

HERMITAGE PARISH COUNCIL
Clerk to the Council: Ms N Pierce
Penwood, Down End, Chieveley
Berkshire RG20 8TS
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**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
This will be a Virtual meeting**

Thursday 16 July 2020 at 7.30pm

AGENDA

1 Public participation

2 This will be a virtual meeting the public is welcome to observe by providing the Clerk with their email address. Anyone wishing to speak in the open forum should let the clerk know by 6pm 13 July to arrange participation. Members of the public may not contribute to the meeting thereafter.

3 Apologies for absence

4 Minutes of the Parish Council meeting held on 9th July to be agreed as a correct record and signed by the Chairman

5 Declarations of interest

6 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere

7 The report of the District Councillor

8 Planning

7.1 New applications:

20/01524/HOUSE, 25 Briants Piece, Hermitage, RG18 9SX. Proposed rear single storey flat roof extension.

20/01564/HOUSE, Windrush, Deacons Lane, Hermitage, RG18 9RJ. Demolition of existing garage and construction of new garage with first floor storage.

7.2 Decision notices:

20/00952/HOUSE, 4 Kiln Close, Hermitage, RG18 9TQ. Demolition of conservatory building and construction of a single storey extension to the rear of the existing dwelling. Approved.

20/00881/HOUSE, Pineleigh, Newbury Road, Hermitage, RG18 9TD. Conversion of garage to annexe and new roof to create first floor bedroom and ensuite. Approved.

20/01111/HOUSE, Craigman House, Deacons Lane, Hermitage, RG18 9RH. Proposed front extension. Approved.

7.3 Neighbourhood development plan

8 Finance and report of Responsible Finance Officer

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration July 2020

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 251.70

8.2.2 Grass maintenance/Contractor £ 650.00

8.2.3 Cost of administration Salary £ 669.27

16 July 2020

8.2.4 Clerk expenses, stationery ,	£	24.59
8.2.5 Ruth Cottingham, Barlow's £15.05, Tool station Padlock £39.95	£	55.00
8.2.6 Autela payroll Services	£	77.52
8.2.7 David Brown, Ink Cartridges	£	61.99
8.2.8 Michelle Hillman, Internal Audit	£	350.00
8.2.9 HALC, planning training attendance, 1 councillor	£	60.74
Total	£	2,200.81

8.3 Direct Debits previously approved;
1&1 Ionas (web site) monthly payment, £5.99

8.4 Internal Audit

8.5 Annual Return 2019/12

1. To approve and sign the Annual Governance Statement

2. To approve the Annual Return 2019/20 Accounting Statement

8.6 FWP

9 Burial ground

9.1 To approve memorial form

10 Highways

10.1 Replacement Bus Shelter

10.2 Speed Management Framework; annual charge £200 to help support the running of the self-service portal

10.3 Eling Way; dog bin & seat

10.4 PROWS; to discuss if signage required

11 Environment

11.1 Playgrounds

11.1.1 Risk Assessments

11.1.2 Councillor inspection reports

11.2.3 Annual playground inspection quotations; to agree

11.2 Furze Hill

11.2.1 Recreation Ground

11.2.3 Wildlife Areas

11.3 Other open spaces

11.4 Dines way; fencing

11.5 Land adjacent to Pinewood Crescent; to instruct Gardner Leader solicitors

11.5.1 To approve budget

11.6 Defibrillator check

12 Policy reviews to approve;

12.1 Document retention

12.2 CCTV

13 Other matters

13.1 Village Hall

13.2 Hermitage Support Group/Covid 19

13.3 Antisocial behaviour

13.4 Hermitage Green

13.5 Communication Strategy

14 Correspondence received since the last meeting not referred to elsewhere

West Berkshire Council: West Berks Energy Switch - See if you can pay less for your energy bills

West Berkshire Council: New legislation offers £100 pavement café licences to kick start hospitality businesses

West Berkshire Council: West Berkshire Council's Local Outbreak Control Plans for Covid-19

West Berkshire Council: Lottery – a year on

West Berkshire Council: Residents Survey – the results are in

West Berkshire Council: Health, Education the Economy central to local recovery

Police & Crime Bulletin June 2020 🚓 - Tributes to Forbury Gardens victims, emergency coronavirus funding, CSE arrests and more...

Police and Crime Commissioner Newsletter June 2020

15 Reports from parish council representatives who have attended meetings of outside bodies on behalf of the council

16 Items to be raised by Councillors (information only)

17 Any other items which the Chairman decides are urgent (information only)

18 Date of the next meeting:

Thursday 20th August at 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce

Parish Clerk 10th July 2020
