

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON APRIL 22ND 2010.

Present.

Ms R Cottingham	Chairman
Mrs F. Groves.	
Dr. M. Kerry.	
Mrs K. Willis	

Mr Q. Webb.	District Councillor.
Mr C.W. Goudge	Clerk

There were two members of the public present.

161. Public Forum

The owners of the Stable View site wished to make it clear that the site was not becoming a gypsy camp. It would be developed as a private place for the owners to settle down with their children after a long time on the roads. Councillors are welcome to come and see the site. The site does come under Chieveley Parish, but, because it is close to Hermitage, this Council has an interest. There are four young children, and it would be impossible for this family to travel the roads, and we want to get the children settled in School. The planning application has been submitted.

162. Apologies for absence.

Apologies for absence had been received from Mr Allum, Mrs Cunningham, Mrs Goodman and Mr Pask.

163. Minutes of the last meeting held on March 18th.

The minutes had been circulated were agreed as correct and signed by the Chairman.

164. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 150.

i Village Vision.

The Greening Campaign is getting underway.

Because of Insurance and hall hire costs, the Village Vision would be glad if some funds could be drawn down against the amount set aside in this year's figures of £1,000. It was decided to accept a draw down of £750.

165. The report from the West Berkshire Councillor.

Mr Webb said that the take over from Developers is being pushed hard by WBC. Mr Webb would be glad to deal with any general comments or questions as they arise.

166. Planning.

Decisions from the Planning Authority.

10/00173/FULD	Thistledown etc. New houses.
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Decision

Refusal.

10/00183/HOUSE	3, Briants Piece, Hermitage. Extension & summer house	Approval
10/00399/HOUSE	Southwood, Yattendon Road. New house.	Approval

New planning applications.

10/00355/HOUSE	Heastley, Pond Lane. Demolish conservatory & build extension
10/00612/HOUSE	2, Lipscomb Close, Hermitage. Carport / garage.
10/00703/HOUSE	3, Faville Oaks, Hampstead Norreys Road. Conservatory.
10/00546/HOUSE	Poplar Cottage, Chapel Lane. Renewal of previous consent.

The Council returned "no objections" to these four applications.

Other matters.

- i Stable View.
This had already been discussed.
- ii Local Development Framework.
There were no further comments.
- iii WBC Housing Survey.
The Survey was noted.
- iv Lawrence Farm Equipment.
The Council noted the letter to WBC Planning from a Parishioner concerned about the use of this site. The Council would wait for a reply from WBC before any further comment.

167. Highways.

Matters arising from the minutes of the last meeting.

Minute 153.

- i High Street bollards.
Mr Pask is investigating these.
- ii Speed roundals.
The matter is with Highways. It was decided to ask for a meeting with Highways to cover this and the bollards.
- iii Christmas tree.
This is ongoing.
- iv BT phonebox.
It was decided to ask BT again to move the box.
- v Traffic surveys.
The notes from the NAG meeting are attached.
- vi WBC parking and traffic management.
It was decided to come forward with comments for the next meeting.

RC

168. Environment.**Matters arising from the minutes of the last meeting.**

Minute 154.

- i Pinewood play area.
It was decided to accept the quotation from Playground Services in the sum of £230 for the replacement of tiles under the swings.
Vandalism is a continuing nuisance and it might be that Youth could take ownership of some of the equipment and possibly the park generally.
- ii Hermitage Green and Forest Edge.
Mr Pask is away at the moment.
- iii Allotments.
It was decided to ask Stewart Souden whether there was a possibility of using the green strip at the side of the football pitch for allotments.

New matters.

- i Eling Estates.
A Parishioner had questioned the forestry work which had made the footpaths muddy. It was noted that the works were part of normal ongoing forestry management works.
- ii WBC District Parish Conference.
It was noted that the Agenda has been centred on the Code of Conduct.
- iii Greening Campaign.
It was noted that possible grant requests might be forthcoming and these could be considered in the usual time frame.

169. Finance.

- | | | | |
|-----|----------------------------------|---|-----------|
| i | Receipts. | | |
| | Camp Hopson | Fees | £100.00 |
| ii | Payments authorised. | | |
| | F.C.Lawrence | Grass, bus and trees | £ 412.75 |
| | Village Vision Group | Draw down | £750.00 |
| | J.S.Catering | APA Food | £250.00 |
| | Playground Services | Tile relaying | £230.00 |
| | Hermitage V. Hall | Hall hire APA | £40.50 |
| | Ruth Cottingham | Mileage & APA wine | £86.81 |
| | Fiona Groves | Mileage & parking – H & S se. | £37.86 |
| | C.W.Goudge | Salary & exes | £380.04 |
| | Hermitage PreSchool playgroup | | £1,000.00 |
| | Hermitage Village Hall | | £250.00 |
| | Holy Trinity Church newsletter | | £1,000.00 |
| | Hermitage Horticultural Society | | £125.00 |
| | Hermitage Scouts | | £900.00 |
| | Hermitage & Curridge Youth Group | | £1,000.00 |
| iii | Other matters. | | |
| | i | The Statement of Receipts and Payments to date was noted. | |
| | ii | It was noted that the external audit has been called. | |

RC

170. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 156.

- i New path.
Two quotes have been received and the matter would be considered at the next meeting.
- ii Interment.
The recent interment of Rosamund Anne Cook was noted.

171. Correspondence received since the last meeting not referred to elsewhere.

CCB – Community Planning Project.
CPRE – Fieldwork – newsmag.
NIACE – adult e – learning.

172. Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Parish Council.

The reports of both the NAG and H & S meetings attended by Mrs Goodman and Mrs Groves are attached.

173. Items to be raised by Councillors.

It was agreed that consideration of an Emergency plan would be deferred to the next meeting.

174. Date of the next meeting.

Thursday May 20th at 7.30pm in the Adelaide Room, Holy Trinity Church.



.....
Chairman

20.05.10
.....
Date

Health & Safety Training

On 25th March, Ruth, Margaret and I went to Bracknell to the BALC Health and Safety Training given by Vic Quayle of Wyntok Ltd. It was an informative evening and we learned a good deal.

Generally the local council sector is low risk in terms of health and safety, however we are dealing with the public a great deal through play areas, cemeteries and events. There are no special requirements and the level of accidents is fairly low.

Legislation and Guidance:

Health and safety law is governed by the Health and Safety at Work Act 1974 within which the key concept is taking measures 'so far as is reasonably practicable'.

It is often impossible to make a task completely without risk, but it is up to the employer to make sure a risk assessment has been done, adequate training has been given and protective clothing and the correct equipment has been supplied to carry out the task with minimum risk to the individual.

In addition the HASAWA there is other legislation as well as approved codes of practice which help everyone to comply with Health and safety law e.g. Food and Environmental Protection Act 1985 which governs the use of pesticides in parks and recreation grounds.

In terms of enforcement, when an Improvement Notice is served on a body, it has 21 days to meet the requirements of the Notice. If a Prohibition Notice is served then the effect is immediate and whatever it was served for should stop straight away.

Employers Responsibilities:

The Parish Council is an employer. The Parish Clerk manages, supervises and organises H & S on a day to day basis as the Proper Officer, but he can delegate tasks to another Councillor who may have more relevant experience. The Parish Council should have Health and Safety procedures in place and risk assessments for specific jobs. Contractors and Councillors have day to day responsibility and should not put themselves unduly at risk or interfere with H & S measures in place.

