

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON JANUARY 17TH 2013.

Present.

Ms R Cottingham. Chairman
 Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves,
 Dr M. Kerry, Dr J. Lawler, Mr R. Marr, Mrs K. Willis, Mr B. Willis.

Mr Q. Webb District Councillor.
 Mr C.W.Goudge Clerk

There were two members of the public present.

- 104 Public Forum.**
 There were no comments from the public.
- 105 Apologies for absence.**
 Mr Robinson had tendered an apology for absence.
- 106 Minutes of the last meeting held on December 13th 2012.**
 The minutes had been circulated were agreed as correct and signed by the Chairman.
- 107 Matters arising from the minutes of the meeting on November 15th not referred to elsewhere.**
 Minute 85
 i Village Vision.
 There was nothing further to report.
 ii Broadband.
 The move to encourage Parishioners to register for broadband is continuing.
- 108 The Report from the West Berkshire Councillor.**
 Mr Webb did not have a formal report, but felt that he could best be of help by answering points as they arose.
- 109 Planning.**
Decisions from the Planning Authority
- | | | |
|-----------------|---|----------------------|
| 12/02189/TELE56 | BT Openreach cabinet, Pinewood Crescent
Re- location | No objections |
| 12/02020/HOUSE | 2, Stretcher Drive, Hermitage
Conservatory | Approval |
- New applications.**
 None have been received.
- Other matters**
- i WBC Site allocations & Development.
 Information meetings – Ms Cottingham, Mrs Goodman and Mrs Groves would be attending a presentation.

RC

110 Burial Ground.**Matters arising from the minutes of the meeting on November 15th.**

Minute 88.

- i Interment area rules.
It was decided to draft rules for memorials in the interment area.
- ii Burial site alteration.
It was decided to allow the alteration of site for Mr Hall.
- iii Memorial trees.
It was decided to put forward a scheme to allow a plaque to be placed suitably around a tree.
- iv Sign board.
It was decided to allow a sum of £400 for a board plus an additional £100 for erection.

111 Finance.

- i Receipts.

Lloyds TSB	Deposit interest	£127.29
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- ii Payments authorised.

Contractors	Maintenance	£452.50
West Berkshire Council.	Dog bin empty	£172.75
West Berkshire Council	Dog bin cost	£257.80
West Berkshire Council	Dog bin installation	£48.00
Thames Water	Burial ground	£8.21
C.W. Goudge	Salary & exes	£309.28
HMRC	PAYE	£71.60
- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted.
 - ii Deposit with Lloyds TSB
It was decided to deposit £50k with Lloyds TSB for three months.
 - iii Grant requests.
It was decided to make grants totalling £4,197.85 to the following applicants.

Hermitage Horticultural Society	£250.00
Hermitage School PTA	£500.00
Holy Trinity Church	£1,000.00
Hermitage Village Hall	£500.00
Hermitage cubs and Scouts	£500.00
Hermitage Pre-School	£1,447.85
 - iv Quote from Contractors for 2013 / 2014.
It was decided to accept the quote of £5,014 for grasscutting and general Parish work for the year to March 31 2014.
 - iv Precept for the year to March 31 2014.
It was decided to set the Precept for the year to March 2014 at £42,000.

112 Highways.**Matters arising from the minutes of the meeting in November.**

Minute 90.

- i Cycle track.
This is ongoing with WBC.
- ii Footpath 16.
WBC now have a scheme to alleviate the flooding.

- iii Hedges and vegetation.
It was decided to accept the estimate of £280 to trim the overhanging hedges at Chapel Lane.

New matters

- i Speed gun.
It was decided not to participate in a speed gun purchase.
- ii Bus shelter damage.
It was decided to authorise the Contractors to undertake the necessary repairs.
- iii Road maintenance
There is a piece in the Parish Magazine asking for certain repairs, which the Council noted.

