

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST On Thursday 20th February 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith, Cllr T Moran, Cllr C Purchase, Cllr N Burraston, Cllr D Brown, Cllr Cronk
3 members of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.02.20 **Public participation**
One resident spoke about the speed of traffic outside the primary school-
- 02.02.20 **Apologies for absence**
Dist Cllr H Cole, Dist Cllr G Simpson, Cllr I Hunter
- 03.02.20 **Minutes of meeting held 16th January 2020**
The minutes of the Parish Council meeting held of 16th January were agreed as a correct record and signed by the Chairman.
- 04.02.20 **Declarations of interest**
None
- 05.02.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**
Actions all completed
- 06.02.20 **Report of the District Councillor**
The District Councillors provided a written report.
- 07.02.20 **Planning**
7.1 New applications:
20/00218/HOUSE, 16 Briants Piece, Hermitage, Thatcham. Demolition of existing single storey side porch, single storey rear extension with garage conversion, internal modifications and rendering to existing bungalow. No objection.
20/00293/HOUSE, Pippins, Pond Lane, Hermitage RG18 9RN. Single storey rear extension. No objection.
20/00285/HOUSE, Rose Cottage Two storey extension and porch. Hampstead Norreys Road, Hermitage, RG18 9SA. No objection.
7.2 Decision notices:
Appeal Ref: APP/W0340/W/19/3234841 Clairewood, Hampstead Norreys Road, Hermitage, Thatcham, RG18 9RZ. Appeal allowed, planning permission granted.
19/02735/HOUSE Laurel Cottage, Chapel Lane, Hermitage, RG18 9RL. Alterations and a two-storey extension to the rear of Laurel Cottage. Refused.
19/02993/OUTMAJ Land at the Old Farmhouse, Newbury Road, Hermitage. Section 73: Variation of Condition 4 – Approved plans. (amend parameter plan) of previously approved application 17/03290/OUTMAJ: Outline application for demolition of farmyard buildings, retention of The Old Farmhouse and the erection of up to 21 new dwellings, improved vehicular access off Newbury Road, car parking, public open space and landscaping. Matters to be considered – Access. Approved in part, refused in part.
19/03009/HOUSE, Toutley Court, Doctors Lane, Hermitage. Demolition of existing entrance porch and construction of glazed entrance porch, and first floor cladding to front and side elevation. Approved.

19/03025/HOUSE, Sunnymount, Orchard Close, Hermitage, Thatcham. Demolition of garage and conservatory. Alterations and additions to form kitchen extension, garden room and garage with an additional bedroom and ensuite bathroom on the first floor (previously approved 18/03146/HOUSE) All windows including existing to be anthracite UPVC, render to new and existing elevations. Approved.

20/00086/AGRIC, Forestry shelter, open sided timber framed building 4.8m x 4.8m and timber clad roof. Roebuck Wood, Hampstead Norreys Road, Hermitage, Thatcham. Refused.

7.3 Neighbourhood development plan: joint PC/NDP meeting to be arranged, week of March 2nd. Follow up with public meeting, week of 16th March.

08. 02.20 **Finance and report of Responsible Finance Officer**

8. Financial position as at 31st January 2020

Balance carried forward	
(including S106 contributions)	£234,581.99
Receipts to 31 st January	£ 69.81
Payments to 31 st January	£ 2,367.73
Balance	£232,284.07
Less unrepresented cheques	£ nil
Balance in hand	£232,284.07

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration February 2020

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 244.37
8.2.2 Grass maintenance/Contractor	£ 639.00
8.2.3 Cost of administration	Salary £ 656.25
8.2.4 Clerk expenses, stationery	£ 61.97
8.2.5 West Berkshire grounds maintenance recharge	£ 362.88
8.2.6 Barlow & Sons, self locking gate latch, post saver and sundries, Invs 384/519/520	£ 54.07
8.2.7 G A Butler & Sons Ltd	£ 444.00
8.2.8 Crescent signs	£ 394.80
	Total £2,857.34

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £5.99

8.4 Bank account reconciliation to 31st December: to agree at March meeting.

8.5 Budget 2020 – 21: agreed. Appendix 1

8.6 Grant approval 2020 – 21; agreed. Appendix 2

8.7 FWP report: report provided.

8.8 Financial regulations review: agreed.

8.9 Payment to Autela (external payroll) by direct debit: agreed.

Part two – clerk salary: increment awarded. Cllr Purchase to confirm to external payroll.

09. 02.20 **Burial ground**

Cllr R Marr to send suggested amendments to the burial ground booklet. Cllrs Purchase and Russell to follow up.

10. 02.20 **Highways**

10.1 Community Speed Watch: Cllr Purchase reported that another CSW had taken place and recommended that HPC include in the priority list purchase of Vehicle Activated Signs using CIL money.

10.2 Replacement Bus Shelter: more information is required from the third supplier. Cllr Cottingham to follow up.

11.02.20 Environment

11.1 Recreation ground: is in reasonable condition, top gate very muddy.

11.2 Furze Hill: top of new rabbit fence unclipped, bramble bashing and tree clearance work to be done.

11.2.1 Tree works quotations to approve: Approved Webb & Cook.

11.3 Play areas including inspection checklists, defibrillator check, Cllr Burraston to do March. To order defibrillator pads: clerk.

11.3.1 Playground inspections annual and monthly reports: quotations for replacement decking covers, £2,751, swing seats £111, panel fixings, £15 approved.

11.3.2 Pinewood Park: to obtain quotes for CCTV for scout hut; Cllr Moran. Cllr Cottingham to speak with scout master. To confirm if CCTV can look into the park: Cllr Purchase.

11.4 Land adjacent to Pinewood Crescent: Taylor Wimpey brought up to date. Application to fell and replant submitted and copied to TW. Planting quotes received. To request response from Taylor Wimpey to letter from HPC: clerk

11.5 PC land on Pinewood Crescent: Clerk to write to householder.

11.6 Draft Environment Strategy: Consultation open until Friday 21 February. Cllr Russell to respond.

11.7 Parking at school: HPC has previously tried to resolve the issue, parking at the village hall for dropping of and collecting pupils will not be a problem for the preschool.

11.8 Eling way opening: to be arranged for April 25th.

12.02.20 other matters

12.1 Village Hall: WB fitness boxing to start in February. 3rd April pig race, tbc. 29th July soup and bread lunch with board games.

12.2 Village events: suggestion to produce a clearer calendar without colour, calendar to be held on google calendar to ensure always up to date.

12.3 VE Day 75th Anniversary: event in Newbury town centre.

12.4 Annual Parish Assembly; Cllr Cottingham to confirm topic for presentation with The Downland practice.

13.02.20 Correspondence received since the last meeting not referred to elsewhere

Police & Crime Bulletin January 2020

West Berkshire Council: Rough Sleeping.

Local plan update newsletter: New budget.

14.02.20 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council

Climate change workshop: Cllr Purchase

HELAA Stakeholder event by WBC: Cllrs Cottingham and Russell

SERCAF "Carers allowance" for parish councillors

15.02.20 Items to be raised by Councillors (information only)

Hermitage Green open spaces to be placed on March agenda.

Plaques for memorial bench to be in place by end of February.

Cllr O Cronk resigned. He was thanked for all the work he has done for the council.

16.02.20 Any other items urgent (information only)

None.

17. 02.20 **Date of the next meeting:**

Thursday 19th March at 7.30pm in the Adelaide Room, Holy Trinity Church.
There being no further business the meeting closed at 21.40pm.