

HERMITAGE PARISH COUNCIL

Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 20 August 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr C Purchase, Cllr M Yam,
Cllr N Burraston, Cllr D Brown, Dist Cllr G Simpson
- 4 members of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.08.20 **Public participation**
None
- 02.08.20 **Apologies for absence**
Cllr A Goldsmith, Cllr I Hunter, Dist Cllr H Cole, Cllr T Moran,
- 03.08.20 **Minutes of meeting held 16th July 2020**
The minutes of the Parish Council meeting held of 16th July were agreed as a correct record and signed by the Chairman.
- 04.08.20 **Declarations of interest**
None
- 05.08.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**
None
- 06.08.20 **Report of the District Councillors**
The District Councillors provided a written report.
- 07.08.20 **Planning**
7.1 New applications:
20/01598/HOUSE, 6 Pinewood Crescent, Hermitage, RG18 9WL. Extension to rear. No objection.
20/01646/HOUSE, Tall Timbers, High Street, Hermitage, RG18 9RD. Proposed ground floor rear and side extension. No objection.
20/01740/HOUSE, Warwick House, Deacons Lane, Hermitage, RG18 9RH. To erect a car port, home office and insertion of Velux window in existing dwelling. No objection.
- 7.3 Neighbourhood Development Plan: meeting minutes circulated. Open day drop-in session planned for October at Hermitage Primary School.
- 08.08.20 **Finance and report of Responsible Finance Officer**
8. Financial position as at 31 July 2020
- | | |
|-----------------------------------|-------------------|
| Balance carried forward | |
| (including S106 contributions) | £ 225,084.15 |
| Receipts to 31 st July | £ 35,705.29 |
| Payments to 31 st July | £ 26,642.78 |
| Balance | £ 234,907.65 |
| Plus unrepresented cheques | <u>£ 1,696.99</u> |
| Balance in hand | £ 236,604.64 |

8.1 Report of Financial Officer	
8.2 Receipts and payments for consideration July 2020	
8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 251.70
8.2.2 Grass maintenance/Contractor	£ 650.00
8.2.3 Cost of administration	Salary £ 669.27
8.2.4 Clerk expenses, stationery	£ 61.05
8.2.5 Shelton Communication Services, P Park CCTV installed	£ 1,180.00
	Total £ 2,812.02

- 8.3 Direct Debits previously approved:
- 1& 1 Ionas (web site) monthly payment £5.99
- 8.4 CCLA: market value to 30th June, £21,899.77 & interest payment received £216.16.
- 8.5 Clerk view only access to Metro account: approved.

09.08.20 **Burial ground**

- 9.1 Memorial ground form: approved.
- 9.2 Burial ground booklet: approved.

10.08.20 **Highways**

- 10.1 Replacement bus shelter: letter to Hartwood Oak Ltd 20 August, await response.
- 10.2 Eling Way seats, ongoing.
- 10.3 Dog bin quotation accepted: Triangle Management £475 + vat p.a.
- 10.4 Dog bag dispensers: not required.

11.08.20 **Environment**

- 11.1 Playgrounds
- 11.1.1 Risk Assessments: nothing to report.
- 11.1.2 Councillor inspection reports: vandalism to MUGA signs.
- 11.1.3 Annual playground inspection quotations: Wicksteed instructed.
- 11.2 Furze Hill
- 11.2.1 Recreation Ground: mowed.
- 11.2.2 Wildlife Areas: tree fallen on property in Fletton Link. To obtain quotes for tree surveys for trees that could fall within the distance of property fencing. Cllr Cottingham.
- 11.2.3 Fencing along footpath 18: outstanding. Cllr Cottingham.
- 11.3 Other open spaces: Dines Way, Lipscomb & Charlotte greens, nothing to report.
- 11.4 Land adjacent to Pinewood Crescent: solicitor (WBC) instructed. Taylor Wimpey advised.
- 11.5 Defibrillator check: done.
- 11.6 Cubs use of Pinewood Park to include weekend: approved. Clerk to obtain copy of public liability insurance.
- 11.7 Flooding at footpath 16 and other areas: caused by blocked drain, reported to WBC.

12.08.20 **Policy reviews to approve**

- 12.1 Document retention: approved.

13.08.20 **Other matters**

- 13.1 Village Hall: opening 1st September, covid-19 walkway marked out. Picture gallery is in place in the foyer.
- 13.2 Hermitage Support Group/Covid 19: Cllr Purchase provided a report.
- 13.3 Hermitage Green: nothing to report
- 13.4 Councillor allowances or expenses: HPC will continue to pay councillors expenses for transparency reasons. It will not be paying any allowances.

13.5 WCAG 2.1 (compliant) Parish Council Website: almost compliant, work continues. Cllr Moran.

13.6 Hermitage Pre School sign request: proposal to accept Crescent Signs quote agreed.

13.7 Coop poster competition: ongoing.

14.08.20 Correspondence received since the last meeting not referred to elsewhere

West Berkshire Council:

- New round of Members' Bids to support town and parish projects for Covid-19 recovery work
- launches its Environment Strategy
- council takes steps to permit families to visit care homes
- West Berkshire Community Support Hub Thanks Community and Volunteer Groups for Lockdown Support to Residents
- awards £53,860 in grants for community projects
- sign up now for the 2020/21 West Berkshire garden waste service
- new way for residents to directly invest in a greener future is now live

North Wessex Downs Annual Review 2019/20

Police and Crime Commissioner Alert - Facebook launch

Newbury Fire Station: Fire safety banners in remote villages Hermitage

Police & Crime Bulletin July 2020 🚓 - Three men found guilty of the manslaughter of PC Harper, face coverings and more...

Recruitment of new Chairman for North Wessex Downs Council of Partners

West Berkshire Libraries newsletter

15.08.20 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council

Cllr Purchase attending Zoom meetings: public health and wellbeing and building communities together both scheduled for 21 August.

16.08.20 Items to be raised by Councillors (information only)

Litter pick in the autumn: HPC & PIG.

Cllr Purchase in communication with resident regarding speeding/VAS. A working party may be needed in the autumn for the community speed watch.

17.08.20 Any other items which the Chairman decides are urgent (information only)

None

18.08.20 Date of the next meeting:

Thursday 17th September at 7.30pm, virtual meeting

There being no further business the meeting closed at 21.38

Part 2 Councillor co-option

Fay Ashwood was co-opted to the council.