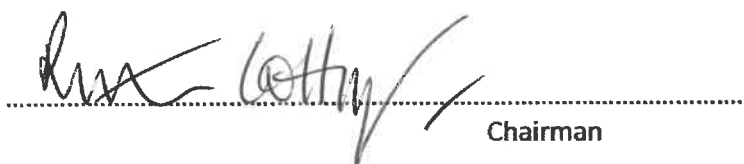
113 Environment.

- i Police report.
PC Mathew Allen gave an overall view of crime and traffic matters in the Parish.
 - The speed gun purchase by Chieveley is being evaluated.
WBC have a protocol which governs this.
 - The SID is used to see where the problems are, but the best way to identify problems is to place strips across the road for a full vehicle analysis.
 - Crime levels have been fairly quiet and some specific crime statistics are decreasing.
 - One crime that is persistent is the theft of domestic heating oil, and everyone needs to be extra vigilant.
- ii New Hermitage Village Hall.
 - i Land acquisition.
WBC have agreed to transfer the whole of the land requested together with the commuted sum of £225k. Title deeds are being prepared by WBC for submission to our Solicitor.
 - ii Funding.
It was decided to proceed with an application for consent to borrow the sum of £250k from the PWLB.
 - iii Pinewood play area.
It was decided to accept the Contractor's estimate of £120 for maintenance .
 - iv – vi Allotments, Football pitch & Litter bins.
These are ongoing.
 - vii Dog bin.
This is now installed.
 - viii Youth Club.
There are some matters from the previous Club which need to be cleared.

114 Correspondence received since the last meeting not referred to elsewhere.

Mathew Allen – asking for emails each month if needed.
Bus timetable starting February for services 6 and 6A.
Upstream – newsmag from WBCS.
LCR – newsmag from NALC.

- 115 Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Parish Council.**
Mr Marr reported that the Fox Inn will not be charging for the electricity used to light the Christmas tree.
It was decided to write and thank the Landlord for this generosity.
- 116 Items to be raised by Councillors.**
There were no further reports.
- 117 Date of the next meeting.**
Thursday February 21st at 7.30pm in the Adelaide Room, Holy Trinity Church.


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Chairman

21.02.13
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FEBRUARY 21ST 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman,
Dr J. Lawler, Mrs K. Willis, Mr B. Willis.

There was one member of the public present.

118 Public Forum.

Rev Canon Ball explained that there can be problems at the burial ground with the alignment of coffins. It was thought to be practice to place the feet towards the central path and the headstone away. Perhaps this could be pointed out to the gravediggers. The new advisory notes for the Burial Ground are welcomed. It was noted that ashes may only be strewn not scattered on consecrated ground. The practice of digging and leaving graves open for some time before a burial should be discouraged on health and safety grounds.

119 Apologies for absence.

Apologies for absence had been received from Mrs Groves, Dr Kerry, Mr Marr, Mr Robinson and Mr Goudge.

120 Minutes of the last meeting held on January 17th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

121 Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 107.

i Village Vision.

The Vision will be formally signed off and accepted by WBC on March 8th. Greenham Common Trust will be designing the graphics for the Plan.

ii Broadband

There had been 192 registrations.

iii APA.

The APA will be held on Tuesday May 14th and speakers are being sought. Dr Lawler undertook to contact the Downland Practice manager and Kevin Griffith of WBC.

122 The report from the West Berkshire Councillor.

There was no report.

123 Planning.

Decisions from the Planning Authority

12/02893/HOUSE

High Oak, Deacons Lane.

Garage into study plus workshop

Approval.

Other matters.

- i Pinewood Crescent – new dwellings.
This is an application to change tiles and bricks to match existing buildings. The Council offered no objections.

124 Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 110.

- i Interment rules.
The draft was considered and would be brought to the next meeting.
- ii Memorial trees.
Bulk purchase by the Council is being considered.
- iii Burial Ground sign board.
No decision has been taken.

125 Finance.

- i Receipts.

Smallbone	Burial	£150.00
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- ii Payments authorised.

