

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 16<sup>th</sup> January 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith, Cllr T Moran, Cllr C Purchase, Dist. Cllr G Simpson, Cllr Cronk, Cllr I Hunter  
Three members of the public  
In attendance, Ms N Pierce (Parish Clerk)
- 01.01.20 **Public participation**  
One member of the public spoke about the Clairwood appeal decision. Two members of the public spoke about agenda item 7.3 Enforcement Enquiry 19/00615/15UNAU - Access to Roebuck Wood
02. 01.20 **Apologies for absence**  
Cllr N Burraston, Cllr D Brown, Dist Cllr H Cole.
03. 01.20 **Minutes of meeting held 21<sup>st</sup> November 2019**  
The minutes of the Parish Council meeting held of 21<sup>st</sup> November were agreed as a correct record and signed by the Chairman.
04. 01.20 **Declarations of interest**  
Cllr Cronk personal interest in item 7.3
05. 01.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**  
None
06. 01.20 **Report of the District Councillor**  
Dist Cllr Simpson & Dist Cllr Cole provided written reports. Dist Cllr Simpson also gave a verbal update.
07. 01.20 **Planning**  
**7.1 New applications:**  
19/02993/OUTMAJ Land at the Old Farmhouse, Newbury Road, Hermitage. Section 73: Variation of Condition 4 – Approved plans: (amend parameter plan) of previously approved application 17/03290/OUTMAJ: outline application for demolition of farmyard buildings, retention of The Old Farmhouse and the erection of up to 21 new dwellings, improved vehicular access off Newbury Road, car parking, public open space and landscaping. Matters to be considered. Access Objection  
19/03009/HOUSE, Toutley Court, Doctors Lane, Hermitage. Demolition of existing entrance porch and construction of glazed entrance porch, and first floor cladding to front and side elevation. No objection.  
19/03025/HOUSE, Sunnymount, Orchard Close, Hermitage. Demolition of garage and conservatory. Alterations and additions to form kitchen extension, garden room and garage with an additional bedroom and ensuite bathroom on the first floor (previously approved 18/03146/HOUSE). No objection.  
19/03194/FULD, Site of Former All Our Own, Deacons Lane, Hermitage. Section 73a variation/removal of Condition (11) PD rights removed of approved 17/02957/FULD - Demolition of existing dwelling and garage and erection of 2 no: detached houses. Objection.

## 7.2 Decision notices:

19/02487/CERTP, Site of Former All Our Own, Deacons Lane, Hermitage. Erection of single storey extension to rear of each dwelling. Approved.

7.3 Enforcement Enquiry 19/00615/15UNAU - Access To Roebuck Wood: letter to go to West Berkshire Planning Department, planning process not followed.

7.3 Neighbourhood development plan: next meeting 22<sup>nd</sup> January

## 08. 01.20 Finance and report of Responsible Finance Officer

8. Financial position as at 31<sup>st</sup> December 2019

|                                       |             |
|---------------------------------------|-------------|
| Balance carried forward               |             |
| (including S106 contributions)        | £234,581.99 |
| Receipts to 31 <sup>st</sup> December | £ 69.81     |
| Payments to 31 <sup>st</sup> December | £ 2,367.73  |
| Balance                               | £232,284.07 |
| Less unrepresented cheques            | £ nil       |
| Balance in hand                       | £232,284.07 |

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration January 2020:

|  |                 |
|--|-----------------|
| 8.2.1 Sunshine Commercial Services Ltd monthly charge              | £ 244.37        |
| 8.2.2 Grass maintenance/Contractor                                 | £ 649.00        |
| 8.2.3 Cost of administration                                       | Salary £ 656.25 |
| 8.2.4 Clerk expenses, stationery                                   | £ 17.20         |
| 8.2.5 Webb & Cook Arboricultural Specialists Ltd                   | £ 660.00        |
| 8.2.6 Autella Payroll Services                                     | £ 137.57        |
| 8.2.7 Roy Marr, mapserve   | £ 16.80         |
| 8.2.8 Ruth Cottingham, mileage, car park, materials                | £ 59.94         |
| 8.2.9 Charles Gilchrist planting plan Blake Road/Pinewood Crescent | £ 250.00        |
| 8.2.10 Fitzpatrick Woolmer, replacement angle frame, furze hill    | £ 92.40         |
|  | Total £2,783.53 |

8.3 Direct Debits previously approved:

|                                      |                        |
|--------------------------------------|------------------------|
| 1&1 Ionas (web site) monthly payment | £ 5.99                 |
| NEST Pension                         | £ 100.33               |
|                                      | Grand total £ 2,889.85 |

8.4 Bank account reconciliation to 31<sup>st</sup> December 2019: to approve at February meeting.

8.5 FWP - Internal Audit Summary: report provided.

8.7 Parish precept – 2020/21 set at £50,456. Agreed.

## 09. 01.20 Burial ground

9.1 The memorial headstone for grave 043 was approved.

## 10. 01.20 Highways

10.1 Junction of Marlston Road to B4009, path width report: Highways have listed as work to be done within 28 days.

10.2 Eling way open event suggested for April: pathway very leafy, to be blown when dry.

10.3 Community speed watch update to be provided at next meeting.

## 11.01.20 Environment

11.1 Recreation ground: nothing to report.

11.2 Furze Hill: silver birches to be done w/c 20<sup>th</sup> January. H&S tree works budget agreed at £5,500.

11.3 Play areas including inspection checklists, defibrillator check: Cllr Purchase to do February. Clerk to advise contractor not to do defibrillator checks from February.

11.3.1 Playground inspections report: inspection 4<sup>th</sup> April; work ongoing.

11.3.2 Pinewood Park: vegetation screening of scout hut now removed. Repairs to MUGA started, graffiti removed from play equipment.

11.4 Land adjacent to Pinewood Crescent: Taylor Wimpey brought up to date. Application to fell and replant submitted and copied to TW. Planting quotes received.

11.5 TPOs for woods adjacent to the settlement boundary and oak adjacent to Dines Way Green: outstanding.

11.6 PC land on Pinewood Crescent: awaiting quotations from solicitors.

12. 01.20 **Other matters**

12.1 Village Hall: 4<sup>th</sup> January six committee members painted the committee room. Awaiting floor quotes.

12.2 Big Tea meeting to be held later in January.

13.01.20 **Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council: West Berkshire to consider 'Climate Change Bond' proposal  
Police & Crime Bulletin December 2019 – Op Holly, domestic abuse, neighbourhood policing and more....

Policy & Crime Commissioner newsletter – December 2019

West Berkshire Council: Council adopts new Preventing Homelessness and Rough Sleeping Strategy; West Berkshire Councils 'Giving Tree' surpasses expectations; District Parish Conference Thursday 12<sup>th</sup> March 2020.

14. 01.20 **Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council**

15. 01.20 **Items to be raised by Councillors (information only)**

16. 01.20 **Any other items which the Chairman decides are urgent (information only)**

17. 01.20 **Date of the next meeting:**

Thursday 20<sup>th</sup> February at 7.30pm in the Adelaide Room, Holy Trinity Church.

There being no further business the meeting closed at 21.01pm.