Risk assessments are important and we should make sure that contractors carry out jobs safely and do not put themselves or members of the general public at risk.

It is an interesting fact that adults can claim for personal injury up to a maximum of 3 years after an incident has taken place, without having brought it to the Councils attention before that.

However in the case of children the period is 21 years after an incident has taken place. Therefore it is vital to keep records of risk assessments, inspections and repairs carried out on play equipment to show that the Council has taken as much care as is reasonably practicable to ensure the safety of the users of that equipment. The number of inspections will be dictated by the risk assessment and may be quite frequent if vandalism occurs.

We should check the village hall or any other venue before an event to ensure fire doors are not blocked and to make sure it is safe for the function for which it has been hired.

It is therefore worth considering that the football ground should be the responsibility of West Berkshire District Council from a health and safety point of view.

Risk Assessments:

These are a legal requirement whereby we have to calculate the risk of what could cause harm to people so that we take enough precautions to ensure that no one gets injured or becomes ill.

Because we deal with the public we should keep a written record, although we are not necessarily legally obliged to do so.

Having identified risks we should deal with them immediately. Sometimes it is less expensive in the long run and easier to use a third party as with the playground inspections.

We need to be aware that we have to get across our health and safety requirements to the contractor – a person may be deaf, dyslexic or may not understand English.

Cemeteries and Playgrounds

Cemeteries – there are no specific regulations, but there is more to consider than just the headstones. There is manual work, trenches left open before a funeral, lifting and carrying, machinery, grass cutting and use of herbicides and chemicals.

Playgrounds – Appearance and safety do not necessarily equate. Carry out regular inspections and have a check list which is dated and filed after each inspection in case of future claims. It is not necessary to install rubber matting under equipment or fences around equipment.

NAG meeting – 14th April

Since speeding on the B4009 in Hermitage has been adopted as a priority, 12 speeding checks have been carried out at different times of the day and at different points on the road. The average speed was 25-31 mph.

PC Simon Easton is now trained to use the hand held speed gun and will carry out speed checks on all main roads in the village with the assistance of a trainee. Tickets will be issued. We asked if they could do this at the bottom of the hill by the Fox on the junction of the Yattendon Road. There is a required distance over which the speed is calculated and it is not always possible to carry out the speed checks where we want to, but they will try to do so.

There was no response to the request for a young person to join the NAG which had appeared in the Parish magazine.

The Regiments seem keen to foster relations with the community and the police and are willing with the necessary permissions in place to assist the police wherever they can in the area.

The Police have a text alert system to key peoples' mobile phones of any suspicious activities so that they a response can be sent if the vehicle or whatever is seen enabling the police to save time. Again something for emergency planning person.

As an aside:

- It would be good to write to the adjutant to see if we could call on the regiment in emergencies eg clearing the road by The Fox of snow to enable traffic to move on, and include this in our emergency plan.
- The mess hall and the Astroturf at the barracks would make an ideal village hall and football pitch. Should we be thinking about whether or not we could make use of these when Denison Barracks is vacated and try to get WBC to consider this as a part of the condition of development.

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETINGS HELD ON MAY 20th 2010.

Present.

Ms R Cottingham.	Chairman
Mrs M. Goodman.	Vice-Chairman
Mr R. Allum.	
Mrs J. Cunningham	
Mrs F. Groves.	
Mrs K. Willis.	
Mr Q. Webb	District Councillor.
Mr C.W.Goudge	Clerk

Four members of the public.

THE ANNUAL MEETING OF THE COUNCIL.

Ms R.Cottingham, as Chairman, opened the meeting.

1. The Election of the Chairman for the coming year.

It was proposed by Mrs Goodman and seconded by Mrs Willis that Ms Cottingham be elected Chairman. The proposition was approved unanimously.
The Chairman then signed the Declaration of Acceptance of Office.

2. Apologies for absence.

There were apologies for absence from Dr Kerry and Mr Marr.

3. The election of the Vice Chairman for the coming year.

It was proposed by Mrs Cunningham and seconded by Mrs Groves that Mrs Goodman be elected Vice-Chairman for the coming year. The proposition was approved unanimously.


4. Parish Council Representatives to Outside Bodies.

The following appointments were made.

Hermitage Village Hall Management Committee.	Dr Kerry
Hermitage Pre School	Mrs Cunningham.
Neighbourhood Action Group	Mrs Groves.
	Ms Cottingham
BAYCP	Mrs Willis
Village Vision Group	Mrs Goodman

5. Standing Orders and Financial Regulations.

These were approved. Councillors were reminded to make sure their Register of Member's Interests was up to date.



THE ORDINARY MEETING OF THE COUNCIL.

6. Arlene Kersley, Rural Housing Enabler from CCB.

Mrs Kersley reviewed present legislation which had changed over the last two years, and included a precise definition of a "rural location", Hermitage would qualify for this. Affordable houses will always be needed in a rural area. Rented houses must always stay rented, and shared ownership is also protected. The first step to seeing if there is a need is the completion of a Parish wide Housing Needs Survey. The Council noted this and would consider how such a survey would be applicable.

The Chairman thanked Mrs Kersley for the presentation which would provide a very solid background for future affordable housing decisions

7. Public participation.

Forest Edge now has an active Residents Association with some 55 members. Communication can be difficult if internet access is not available. The Association would welcome a notice board for the Village close by.

Councillors expressed sympathy for the suggestion and would have an Agenda item for consideration at the next meeting.

8. Apologies for absence.

An apology for absence had been received from Dr Kerry.

9. Minutes of the last meeting held on April 22nd 2010.

The minutes had been circulated were agreed as correct and signed by the Chairman.

10. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 164.

i Village Vision Group.

Arrangements are in place for next Saturdays' meeting and event. There was a very effective "Speak Out" talk with children at School. The working groups themselves are now completely on stream.

11. The report from the District Councillor.

There was no formal report as WBC had been somewhat sequestered during the pre-election period. Mr Webb would answer any questions that arise in this meeting.

12. Planning.

Decisions from the Planning Authority.

10/00308/HOUSE

Oakwood, Slanting Hill.
Garage & store

Decision

Approval

10/00355/HOUSE

Heastley, Pond Lane.
Extension

Approval

10/00480/HOUSE	26, Pinewood Crescent. Conservatory	Approval
10/00612/HOUSE	2, Lipscomb close. Carport / garage	Approval

New planning applications.

10/00676/HOUSE	The Gable House, Yattendon Road. Extension.
10/00866/HOUSE	Derwin, Hampstead Norreys Road. Extension & new windows
10/01157/HOUSE	Hartland, 2, Woodside drive. Extension.

The Council returned "support" for these three applications.

10/00983/FUL	The Birches, Slanting Hill. S.73 variation. Removal of need for CSH3.
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The Council commented that, although CSH3 is in suspension by WBC, the provisions should still be applied in this case.

Adjoining Parish.

10/00285/FUL	Hermitage Farm, Oare. Buildings – change of use.
10/00865/HOUSE	The Barn, Marlston Hermitage Garage & carport.

The Council returned "no objections" to these two applications.

Other matters.

- i Tree Preservation order at Haslington, Newbury Road.
The Council noted the Order.
- ii WBC.
Draft Housing Strategy 2010 – 2015.
The council noted this is for consultation.
- iii Planning Aid South - seminar.
Agreed date of June 21st.
- iv Emergency plan.
It was decided to take this forward to the next meeting.

13. Highways.

Matters arising from the minutes of the last meeting.