Contractors	Maintenance	£783.50
West Berkshire Council.	Broadband instalment	£2,764.00
C.W. Goudge	Salary & exes	£323.88
HMRC	PAYE	£71.60
- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted.

126 Highways.**Matters arising from the minutes of the last meeting.**

Minute 112.

- i Cycle track.
Nothing further.
- ii Footpath No 16.
There have been reports of horses using this footpath. It was decided to put an article in the Parish Magazine pointing out that horses should not use footpaths.

New matters.

- i Thames Water roadworks.
Strong criticism was expressed about the inconvenience and damage which Thames Water has caused to Slanting Hill and Grimsbury Road.
Damage had also been reported to verges along Newbury Road caused by Options Energy Ltd working on behalf of SSE Power Distribution.
The Council would write formally to Optimise and WBC to complain about the conduct of the project.

127 Environment**Matters arising from the minutes of the last meeting.**

Minute 113.

- i New Village Hall.
WBC is proceeding with the transfer of Furze Hill land to the Council. WBC are advertising the transfer in the NWN.
The loan application to PWLB via BALC was signed.
The design process by HVHMC is continuing and it is hoped to go to tender in April.
- ii Pinewood play area.
The quotes for a MUGA of £42k and a goal end of between £6 & £9k were noted.
- iii Allotments.
Nothing further.
- iv Football pitch.
The pitch is reported as being in reasonable condition but there is evidence of nuisance by dog fouling which will be mentioned in the Parish Pathfinder.
- v Litter bins.
Ongoing.
- vi Dog bins.
Nothing further.
- vii Youth Club.
Nothing further.
- viii District Parish Conference.
This will be held at Newbury on March 26th.

128 Correspondence received.

CCB – Oil Club Keep Warm in Winter posters.
District Parish Conference agenda.

129 Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Parish Council.

Ms Cottingham, Mrs Goodman and Mrs Groves attended the WBC Seminar which discussed the policy for the determination of local development sites in Newbury and Thatcham, together with wider issues for North Wessex Downs and the East Kennet Valley. The present forecast for the number of homes to be built is some 10,500, though WBC are of the opinion that more than this number will be needed by 2026.

130 Items to be raised by Councillors.

There were no matters raised.

131 Date of the next meeting.

Thursday March 21st 2013 at 7.30pm in the Adelaide Room, Holy Trinity Church.

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21.03.13

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MARCH 21ST 2013.

Present.

Ms R Cottingham.	Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves, Dr M. Kerry, Dr J. Lawler, Mrs K. Willis, Mr B. Willis.	
Mr G Pask.	District Councillor
Mr Q Webb.	District Councillor
Mr C.W.Goudge.	Clerk.

There were two members of the public present.

132 Public participation.

There were no matters raised by the public.

133 Apologies for absence.

Mr Marr had presented an apology for absence.

Mr Robinson tendered his resignation from the Council owing to increasing family and business commitments, which meant that he would not give the time he would like to Council affairs.

The Council accepted Mr Robinson's resignation with regret, and formally thanked him for the very valuable contributions he had made to Council business.

134 Minutes of the last meeting held on February 21st 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

135 Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 121.

i Village Vision.

The Village Vision Plan has been adopted by WBC. CGT have been asked to help with the production and printing of the Plan.

ii Broadband.

196 Parishioners have now signed up to show an interest in having superfast broadband.

iii Annual Parish Assembly.

Quotes are being obtained for catering.

136 The report of the West Berkshire Councillor.

- Hermitage is not planned to have any further housing development apart from "windfall" sites.
- Roads generally throughout the District are in very poor shape mainly due to the Winter weather, though roads are regularly surveyed by Officers.
- Where there has been work by Utilities which has resulted in road damage, the roads must be reinstated to their original condition. WBC will inspect roads for reinstatement within six months for suitability.

- There is a question as to where horses should be ridden at Furze Hill, and WBC need to be informed as to where and what is suitable.

