40 |
| Less unpresented cheques | <u>£ 532.14</u> |
| Balance in hand | £234,891.26 |

8.1 Report of Financial Officer		
8.2 Receipts and payments for consideration December 2019		
8.2.1 Sunshine Commercial Services Ltd monthly charge		£ 244.37
8.2.2 Grass maintenance/Contractor		£ 649.00
8.2.3 Cost of administration	Salary	£ 656.25
8.2.4 Cost of administration	Holiday pay	£ 379.28
8.2.5 Clerk expenses, stationery		£ 34.49
8.2.6 Your space self-storage Ltd 23/11/19 to 08/05/20		£ 315.36
8.2.7 Barlow and Sons (Hermitage) Ltd		£ 4.30
8.2.8 Blachere Illumination UK Ltd, Christmas tree lights		£ 230.40
	Total	£ 2,513.45
8.3 Direct Debits previously approved:		
1&1 Ionas (web site) monthly payment		£5.99
Cheque payments were approved.		
8.4 Budget 20-21 to be finalised.		
8.5 Clerk appraisal: objectives achieved for 2019 and objectives set for 2020.		
8.6 Clerk contract review: January agenda		
8.7 Internal Audit summary to be reviewed at next FWP.		

09.12.19 **Burial ground**

Nothing to report

10.12.19 **Highways**

10.1 Junction of Marlston Road to B4009, path width report: with Highways.
Clerk to follow up.

11.12.19 **Environment**

11.1 Recreation ground: muddy.
11.2 Furze Hill: nothing to report.
11.3 Play areas including inspection checklists, defibrillator check. Cllr Burraston to do January. **Future reports to go to clerk for circulation with meeting papers.**
11.3.1 Playground inspections report: inspection 4th April ongoing.
11.3.2 Security cameras on scout hut in place, hut rewired and power working. Signage for Pinewood Park collected.
11.4 Land adjacent to Pinewood Crescent: quote received to remove leylandii.
11.5 TPOs for woods adjacent to the settlement boundary and oak adjacent to Dines Way Green. It appears that new TPO may have been made for trees adjacent to settlement boundary.
11.6 PC land on Pinewood Crescent: Clerk to obtain solicitor guidance.
11.7 Salt bin refilled at Slanting Hill.
11.8 Clerk to liaise with Cold Ash Boys and Girls FC to discuss football pitches and marking out the recreation ground.

12.12.19 **Procedure reviews to adopt**

12.1 The memorial bench policy was agreed.

13.12.19 **Other matters**

13.1 Village Hall: price held for preschool until Easter, car park repairs done, looking for a new treasurer, trustees planning to paint the committee room.

13.2 Big Tea: a community event to be held in June 2020

13.3 Equality & Diversity and Health & Safety policies (2015) reviewed and changes agreed. Policies adopted.

14.12.19 Correspondence received since the last meeting not referred to elsewhere

Police & Crime Bulletin November 2019 - County Lines success; Channel 4 Dispatches; bravery commendations and more...

West Berkshire Council - Second Consolidated Definitive Map and Statement; Severe Weather Emergency Protocol activated to help rough sleepers.

15.12.19 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council

Ruth Cottingham attended the BALC AGM Wednesday 13th November, Hort Soc AGM, and Cubs AGM.

16.12.19 Items to be raised by Councillors (information only)

Community Speed Watch has been deployed again.

17.12.19 Any other items which the Chairman decides are urgent (information only)

18.12.19 Date of the next meeting:

Thursday 16th January at 7.30pm in the Adelaide Room, Holy Trinity Church.

There being no further business the meeting closed at 20.58.