

HERMITAGE PARISH COUNCIL

Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 16 July 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr T Moran, Cllr C Purchase, Cllr I Hunter, Cllr N Burraston, Cllr D Brown, Dist. Cllr G Simpson
- 1 member of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.07.20 **Public participation**
None
- 02.07.20 **Apologies for absence**
Dist. Cllr H Cole, Cllr A Goldsmith, Cllr M Yam
- 03.07.20 **Minutes of meeting held 9th July 2020**
The minutes of the Parish Council meeting held of 9th July were agreed as a correct record and signed by the Chairman.
- 04.07.20 **Declarations of interest**
None
- 05.07.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**
Actions all completed.
- 06.07.20 **Report of the District Councillor**
The District Councillors provided a written report.
- 07.07.20 **Planning**
7.1 New applications:
20/01524/HOUSE, 25 Briants Piece, Hermitage, RG18 9SX. Proposed rear single storey flat roof extension. No objection.
20/01564/HOUSE, Windrush, Deacons Lane, Hermitage, RG18 9RJ. Demolition of existing garage and construction of new garage with first floor storage. No objection.
7.2 Decision notices:
20/00952/HOUSE, 4 Kiln Close, Hermitage, RG18 9TQ. Demolition of conservatory building construction of a single storey extension to the rear of the existing dwelling. Approved.
20/00881/HOUSE, Pineleigh, Newbury Road, Hermitage, RG18 9TD. Conversion of garage to annexe and new roof to create first floor bedroom and ensuite. Approved.
20/01111/HOUSE, Craigman House, Deacons Lane, Hermitage, RG18 9RH. Proposed front extension. Approved.
19/02993/OUTMAJ Land at The Old Farmhouse, Newbury Road, Hermitage, Thatcham. Outline planning permission refused.
- 7.3 Neighbourhood Development Plan: meeting minutes circulated. Planning to go ahead with an open day drop-in session at the end of September/early October.
- 08.07.20 **Finance and report of Responsible Finance Officer**
8. Financial position as at 29 June 2020
Balance carried forward
(including S106 contributions) £ 225,084.15

Receipts to 30 th June	£ 34,714.53
Payments to 30 th June	£ 24,435.18
Balance	£ 235,363.50
Plus unpresented cheques	<u>£ 9,708.75</u>
Balance in hand	£ 245,072.25

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration July 2020

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 251.70
8.2.2 Grass maintenance/Contractor	£ 650.00
8.2.3 Cost of administration	Salary £ 669.27
8.2.4 Clerk expenses, stationery	£ 24.59
8.2.5 Cllr Cottingham, Barlow's £15.05, Tool station Padlock £39.95	£ 55.00
8.2.6 Autela payroll Services	£ 77.52
8.2.7 Cllr Brown, Ink cartridges	£ 61.99
8.2.8 Michelle Hillman, Internal Audit	£ 350.00
Total	£ 2,140.07

8.3 Direct Debits previously approved:

1 & 1 Ionas (web site) monthly payment, £5.99

8.4 Internal Audit: first draft response approved.

8.5 Annual Return 2019/20: the Annual Governance Statement and Annual Return 2019/20 Accounting Statement, were approved.

8.6 FWP: report received

09.07.20 **Burial ground**

The memorial ground form: August agenda

10.07.20 **Highways**

10.1 Replacement bus shelter: to respond to contract received. Cllr Cottingham

10.2 Speed Management Framework consultation: response submitted to WBC.

10.3 Clerk to look into providing seating on Eling Way: to purchase two dog bins and relocate a dog bin from Furze Hill, approved.

10.4 PROWS signage: none required.

11.07.20 **Environment**

11.1 Playgrounds

11.1.1 Risk Assessments: nothing to report.

11.1.2 Councillor inspection reports: satisfactory for reopening playgrounds.

11.1.3 Annual playground inspection quotations: budget £400 agreed.

11.2 Furze Hill:

11.2.1 Recreation Ground - mowed and dressed.

11.2.3 Wildlife Areas - tree fallen on property in Fletton Link. To obtain quotes for tree survey's; trees falling within the distance of property fencing. Cllr Cottingham.

11.3 Other open spaces: nothing to report

11.4 Dines way: fencing budget £2,608 + vat, agreed.

11.5 Land adjacent to Pinewood Crescent: to instruct Gardner Leader solicitors, clerk.

11.5.1 Budget £400: agreed for 11.5

11.6 Defibrillator check: done

12.07.20 **Policy reviews to approve;**

12.1 Document retention: August agenda

12.2 CCTV: approved with slight amendment

- 13.07.20 **Other matters**
 13.1 Village Hall: expected to open in September.
 13.2 Hermitage Support Group/Covid 19: Cllr Purchase provided a report.
 13.3 Antisocial behaviour: a police matter and should be reported to 101.
 13.4 Hermitage Green: nothing to report
 13.5 Communication Strateg; initial communication, post to facebook when agenda and minutes are published on noticeboards and website, likewise follow up from meeting. Cllr Cottingham, Cllr Russell.
- 14.07.20 **Correspondence received since the last meeting not referred to elsewhere**
 West Berkshire Council: West Berks Energy Switch - See if you can pay less for your energy bills
 West Berkshire Council: New legislation offers £100 pavement café licences to kick start hospitality businesses
 West Berkshire Council: West Berkshire Council's Local Outbreak Control Plans for Covid-19
 West Berkshire Council: Lottery – a year on
 West Berkshire Council: Residents Survey – the results are in
 West Berkshire Council: Health, Education the Economy central to local recovery
 Police & Crime Bulletin June 2020 🚓 - Tributes to Forbury Gardens victims, emergency coronavirus funding, CSE arrests and more...
 Police and Crime Commissioner Newsletter June 2020
- 15.07.20 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**
 Virtual Covid 19 meeting – Cllr Purchase
- 16.07.20 **Items to be raised by Councillors (information only)**
 Members bid is available to apply for in the sum of £500, parish council to fund match
 New football purchased for resident due to locked MUGA, ball lost.
- 17.07.20 **Any other items which the Chairman decides are urgent (information only)**
 None
- 18.07.20 **Date of the next meeting:**
 Thursday 20th August at 7.30pm, virtual meeting
 There being no further business the meeting closed at 21.36.