137 Planning.**Appeal decision**

12/00494/FULD

Stable View, Old Street, Hermitage
Change of use to gypsy site.**Dismissed****Other matters**

- i Denison Army site.
The M.O.D has formally decided that the site will remain occupied by the Army.

138 Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 124.

- i Ashes Interment Rules.
The Rules are being reviewed.
- ii Memorial request.
A request for a memorial incorporating a book raised on a flat stone had been received. After consideration Council decided that the design would not be in keeping with the environment and that the Stonemasons should consider another design.
- iii Memorial trees.
It was provisionally decided to buy twelve trees for planting in the Autumn.
- iv Burial Ground sign.
It was decided to order a sign.

139 Finance.

- i Receipts.
- | | | |
|-----------------|--------|---------|
| Sly Stonemasons | Burial | £100.00 |
|-----------------|--------|---------|
- ii Payments for consideration.
- | | | |
|------------------------|--|---------|
| Contractors | Maintenance | £592.50 |
| Thames Water | Burial Ground | £8.36 |
| R. Cottingham | Exes-post & mileage | £29.20 |
| F.Groves | Travel | £6.01 |
| Mortimer West End P.C. | Stationery & computer consumables – year | £81.46 |
| Bradfield P.C. | Photocopy costs – year | £110.00 |
| C.W. Goudge | Salary & exes | £328.08 |
| HMRC | PAYE | £71.60 |
- iii Other matters.
- i The Statement of Receipts & Payments to date was noted.
- ii The quarterly report of the FWP was noted
- ii The Internal Auditor's interim report was noted.
The following items needed to be recorded in the minutes for the year end.
- | | | |
|---------------|----------------|--------|
| Garner Leader | Legal expenses | £33.50 |
| Contractors | | £52.00 |

140 Highways.

Matters arising from the minutes of the last meeting.

- i Minute 126.
Cycle track.
This is ongoing.
- ii Footpath 16.
It was decided to monitor any horse usage of the footpath.
- iii Thames Water road disruption.
It was decided to inform WBC of the severe disturbance to the householders adjoining the roadworks, and to ask for proper road reinstatement
- iv Road conditions.
It was reported that there is so much surface water on the roads that tankers are being used to remove the water. It was decided to provide evidence of this to WBC and to ask for the road drainage to be properly maintained.
It was also reported that there are a number of roads in bad condition in the Parish. It was decided to ask for photo evidence that could be provided to WBC when requesting reinstatement action.

141 Environment.

Matters arising from the minutes of the last meeting.

minute 127.

- i Hermitage new Village Hall.
 - i Land acquisition.
It is hoped that Council will be able to approve the acquisition at the next meeting. In the meantime Pitmans are pressing WBC Legal for specifics on S.106 agreements.
 - ii Funding.
The application for consent to take a loan of £250k from PWLB has been sent to the DCLG.
- ii Pinewood play area.
Litter bins are being investigated, and it is hoped the Scouts will be able to help.
- iii Allotments.
This is ongoing.
- iv Football pitch.
Further detail action is dependent on the land acquisition.
- v Youth Club.
Enquiries are taking place.
- vi WBC District Parish Conference.
This takes place on March 26th at Newbury.

142 Correspondence received since the last meeting not referred to elsewhere.

Thames Valley Police – Community Policing Awards.

LCR – news mag from NALC.

The correspondence was discussed and where appropriate placed into circulation.

143 Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

There were no reports.

144 Items to be raised by Councillors.

It was proposed by Mrs Goodman that the Standing Orders be amended to include the following matter.

“A member wishing to stand for election as Chairman of the Council at the Annual meeting must give at least seven days’ notice of such an intent” .

Mrs Groves seconded the proposition and it was passed by a majority of the Councillors present.

It was proposed by Dr Kerry that a rider should also be incorporated to the above Standing Order as follows.

“In the event that a member wishes to stand for election as Chairman of the Council and gives notice on or before the election day this may be sanctioned by a majority of Councillors attending the Annual meeting”.


Dr Lawler seconded the proposition which was passed by a majority of the Councillors present.

