

## HERMITAGE PARISH COUNCIL

### Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 17 September 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr C Purchase, Cllr M Yam,  
Cllr N Burraston, Cllr A Goldsmith, Cllr I Hunter, Cllr T Moran, Cllr D Brown, Cllr F Ashwood,  
Dist Cllr G Simpson
- 5 members of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.09.20 **Public participation**  
One resident spoke about a planning application; two residents spoke about getting the village hall completed.
- 02.09.20 **Apologies for absence**  
Dist Cllr H Cole
- 03.09.20 **Minutes of meeting held 20<sup>th</sup> August 2020**  
The minutes of the Parish Council meeting held of 20 August were agreed as a correct record and signed by the Chairman.
- 04.09.20 **Declarations of interest**  
Cllr N Burraston: 20/01933/HOUSE, 40 Hermitage Green, Hermitage RG18 9SL. Single story rear extension and associated alterations.
- 05.09.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**  
None
- 06.09.20 **Report of the District Councillors**  
The District Councillors provided a written report.
- 07.09.20 **Planning**
- 7.1 New applications:**
- 20/01933/HOUSE, 40 Hermitage Green, Hermitage RG18 9SL. Single story rear extension and associated alterations. No objection.
- 20/01958/HOUSE, Lothlorien, Slanting Hill, Hermitage RG18 9QG. Objection.  
Extension to side of house with linking extension to existing garage.
- 20/01962/HOUSE, 49 Sandstone Grove, Hermitage RG18 9WS. Single storey rear extension. No objection.
- 20/02035/HOUSE Red Roof, Chapel Lane, Hermitage, RG18 9RP Addition of first floor for new bedrooms and bathroom accommodation and extension of existing garage with internal alterations. No objection.
- 7.2 Decisions:**
- 20/00643/HOUSE, Owls Oak, Hampstead Norreys Road, Hermitage, Thatcham RG18 9RZ  
Proposed front and rear extensions including roof alteration with side and rear dormers. Approved.
- 20/01150/HOUSE, Collaroy, Pond Lane, Hermitage, Thatcham RG18 9RN. Replacement of existing old timber garden shed with timber garden room and shed. Approved.
- 20/01223/HOUSE, 49 Sandstone Grove, Hermitage, RG18 9WS. Single storey rear extension. Withdrawn.

20/01598/HOUSE, 6 Pinewood Crescent, Hermitage, RG18 9WL. Extension to rear.

Approved.

7.3 Neighbourhood Development Plan: meeting minutes circulated. Open day drop-in session planned for October at Hermitage Primary School, to go ahead on October 10<sup>th</sup>.

7.4 Consultation on the reform of the planning system: Cllrs to provide response to Cllr Burraston by Monday 21 September.

#### 08.09.20 **Finance and report of Responsible Finance Officer**

8. Financial position as of 01 September 2020

Balance carried forward	
(including S106 contributions)	£ 225,084.15
Receipts to 01 September	£ 35,705.46
Payments to 01 September	£ 29,522.33
Balance	£ 231,267.28
Plus unrepresented cheques	<u>£ 1,580.32</u>
Balance in hand	£ 232,847.60

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration September 2020

8.2.1 Sunshine Commercial Services Ltd monthly charge		£ 251.70
8.2.2 Grass maintenance/Contractor		£ 650.00
8.2.3 Cost of administration	Salary	£ 669.27
8.2.4 Clerk expenses, stationery		£ 9.77
8.2.5 Ruth Cottingham, laminating pouches & petrol/Furze Hill		£ 18.43
8.2.6 WBCS; donation for conservation work		£ 225.00
8.2.7 Crescent Signs; Covid signs		£ 460.80
8.2.8 HALC, Planning training		£ 60.74
	Total	£ 2,345.71