Minute 153.

- i High Street bollards.
It was decided to check any progress with Mr Pask and to seek a quick response to the request for a meeting on site to discuss the bollards and seek a solution to problems which had been raised.

- ii Speed roundals.
This would be dealt with at the same time as i above.
- iii Christmas tree.
There was no report.
- iv BT phone box.
BT have placed the box on the removal agenda.
- v WBC parking and traffic management.
It was decided to ask WBC for a meeting to discuss known parking problems in Hampstead Norreys Road and Dines Way.

New matters

- i WBC resurfacing programme 2010 / 2011.
There will be surface dressing on the B 4009 from Manor Lane to the "unnamed road" to Worlds End.
- ii WBC Riparian Owner responsibilities.
WBC have been asked for a further supply of the leaflets.

14. Environment.

Matters arising from the minutes of the last meeting.

Minute 168.

- i Pinewood play area.
There is a lot of litter in the playground.
Quotes have been obtained for a new surface. It was suggested that a new area is looked at as a play area for basketball.
- ii Stile.
This is in situ.

New matters.

- i Allotments.
Access and parking for a possible new area are to be investigated.

15. Finance.

i	Receipts		
	Lloyds TSB	Interest	£1.90
	WBC	Precept 50%	£13,000.00
ii	Payments authorised.		
	F.C.Lawrence	Grass & bus	£384.50
	Zurich Insurance	Premium 10 / 11	£1,011.15
	JSC	Replacement cheque	£250.00
	Playground Services.	Tile repairs.	£270.25
	Ms R.Cottingham	Stationery	£19.96
	C.W.Goudge	Salary & exes May	£381.99

- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted
 - ii It was decided to ask the Finance Working Party to look at -
The Clerk's contract of Employment and HMRC undertaking.
The Risk Assessment as at March 31 2010.
The current Health & Safety Policy together with any Equality Statement needed.
The authorisation to inspect Parish Council deeds held at the Council's Solicitors.
The year end submission to the Internal Auditor.

16. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 170.

- i New path.
Quotes are being obtained.

17. Correspondence received since the last meeting not referred to elsewhere.

CPRE – newsletter.

Mid & West Berkshire Local Access Forum – ROWIPS – event at Nature Discovery Centre, Thatcham on June 2nd 6pm to 9 pm.

Downland Volunteer – asking for pitch information at the Village fete.

Clerks & Councils direct – newsletter. Legal article by Paul Clayden listing all legislation passed since 1997 affecting Local Councils.

BeWild Training Workshops – Maidenhead event.

CPRE Berkshire Branch annual report 2009.

WBC – rural broadband event July 1st Newbury 6.30 to 8.30pm.

18. Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Council.

Mrs Cunningham mentioned that Class 4 at School had looked at Pinewood Park and individual letters had been written by the Class to the Council. It was decided to write and thank Class 4 for their very positive effort and taking part in such a worthwhile scheme. It was decided to see whether WBC can collect rubbish from bins inside Pinewood play area.

Mrs Cunningham also reported that the grass at Hermitage Green has not been cut and that Mr Webb is aware of this. Some bins have not been emptied since WBC took over responsibility for the area.

The Cub hut is having the missing timber replaced.

Mrs Willis had talked to some youths who were behaving badly with footballs. It was not necessary to involve the Police.

The Chairman discussed the forthcoming annual Walk, and it was decided to ask for a Parish Walk.

19. Date of the next meeting.

Thursday June 17th at 7.30pm in the Adelaide Room, Holy Trinity Church.


.....
Chairman

17.06.10
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON JUNE 17TH 2010.

Present.

Ms R Cottingham	Chairman
Mrs M. Goodman	Vice-Chairman
Mr R. Allum.	
Mrs J. Cunningham.	
Mrs F. Groves.	
Dr. M. Kerry.	
Mrs K. Willis	

Mr C.W.Goudge	Clerk
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There were four members of the public present.

20. Public Participation.

There is a barrier all round the play area at Forest Edge.
Stewart Souden reported that the playground has been vandalised, and he has been pursuing Miller Homes to get things put right.
The pitch is very bad and needs reseeding with good soil.
It is in a sorry state, and the entrance is scruffy.
The Forest Edge Association feels very let down by this.
WBC are not going to adopt it until Miller Homes hand it over in a good state.
The Council decided to write to WBC and also bring it to the attention of Richard Benyon MP.

21. Apologies for absence.

There were no apologies.

22. Minutes of the last meetings held on May 20th 2010.

The minutes had been circulated were agreed as correct and signed by the Chairman.

23. Co-option of a Councillor.

It was proposed by Mr Allum and seconded by Mrs Goodman that Mr Bolam be co-opted to the Council. The proposition was carried unanimously, and the Chairman welcomed Roger Bolam to the Council.

24. Sarah Ward from CCB.

The Chairman welcomed Sarah Ward.
Mrs Ward felt that it was the Village Vision Group who were responsible for her being at this meeting and welcomed the opportunity to compliment the Group on getting so far so quickly. The direction which the Group are taking very much concerns Youth.
The Speak Out format is proving a success and generating frank comments.
The whole project is now called Targeting Young People.

RC

It is well worth getting Youth to talk about their surroundings, as Class four had done here. Speak Out produced issues such as means to play football. There might have been an arts project instead of accepting graffiti. There is £500 on offer to help set up projects for Youth. It is interesting to think how the Council will meet children from School who have shown an interest in their surroundings and the Village as a whole. Children need to know just what the Council does and achieves. Coming to the APA would be a great idea to build on.

The Chairman thanked Sarah Ward for being at this meeting and, on behalf of Councillors, said how much they appreciated Sarah's help and positive thoughts.

25. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 18.

- i Parish Walk.
This is undertaken and organised by Parishioners. The Hall is booked for August 30th and Rikki will organise a Treasure Hunt.
- ii Village Vision.
Most of the topics had been covered in the talk with Sarah Ward. there will be a questionnaire distributed by Christmas.

26. The report from the West Berkshire Councillor.

Mr Webb was unable to be present.

27. Planning.

An appeal has been made to the Secretary of State in respect of 10/00173/FULD Thistledown and surrounding land. Any additional comments to the Inspectorate by July 13th under reference APP/W0340/A/10/2128333/NWF. Determination is by written statements and a site visit by the Inspector.

Decisions from the Planning Authority.

		Decision
10/00546/XHOUSE	Poplar cottage, Chapel lane.	
	Consent renewal.	Approval
10/00703/HOUSE	3, Faville Oaks, Hampstead Norreys Road.	
	Conservatory.	Approval
10/00866/HOUSE	Derwin, Hampstead Norreys Road.	
	Extension	Approval

New applications.

10/01160/62	Mayflower Barn, Hermitage.
	Rooflights and window.
10/01405/HOUSE	Wellhouse Farm, Hermitage.

The Council returned "no objections" to these two applications.

New applications – adjoining Parish

10/00958/FULD

Land at Stable View, Oare
One gypsy caravan.

The Council objected to the application. The grounds for objecting are attached to these minutes.

Other matters.

- i WBC S.106 report for 2009 2010..
This will be studied and an Agenda item for the next meeting.
- ii Old Lawrence site.
A Parishioner had written to WBC regarding the apparent use by a haulage contractor of the site. It was decided to investigate the planning history of the site.

28. Highways.

Matters arising from the minutes of the last meeting.

Minute 13.