Mr Brown wished the following suggestion be noted in these minutes.

“A draft copy of the Parish Notes be agreed by the Chairman or in the Chairman’s absence any member other than the author of the content for the Parish Notes”.

145 Date of the next meeting.

Thursday April 18th at 7.30pm in the Adelaide Room, Holy Trinity Church.


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Chairman

16.04.13
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON APRIL 18TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman,
Mrs F. Groves, Dr M. Kerry, Dr J. Lawler, Mr R. Marr, Mrs K. Willis, Mr B. Willis.

Mr C.W.Goudge. Clerk.

There were no members of the public present.

146 Public participation.

There were no members of the public present.

147 Apologies for absence.

Apologies for absence had been tendered by Mr Pask and Mr Webb.

148 Minutes of the last meeting held on March 21st.

The minutes had been circulated were agreed as correct and signed by the Chairman.

149 Matters arising from the minutes of the last meeting.

Minute 135.

- i Village Vision.
The graphic design and the text are being formatted in preparation for printing.
- ii Broadband.
There was nothing further to report.
- iii APA on May 14th.
The report from the Parish Council is being circulated for comment.
Events for inclusion were discussed.
The leaflet drop is planned for May 2nd.

150 The report from the District Councillor.

A report was not presented.

151 Planning.

New planning applications.

13/00642/OUTD Land at the side of Tumbleweed, Yattendon Road.
New detached dwelling with parking.

Objections

Other matters.

- i WBC Core Strategy (2006 – 2026).
The West Berkshire Local Plan which stems from this is available on the WBC website.



152 Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 138.

- i Ashes interment rules.
It was decided to adopt the draft rules.
- ii Memorial trees.
There will be nothing further until the Autumn.
- iii Sign board.
This has been ordered.
- iv Grave space request.
It was decided to offer a space to Mr Thorne.

153 Finance.

i	Receipts.		None
ii	Payments authorised.		
	Contractors	Grass & maintenance	£452.50
	R. Cottingham	Exes mileage	£5.71
	BALC	Subscription 2014	£333.23
	Michael Cairns	Tree surgery	£380.00
	Pitmans	WBC fees	£750.00
	C.W. Goudge	Salary & exes	£328.62
	HMRC	PAYE	£71.60
iii	Other matters.		
	i	The Statement of Receipts & Payments to date was noted. .	

154 Highways.**Matters arising from the minutes of the last meeting.**

Minute 140.

- i Proposed cycle track.
This is ongoing.
- ii Footpath 16.
There has been no further feedback on the reported horse usage of the path.
- iii Thames Water & SSE roadworks.
There has been some progress in rectification but not a great deal. This is being pursued with WBC and the Contractors.
- iv Road conditions.
It was suggested that a photo record or map would be useful in identifying without any doubt the locations and condition of potholes and other unsatisfactory road surfaces.
- v Grit bins.
It was decided not to take this further.

155 Environment.**Matters arising from the minutes of the last meeting.**

Minute 141.

- i New Hermitage Village Hall.
 - i Land transfer.
The land transfer from WBC to the Council is ready for completion.
It was decided by a majority that the new Village Hall should assume responsibility for the football pitch. This would be covered in the Lease from

the Council to the Management Committee, as would any other outstanding land matters.

ii Funding.

Approval has been given by DCLG for the Council to borrow £250k to be used as a grant to the Village Hall Management Committee in helping to finance a new Village Hall. It was pointed out that the grant depends upon the Council being satisfied that the project is viable.

ii Pinewood play area.

The provision of a litter bin is being investigated.

iii Village Hall.

The minutes of the last Committee meeting are available.

iv Allotments

This is ongoing.

v Youth Club

The enquiries are ongoing.

156 Correspondence received since the last meeting not referred to elsewhere.

The correspondence was discussed and where appropriate placed into circulation.

157 Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Parish Council.

There were no reports.

