

## HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON AUGUST 18<sup>TH</sup> 2011.

Present.

Ms R Cottingham. Chairman

Mr D. Brown.

Mr R. Burgess.

Mrs F. Groves.

Dr M. Kerry.

Dr J. Lawler.

Mr R. Marr.

Mrs K. Willis.

Mr B. Willis.

Mr Q. Webb

District Councillor

Mr C.W.Goudge

Clerk

No member of the public was present.

**49 Public forum.**

No member of the public was present.

**50 Apologies for absence.**

Mrs Cunningham and Mrs Goodman had tendered apologies for absence.

**51 Minutes of the meeting held on July 21<sup>st</sup> 2011.**

The minutes had been circulated were agreed as correct and signed by the Chairman.

**52 The Chairman welcomed Arlene Kersley from CCB.**

The main reason for talking with the Council was the suggestion of a Parish Housing Needs Survey. If housing needs are demonstrated then exception sites would be sought, though in this Parish this is less likely, due to the already very large increase in recent housing numbers. If a survey is thought appropriate, the Council would drive this with the distribution of the survey paperwork, which, when completed, is returned directly from a respondent to CCB.

*Whose needs are we discussing.*

CCB is looking to identify needs in the whole of West Berkshire through surveys which are carried out in the Autumn or Winter months.

*Can a survey be put out on line.*

This is being considered in some depth.

It was decided to consider a survey once Councillors had seen the up to date paperwork, perhaps in the Autumn.

**53 Matters arising from the minutes of the last meeting held on July 21<sup>st</sup> not referred to elsewhere. Minute 38.**

i Village Vision.

There have been no further meetings of the Group.

ii Notice board.

It was decided to order the "option two" notice boards, but to delay the order until funding from the last Parish Plan had been agreed with WBC.

- iii Website.  
As a result of an in depth appraisal of the site and the needs of Parishioners, it was decided to leave the site as it is, with possibly added content.  
Suggestions would be circulated with a view to reaching a decision on content at the next meeting.
- iv Council Mission Statement.  
It was decided not to proceed with this.
- v Standing Orders.  
A draft of new wording for the date and place of meetings was presented. It was proposed by Dr Kerry and seconded by Mr Willis that the Standing Orders are amended in accordance with the draft. The proposition was approved.

#### 54 The report from the West Berkshire Councillor.

The tree trimming of the lime tree opposite the Village shop is underway. Councillors asked that WBC does not do more than trim the obtrusive growth.

WBC is in the continuing process of monitoring budgets and preparing figures for the next two years, against a difficult background of Government cuts in grants to WBC.

#### 55 Planning.

##### Planning applications.

11/01025/HOUSE	11, Pinewood Crescent, Hermitage. Conservatory.	<b>No objections.</b>
11/01106/HOUSE	The Gable House, Hermitage. Minor revisions to approved application	
	10/00676/HOUSE	<b>No objections.</b>

##### Other matters.

- i Informal Hearing for Stable View.  
Two Councillors attended the Hearing. It was felt that the WBC handling of their contribution was poor.
  - ii Lawrence Equipment site.  
A letter has been written to Mr Whipp suggesting a detailed log of vehicle movements for submission to WBC.
- HERE DR KERRY DECLARED A PERSONAL INTEREST AND RETIRED FROM THE MEETING.
- iii Response to WBAGI.  
It was decided to defer a response decision.
- HERE DR KERRY REJOINED THE MEETING.
- iv Impact on changes to the AONB on this Parish.  
It was decided to ask Mrs Goodman to present this at the next meeting.
  - v S.106 funding.  
It was decided to circulate an analysis of the corrected annual report.
  - vi Planning administration.  
It was decided to pass planning papers and plans each month to Dr Kerry, rather than circulate them.  
It was reported that there is a development planned for a warehouse on Priors Court Road for which, Councillors felt, this Council should have received plans as a neighbouring Parish. It was decided to write to WBC Planning to see what criteria are used in determining impact on adjoining Parishes.

#### 56 Highways.

##### Matters arising from the minutes of the last meeting.

##### Minute 41.

- i Salt bins.  
It was decided to ask WBC why the bin has not been installed.

- ii Wellhouse Lane name signs.  
It was decided to ask WBC when they would installed.

**New matters.**

- i Large vehicles passing through the Village.  
There was a complaint from a Parishioner via the Post Office that numbers of large vehicles passing through the Village had increased and that their speed was excessive. Traffic calming measures were asked for.  
It was suggested that the complaints in detail should be brought forward to the Council for consideration and possible passing to WBC.

**57 Environment.**

**Matters arising from the minutes of the last meeting.**

Minute 42.

- i Pinewood play area.  
It was decided to allocate a budget of £400 for immediate repairs, with the actual spending to be settled by invoice at the next meeting.
- ii Litter bin.  
It was decided to seek an installer for the bin.
- iii Allotments.  
This is ongoing.
- iv Dog bins.  
These are to be installed in the next two weeks.
- v Hermitage Village Hall.  
The planning process is ongoing,

**New matters.**

- i Tennis Courts.  
It was suggested that courts could be constructed by the proposed new Village Hall. It was decided to support the idea and to examine the feasibility.
- ii NAG meetings.  
A report is attached.

**58 Finance.**

I	Receipts.		
	HMRC	VAT reclaim	£1,866.28
ii	Payments authorised.		
	F.C.Lawrence		£447.00
	Playground Services	Burial Ground	£6,492.00
	C.W.Goudge	Salary & exes	£421.89
	HMRC	PAYE	£71.00
	Ms R. Cottingham	Bench repairs	£10.18
	Grants approved .		
	Hermitage Village Hall		£1,500.00
	Hermitage Pre-School		£900.00
	Hermitage Scouts		£1,250.00
	Holy Trinity Church		£1,000.00
	Village Vision.		£500.00
iii	Other matters.		
	i	The Statement of Receipts & Payments to date was noted.	
	ii	A FWP meeting is to be arranged before the next meeting.	

**59 Burial Ground.**

**Matters arising from the minutes of the last meeting.**

Minute 44.

i Application for a memorial.

The application for a headstone and lettering on the Earley grave was approved.

**60 Correspondence received since the last meeting not referred to elsewhere.**

CPRE – notice of AGM on September 7<sup>th</sup> at Newbury.

CPRE – historical luncheon at Goring & Streatly GC September 27<sup>th</sup>.

CPRE – Fieldwork – newsmag.

BALC – e –bulletin.

**61 Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Council.**

There were no reports.

**62 Items to be raised by Councillors.**

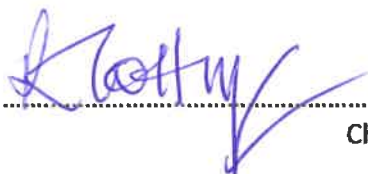
It was suggested that there should be formal criteria for allocating grants, and it was decided to investigate this.

It was queried as to where the old bound minute books are and whether they should be stored locally. This would be an agenda item for the next meeting.

The suggested draft for the informal notes of the last meeting for insertion into the Newsletter was discussed. It was noted that these had been amended.

**63 Date of the next meeting.**

**Thursday September 15<sup>th</sup> at 7.30pm in the Adelaide room. Holy Trinity Church.**



Chairman

15.09.11  
date