- i High Street.
A meeting has been arranged with WBC to review the bollards and roundals.
- ii BT phone box.
It was decided to inform BT that the Council would adopt the kiosk on a full service basis. This is estimated to cost some £500 per year.
- iii WBC parking and traffic.
WBC are now reviewing the Village needs.
- iv B4009 repairs.
It was decided to write to WBC and object to the poor management of the repair process, and , in particular, the lack of proper signage, which led to unnecessary frustrations.
- v Riparian leaflets.
A supply had been obtained from WBC and it was decided to write to Riparian owners emphasising their responsibilities and enclosing a leaflet.

New matters.

There were no other matters raised.

29. Environment.

Matters arising from the minutes of the last meeting.

Minute 14.

- i Pinewood play area.
There is still rubbish being left in the playground. The Cub hut has been renovated and the new matting is in place.
It was decided to buy two dog bins for this area.
- ii Allotments.
This is in progress.

RC

Objection to planning application 10/00958/FULD from Hermitage Parish Council

At its June meeting Hermitage Parish Council voted unanimously to object to the above application. The grounds for objection are as follows.

The site is not for agricultural use. (EN17)

This site is in the AONB. The application does not enhance it. (ENV1)

It is in a rural area outside the settlement boundary. (It is not for any of the uses listed in ENV22)

The statements made about the existing use of the site do not seem to match with what is already there. Are the developments not listed in the application to be removed?

There is a mismatch between the application for change of use for a 'private gypsy caravan site' and West Berkshire Council's 'full permission for one caravan'. A site could include many vans.

Although the applicant claims that he needs this site for medical reasons the application does not demonstrate a need for a permanent GTTS site, nor does it demonstrate the exceptional need required for a site in the AONB. It is understood that the family has a housing association property in Hermitage. (HSG17)

The extensive fencing surrounding the site is out of keeping with the existing rural surroundings and is detrimental to the area. (ENV1)

The narrow road adjacent to the site is unsuitable for caravans.

The plan is not for a brownfield site nor of benefit to the local economy. (EN18)

A handwritten signature in black ink, appearing to read 'A Coffey', is written in the bottom right corner of the page.

30. Finance.

i	Receipts.			
	Lloyds TSB	Interest	May	£5.17
	Burial fees			£100.00
ii	Payments authorised.			
	F.C.Lawrence	Grass & shelters		£384.50
	BALC	Seminar fee		£25.00
	C.W.Goudge	Salary & exes		£398.19
iii	Other matters.			
i	The Statement of Receipts and Payments to date was noted.			
ii	The thank you letter from the PCC was noted with appreciation.			
iii	The FWP report on the annual Internal audit and the annual accounts was accepted.			
iv	The Annual Return of the Council was approved and signed by the Chairman and the Clerk.			

31. Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 16.

- i New path.
Quotations are being examined.

32. Correspondence received since the last meeting not referred to elsewhere.

Berkshire Women's Aid – abuse poster.

33. Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Parish Council.

There were no reports.

34. Items to be raised by Councillors.

There were no items raised.

35. Date of the next meeting.**Thursday July 15th at 7.30pm in the Adelaide Room, Holy Trinity Church.**

.....
Chairman

.....
Date.

HERMITAGE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON JULY 15TH 2010.

Present.

Ms R Cottingham.	Chairman
Mrs M. Goodman.	Vice-Chairman
Mr R. Bolam.	
Mrs J. Cunningham.	
Mrs F. Groves.	
Mrs K. Willis	
Mr C.W.Goudge.	Clerk

There was one member of the public present.

36. Public Participation.

Apologies for not meeting at the pitch. However, there are still the issues of the entrance and the rabbit damage.

There will be another meeting with Miller Homes.

Council did not appear to have taken any action about the pitch.

There have been numerous emails chasing this up in the last ~~month~~ *year*.

There is disquiet about the condition of the development at Forest Edge.

It was decided to write to both Taylor Woodrow about the back entrance and approaches to Forest Edge.

37. Apologies for absence.

Mr Allum and Dr Kerry had tendered apologies for absence.

38. Minutes of the last meeting held on June 17th 2010.

The minutes had been circulated.

An alteration was made to Minute 29. "it was decided to buy *three* dog bins for the area."

With this alteration the minutes were agreed as correct and signed by the Chairman.

39. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 25.

i Village Vision.

The Village Vision Group met on 29th June when they discussed the response to the Village Vision stall at the school fete, the progress of the application for funding for the Greening Campaign and how to move on.

Our decision was to split into small sub groups each taking one element from Greener, Safer, Healthier, Stronger and More Prosperous and developing a set of draft questions for that element of the questionnaire.



The meeting arranged for 13th July had to be cancelled as too few people were able to attend and it has been agreed that work will continue over the summer and communication will be email with no further meetings arranged at the moment.

40. The report of the West Berkshire Councillor.

The report is to follow.

41. Planning.

Decisions from the Planning Authority.

		Decision
10/00983/FUL	The Birches, Slanting Hill. Removal of CSH/3 for sustainable homes.	Approval
10/01157/HOUSE	Hartland, 2, Woodside drive. Extension.	Approval

New planning applications.

10/01443/FULD 9, Lipscomb Close, Hermitage.
Conservatory.

The Council returned "support" for this application.

Other matters.

- i Stable View.
No decision by WBC has been taken to date.
- ii WBC and the BCU.
Joint Police and Unitary Authority Gypsy and Traveller Protocol.
It was decided to circulate the Protocol.
- iii Old Lawrence site.
Enforcement action is being taken by WBC.
- iv Developer contributions.
WBC have provided the annual report for contributions received from developers.
It was decided to keep the amounts shown in mind when appropriate spending is requested.

42. Highways.

Matters arising from the minutes of the last meeting.

Minute 28.

- i High Street.
There had been a meeting with Jon Winstanley. WBC would increase the bollard visibility strips. The spacing is determined by highways considerations. Speed roundals may only be placed close to a 30mph sign.
- ii BT Phone box.
Bt have acknowledged the request to keep open the box.
- iii Yattendon Road.
WBC intend to resurface the road in this year's programme.

- iv Forest Edge speed limit.
The Forest Edge Group will look at the possibility of producing data in support of a 20mph speed limit and a zebra crossing for submission to the WBC Speed Limit task Group in the Autumn.

43. Environment

Matters arising from the minutes of the last meeting.

Minute 29.

- i Pinewood play area.
The month had been quiet with no exceptional problems.
- ii Allotments.
This is ongoing.
- iii Dog and litter bins.
WBC have ordered the bins.

New matters.

- i Football pitch.
This had been touched on earlier in the meeting.
- ii Christmas lights.
It was decided to form a small Community task group to mastermind the lights. It was also decided to budget up to £700 to be used for the tree and lights.
- iii Wreath for Remembrance Day.
This would be an Agenda item for the next meeting.

44. Finance.

i	Receipts.		
	Lloyds TSB	Interest June	£7.43
ii	Payments authorised.		
	F.C.Lawrence	Grass, bus & bench	£402.50
	Thames Water	Sept 09 to June 10 revised	£5.22
	T. Stares	Internal audit 09 / 10	£200.00
	R. Cottingham.	Mileage	£9.61
	C.W.Goudge	Salary & exes	£380.94
iii	Other matters.		
	i	The Statement of Receipts and Payments to date was noted.	
	ii	The FWP would meet before the next meeting.	

45. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 31.

- i New path.
This is ongoing.