158 Items to be raised by Councillors.

The issue of speeding through the Village continues to be a contentious matter. There seems to be little liaison between the Police and WBC, though it is recognised that the lack of Police numbers hampers effective policing in our area.

This is requested as an agenda item for the next meeting.


159 Date of the next meeting.

Thursday May 16th at 7.30pm in the Adelaide Room, Holy Trinity Church.

This meeting will start with the Annual meeting of the Council and continue with an Ordinary meeting.

160 Vacancy for a Councillor.

The agenda provided for a Part ii meeting, excluding the public, but no candidate had come forward and the Chairman closed the meeting.


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Chairman

16.05.13
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETINGS HELD ON MAY 16th 2013.

Present.

Ms R. Cottingham Chairman,
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves, Dr J. Lawler,
Dr M. Kerry, Mr R. Marr, Mr B. Willis, Mrs K. Willis.

There were no members of the public present.

THE ANNUAL MEETING OF THE COUNCIL.

Ms R. Cottingham opened the meeting.

1. The Election of the Chairman for the coming year.

It was proposed by Mrs Goodman and seconded by Mrs Groves that Ms Cottingham be elected Chairman for the coming year. The proposal was approved and Ms Cottingham was elected Chairman for the coming year.

Ms Cottingham then signed the Declaration of Acceptance of Office.

2. Apologies for absence.

There were apologies for absence from Mr Pask and Mr Webb.

3. The election of the Vice Chairman for the coming year.

It was proposed by Mrs Groves and seconded by Ms Cottingham that Mrs Goodman be elected Vice-Chairman for the coming year. The proposal was approved and Mrs Goodman was elected Vice-chairman for the coming year.

4. The Appointment of Representatives to Outside Bodies.

The following appointments were made.

Hermitage Village Hall Management Committee.	Mr R. Burgess
Hermitage Pre School	Dr M. Kerry.
Hermitage School	Dr M. Kerry.
Neighbourhood Action Group	Mrs Groves.
	Ms Cottingham
BAYCP	Mrs Willis
Village Vision Group	Mrs Goodman

5. Standing Orders and Financial Regulations.

The Standing Orders and Financial Regulations were approved in their present form.

6. Registers of Member's Interests.

Members are reminded to make sure their Register is up to date.



THE ORDINARY MEETING OF THE COUNCIL.

7 Public Forum.

There were no members of the public present.

8 Minutes of the last meeting held on April 18th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

9 Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 149.

i Village Vision.

The first draft is complete and grants are being sought to help with the presentation.

ii A.P.A.

There has been a response from WBC about broadband coverage. If appropriate coverage is not achieved then the Council will have the money contributed for the project refunded.

10 The report from the West Berkshire Councillor.

Apologies had been received from Mr Pask and Mr Webb.

11 Planning.

Appeal

12/02655/COMIND

Unit 3, Red Shute Hill.

Change of use to skip facility

The Appeal will be determined on the basis of written representations.

Representations by May 29th to the planning Inspectorate.

Adjoining Parishes.

13/00663/FULD

Fifield farm, Marlston Hermitage.

Barn conversion to a dwelling.

No objections

13/00870/FUL

Black & White Garage, Hermitage Road.

Two new blocks of garages

No objections

13/00981/FUL

Red Shute Mill, Red Shute Hill.

Storage of hazardous substances.

No objections

Additional /amended plans.

13/00642/OUTD

Land North of Tumbleweed, Hermitage.

Reduction in height of front elevation plan

The amendments were noted.

12 Burial Ground.

Matters arising from the minutes of the last meeting

Minute 152.

i Sign board.

The board has been delivered and quotes are being sought for installation.

- ii Memorial applications.
Council reviewed the three applications.
It was decided –
 - I Not to allow the design incorporating a bookmark .
 - ii To allow the application for a cross in line with the Burial Ground rules, which limit the size of such a design.
 - iii To ask the Stonemasons to make sure the headstone complies with the sizes in the Burial Ground rules.