8.3 Direct Debits previously approved:

1& 1 Ionas (web site) monthly payment £5.99

8.4 Bank account reconciliation to 30<sup>th</sup> September: October meeting

8.5 Lloyds Deposit £40,000 roll over: approved

8.6 Members bids to support parish projects for Covid-19 recovery work, Cllr Purchase

8.7 CCLA terms and conditions change 28<sup>th</sup> September, 90 day exit notice: approved.

#### 09.09.20 **Burial ground**

9.1 Memorial request: book style memorial and ledger approved. Clerk

#### 10.09.20 **Highways**

10.1 Replacement bus shelter: quotes to be sought. Clerk

10.2 Speed Management: Cllr Purchase gave training update

10.3 Eling Way seating: ongoing

10.3.1 Motorcycles on Eling Way: sign expected

10.4 Dropped kerb on Newbury Road: letter to WBC. Clerk

10.5 West Berkshire proposed road naming policy: noted

10.5.1 Naming the former Lawrence Site: Burgess or Lawrence Close, Clerk to advise.

#### 11.09.20 **Environment**

11.1 Playgrounds

11.1.1 Risk Assessments: nothing to report.

11.1.2 Councillor inspection reports: received.

11.1.3 Annual playground inspection quotations: Wicksteed carried out annual inspection.  
11.2 Furze Hill: Thursday team cut back vegetation on Eling Way.  
11.2.1 Recreation Ground: nothing to report  
11.2.2 Proposal for storage for CA football club: approved exact location to be confirmed.  
11.2.3 Tree Survey: to obtain a further quote, clerk.  
11.2.4 MUGA risk assessment: done.  
11.2.5 Wildlife Areas: tree fallen on property in Fletton Link. To obtain quotes for tree surveys for trees that could fall within the distance of property fencing. Cllr Cottingham.  
11.3 Other open spaces: Dines Way, Lipscomb & Charlotte greens, nothing to report.  
11.4 Dines way fencing: awaiting one quote for labour and materials. Cllr Cottingham.  
11.5 Land adjacent to Pinewood Crescent: solicitor (WBC) instructed. Taylor Wimpey advised. Clerk to liaise with TW.  
11.6 Defibrillator check: done.

12.09.20 **Other matters**

12.1 Village Hall: now open. Pre-school is back. Trying to get small hall quotes difficult.  
12.2 Hermitage Support Group/Covid 19: Cllr Purchase gave a report.  
12.3 Hermitage Green: Action for Dist Cllr Simpson.  
12.4 WCAG 2.1 (compliant) Parish Council Website: procedure approved.  
12.5 Hermitage Pre School sign request: to follow up with village hall signage. Clerk.  
12.6 Coop poster competition: one winner and three runners up.  
12.7 Christmas tree: order tree. Clerk

13.09.20 **Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council:

- announces next steps for Newbury industrial estate
- Medicine Festival
- wants your say on its draft Cultural Heritage Strategy
- putting waste in its place

WBC Community Panel: Consultation on a new stop smoking service for Reading, West Berkshire and Wokingham

Police & Crime Bulletin August 2020 📰 - Launching Thames Valley Talks 🎧, police officer recruitment up, Safer Streets fund and more...

14.09.20 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

Cllrs Cottingham and Purchase met with Margaret Roberts, Chair of village hall.

Cllr Purchase attended Community Speed Watch training.

Cllr Cottingham attended BALC executive meeting and reported that the BALC subscription rate will be unchanged for the next financial year. NALC subscriptions to be confirmed.

15.09.20 **Items to be raised by Councillors (information only)**

Cllr Hunter provided an update on Hermitage Primary School return to school.

16.09.20 **Any other items which the Chairman decides are urgent (information only)**

None

17.09.20 **Date of the next meeting:**

Thursday 15<sup>th</sup> October at 7.30pm, virtual meeting

There being no further business the meeting closed at 21.18

Part 2. Clerk pension. Clerk's pension arrangement subject to confirmation of detailed figures from payroll company.