PC

- ii Stonemason.
The drawing submitted by the stonemason was approved for erection on the two headstones of the Buckell family.

New matters.

- i Headstone and covering for the grave of Michael Early.
The Council would approve a headstone but not the grave covering shown.
It was decided to audit the existing burial ground regulations and bring this forward as an Agenda item.

46. Correspondence received since the last meeting not referred to elsewhere.

Thames Valley Police Open day September 4th.
LCR – NALC - newsmag.
Action for All – newsnotes.
WBC Young People’s Trust – Developing a Child Poverty strategy – July 19th Newbury.
Clerks and Councils Direct – newsmag.
WBC free swimming for 8 to 16 year olds.
BAYCP annual meeting July 26th.

47. Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Parish Council.

The report from Dr Kerry, who attended the Village Hall Management Committee meeting, was discussed.

48. Items to be raised by Councillors.

There is a lot of litter in Dines Way, in spite of private initiatives to clear up. It was decided to put the subject of litter in the Village Vision questionnaire. It was also decided to write to WBC and ask for the road sweeping and litter picking schedule.

The Clerk was asked to write a short note for Councillors about formal Conflicts of Interest.

49. Date of the next meeting.

Thursday August 19th at 7.30pm in the Adelaide Room, Holy Trinity Church.


.....
Chairman

19.08.10
.....
Date.

HERMITAGE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON AUGUST 19TH 2010.

Present.

Ms R Cottingham.	Chairman
Mrs M. Goodman.	Vice-Chairman
Mr R. Bolam.	
Dr M Kerry.	
Mrs K. Willis	
Mr Q. Webb	District Councillor
Mr C.W.Goudge.	Clerk

There were four members of the public present.

50. Public Participation.

The representative from Miller Homes appeared satisfied with the football pitch. He was asked about the side pieces and also the gates, which had to be used somewhere else. It is believed WBC have some £300k from this development.

Stewart Souden has asked for money from the PC for a gate. It was decided to offer half the cost.

There is a dip in Lipscombe Close which could be filled with soil if this is permitted.
The Council felt that it was sensible to do this.

51. Apologies for absence.

Mrs Groves and Mr Allum have sent apologies for absence.

52. Greening presentation.

The Chairman welcomed Chris and Tim.

Chris distributed handouts which outlined the perceived necessity for Greening, and explained about the Greening campaign itself, which had literally grown out of one person's wish to make a difference, and was now spreading nationally.

It was suggested to Chris and Tim that it is difficult for the Council as a body to take a decision, as the Members are all individuals, and it is people rather than a Council body who are effective.

Whilst understanding this, if the Council would give support it would show a Community effort which would impact on individuals.

It was decided that, as there would be a Council meeting before the Greening launch in September, the Council would consider their best response at the next meeting.

53. Minutes of the last meeting held on July 15th 2010.

The minutes had been circulated.

An alteration was agreed in Minute 36 to change "month" to "year".

With this alteration the minutes were agreed as correct and signed by the Chairman.

54. Matters arising from the minutes of the last meeting not referred to elsewhere.

There were no matters under this heading.

55. The report of the West Berkshire Councillor.

Mr Webb said that the main concern at the moment is the budget, which is being put together in a very uncertain Government environment, and which aims at keeping front line services as intact as possible.

Government has not been asked to change or review the housing figures put forward by WBC.

56. Planning.

New planning applications.

10/01773/HOUSE

Apple Tree Cottage, Yattendon Road.
Extensions & alterations.

The Council objected to the application on the following grounds.

- 1 The increase is disproportionate to the existing footprint.**
- 2. The appearance is out of keeping with the street scene.**
- 3. There is a high degree of overlooking neighbouring properties.**

10/01817/FULD

Land at Stable View
Change of use of land to place
gypsy caravan.

The Council objected to this application.

The reasons were the same as those submitted to WBC for the previous identical application, and were resubmitted.

Other matters.

i S.106 funding.

WBC has asked for the projected uses of £16k of new S.106 funding. The Council will consider proposals for the next meeting. In the meantime, it was decided to contact Stewart and agree the principle of the Council part funding for the gate to be erected at the entrance to the new football pitch..

ii Community Right to Build.

The Council noted the suggestions.

57. Highways.

Matters arising from the minutes of the last meeting.

Minute 42.

i High Street.

The new reflector strips have been ordered by WBC. The roundel by the Post office will be painted out and moved. Other roundels may only be placed by speed limit signs.

ii BT phone box.

This is ongoing with BT.

iii Forest Edge.

It was reported that residents do not want traffic calming measures such as speed humps. The collection of data for submission to the Speed Limit Task Group in October is ongoing.

New matters.

- i Salt & Grit bins.
WBC have asked whether the Parish would benefit from grit bins. It was decided to write to WBC and ask for bins at Fox Hill, the junction of Slanting Hill with Marlston Road, Hermitage Green and Pinewood Crescent. Council would offer to pay half the cost of the bins, estimated to cost the Council some £600 in total.

58. Environment.

Matters arising from the minutes of last meeting.

Minute 43.

- i Pinewood play area.
Mrs Willis has bought signs for the play area costing some £8. It was decided to reimburse this cost.
It was decided to accept a quotation of £460 to repair the steps of the Scout hut. There is a problem with a dog walker whose pet sometimes leaves turds, which are dangerous for the children who play in the area. It was decided in the first instance to ask the walker to keep the dog out of the play area.
It was decided to ask SEB to move a wire which might be a risk.
- ii Allotments.
Three people have now expressed an interest in allotments. It was decided to run the note about allotments in the Parish Magazine again.
- iii Football pitch.
This is ongoing with Stewart Souden.
- iv Dog bins.
WBC have been asked to hurry the order.
- v Christmas lights.
It was decided to buy lights, transformers, the tree itself and traffic signs for a budget sum of approximately £700.
- vi Wreath.
It was decided to make a donation to the Royal British Legion of £50, to cover the cost of a wreath for Remembrance Day.

New matters

- i Hedges.
It was decided to write to Owners whose hedges appeared to contravene the necessity to keep the Highway and pedestrian passages clear.
- ii Bulb planting.
Two quotes had been received. It was decided to postpone any planting for a year.
- iii Communities and Local Government.
The possible referendum into Council tax capping was noted.

59. Finance.

- | | | |
|-------------|------------------------|---------|
| i Receipts. | | |
| Lloyds TSB | Interest | £9.12 |
| HMRC | VAT reclaim for 09/ 10 | £544.62 |



- | | | | |
|----|----------------------|------------------|---------|
| ii | Payments authorised. | | |
| | F.C.Lawrence | Grass and bus. | £384.50 |
| | Mrs K. Willis | Playground signs | £7.14 |
| | Ms R. Cottingham | Mileage to BALC | £51.69 |
| | C.W.Goudge | Salary & exes | £397.56 |
- iii Other matters.
- i The Statement of Receipts and Payments to date was noted.
- ii The Finance Working Party had looked at the Council records for the last four months and had checked the Bank balance. It was suggested for consideration at the next meeting that Mr Lawrence should be given appropriate safety equipment. This would be investigated. There was nothing further to report.

60. Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 45.

- i New path.
The Council is considering the quotes received.
- ii Grave cover.
It was agreed that a grave cover could be placed on the Early grave, below or on a level with the surrounding grass.

61. Correspondence received since the last meeting not referred to elsewhere.

Upstream – newsmag from Lambourn and Kennet projects.
 WBC – asking for views on WBC Council structure – either Strong Leader Model or Leader & Executive.
 North Wessex Downs – annual report 2009 2010.
 No need for Nuclear – campaign newsletter.
 WBC Youth Service annual report.
 NHS – Community Responders information.
 CCB – Localism and Parish Council influence on housing.
 CCB – Annual review and note of AGM on September 23rd in Reading.
 Alzheimer’s Society – request for publicity. Memory walk on September 25th at Englefield Estate.
 It was decided to circulate correspondence received in advance of the next meeting.


62. Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

There were no reports.

63. Items to be raised by Councillors.

There are three Volunteers who will be helping with the Parish Walk.

64. Date of the next meeting.**Thursday September 16th at 7.30pm in the Adelaide room, Holy Trinity Church.**

.....


 Chairman

.....
 16.09.10

 Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON SEPTEMBER 16TH 2010.

Present.

Ms R Cottingham. Chairman
Mr R. Bolam.
Mrs J. Cunningham.
Mrs F. Groves
Dr M Kerry.
Mrs K. Willis

Mr C.W.Goudge. Clerk

There were no members of the public present.

65. Public Participation.

Is there any news about the cycle path which was described in the Forest Edge S.106 agreement.

This is to be looked at with the Planning Department at WBC.

66. Apologies for absence.

Mr Allum, Mrs Goodman and Mr Webb had tendered their apologies.

67. Minutes of the last meeting held on August 19th 2010.

The minutes had been circulated were agreed as correct and signed by the Chairman.

68. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 63.

i Parish Plan.

Mrs Goodman had circulated comments from the Vision Group.

ii Parish Walk.

The Walk attracted 43 people and was felt to be even better than last year.

The Parishioners providing the tea and cakes were thanked particularly.

69. Report from the West Berkshire Councillor.

Mr Webb had tendered an apology. Council felt that Mr Webb's presence at meetings was a great help, and it left a gap in the communication when Mr Webb could not attend. There was no written report.

70. Planning.

Decisions from the Planning Authority.

10/01443/HOUSE

9, Lipscombe Close, Hermitage
Conservatory.

Decision

Approval

New planning applications.

10/01714/HOUSE Clairwood, Hampstead Norreys Road.
Garage & extensions.

The Council returned "no objections" with the comment that the original plans would have raised objections.

Adjoining Parish

10/01786/LBC Wallins, Westrop Green.
Thatched roof replacement.

The Council returned "no objections".

Other matters.

- i WBC Local Development Framework.
The Council had no further comments.

71. Highways.

Matters arising from the minutes of the last meeting.

Minute 57.

- i High Street.
The reflector strips had not been installed. It was decided to urge WBC.
- ii Forest Edge traffic.
The data is being collected.
- iii Salt bins.
It was decided to ask WBC the results of their salt bin survey as time to Winter is getting short.

New matters.

- i Yattendon Road.
It was decided to write to WBC as the surface is becoming dangerous.

72. Environment.

Matters arising from the minutes of the last meeting.

Minute 38.

- i Pinewood play area.
The steps to the hut are being repaired next week.
It was decided to investigate the cable stay by the path with SEB.
It was decided to see if there is a sign available for the play ground prohibiting dogs and cycling.
- ii Allotments.
This is being progressed with the Landowner.
There are more than six requests for allotments from Parishioners.
- iii Football pitch.

- v It was decided to investigate with WBC the cost of a set of goalposts.
Dog bins.
It was decided to survey the proposed bin siting with the Dog Warden and inform WBC.
- vi Christmas lights.
It was decided to purchase both lights and transformers. A Working Party would be formed to look after planning and installation.
- vii Wreath.
The wreath has been ordered.
- viii Hedges.
Letters were written to Owners whose properties seemed to need their hedges trimmed.

New matters.

- i Greening Campaign.
It was decided to put forward the Council's positive attitude, evidenced in the provision of allotments.

73. Finance.

- i Receipts.

Burial fees	Camp Hopson	£200.00
Lloyds TSB	Interest	£2.89
- ii Payments authorised.

F.C.Lawrence	Grass and shelters	£384.50
Mazars	External audit 09 / 10	£334.88
C.W.Goudge	Salary & exes	
	Includes wreath £50	£437.16
- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted.
 - ii The external audit had been completed. One comment was made – "Should formally review and approve the risk assessment annually and record any conclusions reached".
 - ii Lloyds now offer 0.51% for six weeks and 0.8% for three months.
It was decided to switch the deposit to 0.8% for three months.

74. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 60.

- i New path.
The acquisition of quotes is ongoing.
- ii Burial Ground rules.
It was investigate the Oxford Diocese rules for Graveyards, allowing for the fact that the Burial Ground is not attached to a Churchyard.

75. Correspondence received since the last meeting not referred to elsewhere.

BALC – Big Society pilots.

BALC – NALC ebulletin – to determine any interest.

Churchyard regulations – for consideration in amending the present rules.

WBC – Year book – broad Council file of names and departments.

LCR – newsmag.

WBC – return to sport – for adults.

Clerks & Councils Direct – newsmag with legal opinion on Rights of Way from Paul Clayden.

North Wessex Downs – Forum on October 7th.

WBC – Junior Citizen of the Year Award – for nominations.

76. Reports from Council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

There were no reports.

77. Items to be raised by Councillors.

There were no items raised.

78. Date of the next meeting.

Thursday October 28th at 7.30pm in the Adelaide Room, Holy Trinity Church.



.....
Chairman



.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON SEPTEMBER 29TH 2010.

Present.

Ms R Cottingham. Chairman
Mrs M. Goodman
Mrs F. Groves
Dr M Kerry.
Mrs K. Willis

Mr C.W.Goudge. Clerk

There were two members of the public present.

79. Public Participation.

The Lawrence site has become industrial. There is intensive and intrusive light pollution. The bedroom is now lit at night. There is noise pollution generated by both the staff and the vehicles. Dogs were on site but have been taken away. Working hours are a farce.

80. Apologies for absence.

Mrs Cunningham, Mr Bolam, Mr Allum and Mr Webb tendered their apologies. Mr Allum also tendered his resignation from the Council due to increasing work pressures. It was decided to write to Mr Allum and express the Council's appreciation of all his work and support over the last few years.

81. Minutes of the last meeting held on September 16th 2010.

The minutes had been circulated. Some changes had been suggested, and, with those changes, the minutes were agreed as correct and signed by the Chairman.

82. Planning.

HERE MS COTTINGHAM DECLARED A PERSONAL INTEREST AND RETIRED FROM THE MEETING.

10/10634/FUL Hermitage Garages, Old Lawrence Equipment site.
Change of use to car sales & van hire.
10/01656/FULC Lawrence Farm Equipment.
Change of use to storage & distribution.

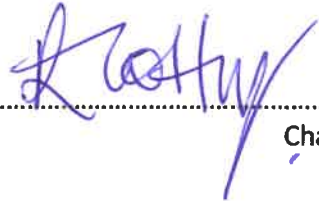
The Council objected to these applications. The letter of objection is attached to these minutes.

HERE MS COTTINGHAM REJOINED THE MEETING.



83. Date of the next meeting.

Thursday October 28th at 7.30pm in the Adelaide Room, Holy Trinity Church.



.....
Chairman

28.10.10

.....
Date

HERMITAGE PARISH COUNCIL

Chairman. Ms R. Cottingham.

Planning Department,
West Berkshire Council,
Market Street,
Newbury,
Berkshire. RG14 5LD

Planning applications 10/01656 and 10/01634
October 1st 2010.

Dear Sirs,

Site of Lawrence Farm Equipment.

The Council **objects** to these two applications on the following grounds.

10/01656.

1. The application is for change to B8 - block plan shows B2 – which?
2. The applicant does not observe normal hours of work – vehicles and staff are present and move vehicles in and out of the site from 06.00 to some 23.00hrs – verified and checked by local residents. This presents unacceptable intrusion to properties which both abut the site and are in close proximity in other directions.
3. This use is not appropriate to a rural Village.
4. The previous usage for 10 years was for large agricultural machinery storage and the site was not used as a garage in that time. The premise of change of use is incorrect.
5. The noise of heavy vehicle movements representing an industrial intrusion to the Village is intrusive is not acceptable in a Village environment. The movements of the heavy farm equipment in previous years was only spasmodic and during middle of the day.

10/01634

1. No business hours are shown in the application and normal hours appear to be flouted by the applicant.
2. No employees are shown on the application – for car sales and van hire ?
3. The lighting used at the site is not appropriate to the Village and is very visually intrusive to both the neighbouring properties and those opposite. It is badly sited and unnecessary. The applicant should apply to use passive security. The illuminated signage should be turned off at 11.00pm.

4. In support of this point, the Village Plan and that of WBC's Supplementary Guidance, restricts the use of street lighting in these conditions, and both allow lighting in the Village and rural areas only where it is needed for vehicular or pedestrian safety.

Yours faithfully,

C.W.Goudge.

Clerk.

Mr C.W.Goudge. Nova, Coppid Hill, Barkham Road, Wokingham. RG41 4TG
Telephone 0118 977 3553
Email billgoudge@aol.com

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON OCTOBER 28TH 2010.

Present.

Ms R Cottingham.	Chairman
Mrs M. Goodman	Vice-Chairman
Mr R. Bolam.	
Mrs F. Groves	
Dr M Kerry.	
Mr Q. Webb	District Councillor.
Mr C.W.Goudge.	Clerk

There was one member of the public present.

79. Public participation.

There is a need for land for local people to use as allotments and we should ask local farmers to provide land.

A site has probably been found. Eling Estates do not sublet so cannot help.

The farmer should put in the facilities.

Council does take the point, but it is more likely that the Council will have to provide access and facilities.

There are objections to the planning application 10/02495/HOUSE, which shows a 44% increase in footprint, and there are a number of incorrect statements.

This will be discussed under Planning.

80. Apologies for absence.

Mrs Cunningham, Mrs Willis and Mr Marr had presented apologies for absence.

81. Minutes of the last meeting held on September 30th 2010.

The minutes had been circulated were agreed as correct and signed by the Chairman.

82. Matters arising from the minutes of the last meeting not referred to elsewhere.

There were no matters raised.

83. The report of the District Councillor.

Mr Webb reported that there had been a number of enquiries about flytipping and speeding in the Parish. When Mr Webb took these to WBC the results were unsatisfactory WBC is in the process of firming up the budget for next year against a background of unknowns, but it is reasonably sure there will be no increase in Council Tax.



84. Planning.**Decisions from the Planning Authority**

10/01714/HOUSE	Clairewood, Hampstead Norreys Road. Extensions and garage	Retrospective Approval
10/01773/HOUSE	Apple Tree Cottage, Yattendon Road. Extensions.	Refusal
10/02205/NORMAT	Southwood, Yattendon Road. Minor amendment to 10/00399/FULD	Approval

New planning applications.

10/02387/HOUSE	9, Kiln Close, Hermitage. Conservatory.	No objections
10/02427/HOUSE	Rosedale House, Hermitage. Garden Room.	No objections
10/2479/FUL	Eling Estate Buildings. Change of use to B1.	No objections.
10/02495/HOUSE	The Willows, Newbury Road. Extensions.	Objections Letter attached

Adjoining Parishes.

10/02466/HOUSE	Yew Dell, Drove Lane Extensions, porch, conservatory.	No objections
10/02266/FUL	Spring Plantation, Yattendon Road. New antennae on existing mast	No objections
10/02234/FUL	Hermitage Farm, Manor Lane. Change of use to Storage/business. Objections - excessive / potential traffic movements through the Village.	

85. Highways.**Matters arising from the minutes of the last meeting.**

Minute 71.

- i High Street.
The improved reflector strips had been fitted.
- ii Salt bins.
It was decided to purchase two bins.
One bought through WBC for installation opposite the T junction of Slanting Hill and Marlston Road.
One bought by the Council privately for installation in the car park of the Fox Inn.

- iii Yattendon Road.
The resurfacing is reported as a success.

New matters.

- i School parking proposals.
It was decided to consider these for the next meeting.

86. Environment.

Matters arising from the minutes of the last meeting.

Minute 72.

- i Pinewood play area.
The repairs by Plaground Services were noted.
The report by Digley Associates will be considered at the next meeting.
- ii Dog signage.
It was decided to get quotes.
- iii Allotments.
The composition of the soil is being investigated.
- iv Football pitch.
It was decided to refer to Stewart Souden for statistics on possible usage by neighbouring Clubs. In principle this could be acceptable with conditions.
The questions regarding the provision and construction of changing rooms are ongoing.
- v Christmas lights.
There is a Working Party meeting to progress this.
- vi BT phone box by the Fox.
BT has no plans to alter the service to the box.

87. Finance.

i	Receipts.		
	West Berkshire Council	Precept 50%	£13,000.00
	Burial ground	Fees	£190.00
ii	Payments authorised.		
	F.C.Lawrence	Grass & shelters	£384.50
	Playground Services.	Path and steps	£540.50
	Thames Water	Burial Ground	£7.64
	Bradfield PC	Photo copier	£55.00
	MWE PC.	Stationery & computer	£38.17
	C.W.Goudge.	Salary & exes	£383.98

RC

- iii Other matters.
 - i The Statement of Receipts and Payments to date was noted.

88. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 74.

- i New path.

Three quotes have been obtained. A decision would be made at the next meeting.
- ii Rules.

This is ongoing.
- iii Memorial and inscription.

It was agreed to allow the headstone of Arthur Bosley to be cleaned and an inscription added.
It was agreed to allow a memorial to be erected for Martin Joseph Earley, according to the plans and specifications supplied.

89. Correspondence received since the last meeting not referred to elsewhere.

North Wessex Downs – Management Plan to 2014 and a guide to the “duty of regard”.
WBC - Special event District Parish Conference November 9th – budget simulation exercise “eliciting residents input into priorities for the Council”.
Voluntary & Community Assembly for West Berkshire – meeting on November 2nd at 7.00pm.
BALC – update on events and legislation – five pages.
Upstream – newsletter from the Pang, Kennet and Lambourn Valley Countryside team.

90. Reports from Parish council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

There were no reports.

91. Items to be raised by Councillors.

Mr Bolam had been in touch with the dog warden asking for guidance on dog bin locations. It would be useful to look at a possible cycle track from the Fox using existing S.106 funds.

Reviews taken with some public consultation about
The Chairman ~~suggested that~~ the rash of Greening signs in the Village was intrusive, and it was decided to ask the Greening Campaign to be careful where such posters are placed, having regard to both the environment and the possible distraction to traffic, and to take them down once an event has taken place.



Dr Kerry reported that there had been a Planning Inspectorate visit to Thistledown last week.

At Stable View there is some strange activity, and it is now a month overdue for a planning decision.


Mrs Goodman reported that there have been questions put into the Village Vision questionnaire about the provision of a new Village Hall.

AT THIS POINT THE COUNCIL NEEDED TO DISCUSS CONFIDENTIAL MATTERS THE OUTCOME OF WHICH WOULD BE MADE PUBLIC IN DUE COURSE. A PART TWO MEETING WAS CONVENED AND THE PUBLIC ASKED TO LEAVE THE HALL.

The Chairman reported that the Village Hall Committee would like the Council to pay for the construction of the changing rooms, probably at a cost of some £250k including all the necessary services. The question of both quantum and principle needed evaluation, and it was decided, as a first step, to sound out the PWLB about the provision of an appropriate and affordable loan.

92. Date of the next meeting.

Thursday November 18th at 7.30pm in the Adelaide Room, Holy Trinity Church.

..... 

Chairman

..... 18.11.10

Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON NOVEMBER 18TH 2010.

Present.

Ms R Cottingham.	Chairman
Mrs M. Goodman	Vice-Chairman
Mrs F. Groves	
Dr M Kerry.	

Mr C.W.Goudge.	Clerk
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There was one member of the public present.

93. Public participation.

There is a planning application which has been presented for Apple Tree Cottage. There have been amended plans submitted and the aim is just to bring the property up to date. The Council would be discussing the application later on in the meeting.

94. Apologies for absence

Mrs Cunningham, Mrs Willis and Mr Marr had presented apologies for absence.

95. Minutes of the last meeting held on October 28th 2010.

The minutes had been circulated were agreed as correct and signed by the Chairman.

96. Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 91.

i Village Vision.

The questionnaire for both Adult and Youth has been agreed. Greenham Common Trust will be printing the questionnaire and it is hoped to distribute it around Christmas.

97. Report from the West Berkshire Councillor.

A report was not presented.

98. Planning.

Appeal Decision.

10/00173/FULD	Thistledown, Hampstead Norreys Road. New house development Cost application against WBC	Dismissed Dismissed
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Decisions from the Planning Authority.

10/01656/FULC	Lawrence Farm Equipment, Newbury Road. Change of use to B8.	Refusal.
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10/02427/HOUSE	Rosedale House, Hermitage. Garden Room	Approval
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New planning applications.

10/2588/FUL	1&2, Long Grove Cottages, Wellhouse. S.73 Removal of condition 4 of 07/01338/FUL	No objections
10/02601/HOUSE	Threshers barn, Wellhouse Farm	
10/02602/HOUSE	Two windows to front elevation.	No objections
10/02551/HOUSE	Mayflower Barn, Wellhouse Farm. Rooflights and window.	No objections
10/2662/HOUSE	Apple Tree Cottage, Yattendon Road. Extension & alterations.	Objections
10/02664/HOUSE	32, Briant's Piece, Hermitage. Chimney, extension & conservatory.	Objections
10/02695/HOUSE	Brackens, Pond lane. Roof space conversion & extensions	Objections
Amended plans.		
10/02108/LBC2	Bottom House Farm, Pangbourne. Change in description to show that two dwellings are being created.	No comment

99. Highways.**Matters arising from the minutes of the last meeting.**

Minute 85.

- i Salt bins.
A bin has been ordered for the junction Slanting Hill and Marlston Road from WBC. A budget of £200 was agreed for the purchase of a Council bin to be placed in the car park of the Fox Inn.
- ii School parking.
It was decided to accept the WBC proposals for additional parking restrictions by School.

New matters.

- i Curridge Road.
It was noted that Curridge Road would be closed for repairs for most of each day lasting until December, with complete closure on Sundays.
- ii SID training.
Three Councillors would attend the course at Newbury on November 23rd.
- iii WBC Local Transport Plan.
The Council noted the Plan.
- iv Flytipping
There have been more flytipping incidents. Comments and guidance is still awaited from Mr Webb.

100. Environment.**Matters arising from the minutes of the last meeting.**

Minute 86.

- i Pinewood play area.
It was decided to repair the gate. It was also decided to ask Mr Lawrence to repair the benches and picnic tables. Playground Services would be asked to take on the rest of the needed repairs.



- ii Dog signage.
Two posters had been obtained from WBC. It was decided to purchase and make other signs to cover a multiple purpose and a budget of £200 was agreed for this.
- iii Allotments.
Soil samples have been taken for analysis. The operation is ongoing.
- iv Football pitch.
There has been nothing further of substance. It was reported that Bucklebury pitch is used mainly on Saturday and Sunday.
- v Christmas lights.
The lights and transformer have been purchased. The tree has been ordered. Traffic lights have been organised.

New matters

- i Second stile.
This has been put in.
- ii Broadband speed consultation.
Council backed the idea of getting as many people as possible to support an application for faster broadband from BT.
- iii Tree trimming in Dines Way.
It was decided to accept the quotation of £75 to have the trees trimmed.
- iv PHSCE
Mrs Goodman would deal with this.
- v Tree planting at Manor Lane.
It was decided to ask Mr Lawrence to plant a tree. A budget of £150 was agreed for the work.
- vi Bulb planting.
This will probably take place next year.

101. Finance.

- I Receipts

Lloyds TSB	Rollover final interest	£13.31
West Berkshire Council	Rates rebate – burial ground	£10.14
- ii Payments for consideration.

F C Lawrence	Grass & shelters	£384.50
Yattendon Estates	Christmas lights & controllers	£115.20
	Christmas tree	£29.38
Mrs F. Groves	Christmas lights power pack	£72.50
C.W.Goudge	Salary & exes	£397.34
- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted.
 - ii PWLB matters were discussed. Decision for a future meeting.
 - iii It was decided to publicise that grants are available from the Council.
It was also decided to pursue grants from WBC for actions taken under the original Parish Plan.

102. Burial Ground.

Matters arising from the minutes of the last meeting.

Minute 88.

- i New path.
It was decided to accept the quotation of £8,500 for the path construction. It would be a specified that the work should be completed within the next three months.
- ii Burial Ground Rules.
It was decided to use the Ely Diocese rules as the foundation for a new set of Rules for the Burial ground.
- iii Overhanging trees on the embankment side of the burial ground.
It was decided to ask Mr Lawrence to trim the trees.
- iv Gap in the hedge.
It was decided not to take any action.
- v Safety gear for Contractors.
It was decide to provide Mr Lawrence with safety gear to comply with Health and Safety Agency rules.

103. Correspondence received since the last meeting not referred to elsewhere.

Clerks and Councils Direct – newsletter.
NALC ebuletin.
The correspondence was circulated and discussed.

104. Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Council.


Mrs Groves and Mrs Cunningham attended the recent NAG meeting.
The use of sped cameras was presented and discussed. SppeedWatch was mentioned as a desirable option.
The Chairman and Mrs Goodman went to the WBC District Parish conference.
The budget model was the main element of the Conference, and could be used to gather public opinion as to which options WBC should take in setting budget priorities and wishes. Parish Council backing is needed if the public are to be seriously involved.
It was decided to put a notice on the board drawing people's attention to this opportunity.

105. Items to be raised by Councillors.

The car parking near Heritage Motors will be monitored as it could cause concern.
There are also cars parked on the pavement at the White Horse which need watching because they can obstruct the pavement for pedestrians.

106. Date of the next meeting.

Thursday December 16th at 7.30pm in the Adelaide Room, Holy Trinity Church.


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Chairman

06.01.11
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Date