13 Finance.

i	Receipts.		
	WBC	Precept 50%	£22,250.85
	WBC	Land commuted sum	£225,878.02
ii	Payments approved.		
	Contractors	Maintenance	£469.16
	Zurich Insurance	Premium 13 / 14	£1,055.69
	Pitmans	Professional fees	£3,951.52
	Jane Staunton	APA catering	£324.00
	HMRC	PAYE	£128.00
	T.Stares	Internal audit	£255.00
	Hermitage Horticultural Society	Grant	£250.00
	Hermitage School PTA	Grant	£500.00
	Holy Trinity Church	Grant	£1,000.00
	Hermitage Village Hall	Grant	£500.00
	Hermitage Pre-School	Grant	£1,447.85
	C.W.Goudge	Salary & exes	£444.23
iii	Other matters.		
	i	The Statement of Receipts & Payments for the year to March31st was noted.	
	ii	The Internal Auditor's report on the Annual accounts was noted.	
	ii	The Annual Return for the Council was approved.	

14 Highways

Matters arising from the minutes of the last meeting.

Minute 154.

- i Proposed cycle track.
No further comments.
- ii Thames Water & SSE roadworks.
It was reported that the mistakes and oversights caused by these Contractors had been mostly corrected.
- iii Parish road conditions.
There has been no feedback from Parishioners as to specific locations with map indications.

15 Environment.

Matters arising from the minutes of the last meeting.

Minute 155.

- i New Village hall.
 - i Land acquisition.
The at Furze Hill land has been transferred to the ownership of this Council.

- ii Funding.
This is now ongoing.
- iii Lease of land to the new Village Hall.
Solicitors will be consulted for advice on the outline proposals.
- ii Woodland and pitch management.
It was decided to request ISS to continue with their contract to maintain the pitch for the time being. ISS will also empty the bins.
It was suggested that the VHMC should take over the management of the pitch in due course.
It was decided to book two slots for meadow maintenance.
It was decided to allocate a budget of £800 for a risk survey, and to ask for a quarterly inspection.
It was decided to ask Mr Lawrence to clear the soakaway in area 7 for an estimated cost of up to £50.
- iii Pinewood play area.
It was decided to ask the contractors who carry out the playground risk assessment to extend their survey to cover the woodland.
- iv Allotments.
Nothing further.

16 Correspondence received since the last meeting not referred to elsewhere.

Clerks & Councils Direct – newsmag.
CPRE – Improve travel choices where you live.
Upstream – newsmag from WBCS.

17 Items to be raised by Councillors.

There is serious concern over parking by Contractor's vehicles at Furze Hill.
It was decided to write to Taylor Wimpey and insist that the gate is shut after a vehicle's access and that failure to keep to this will result in the Council withdrawing permission to use the land for parking.

The idea that the Centenary books should be sent to the Berkshire Records Office needs more consideration. There will be plenty of storage area in the new Village hall and thus available easily for the Parish. It was decided not to send the books to the Record Office for the moment.

18 Date of the next meeting.

Thursday June 21st at 7.30pm in the Adelaide Room, Holy Trinity Church.



20.06.13

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON JUNE 20TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mrs M. Goodman,
Mrs F. Groves, Dr M. Kerry, Dr J. Lawler, Mr R. Marr, Mrs K. Willis.

Mr Q. Webb District Councillor.
Mr C.W. Goudge. Clerk.

There were three members of the public present.

19 Public participation.

Will the Council reconsider the request for a grave memorial which was declined at the last meeting. The memorial takes the form of a stone with a book, and there are other similar memorials close by. My wife was an avid reader and this would be really appropriate.
The Council discussed the issue and decided to allow the memorial.

The application for Two Cedars needs a condition which makes sure there is a significant fence between the properties, because the garden would extend almost the whole length of our garden. At the moment the trees in our garden allow a clear view.
The Council noted these views and would take them into consideration when the application is discussed.

PCSO Paul Smith took the opportunity to introduce himself to the Council.

A Land Rover was stolen recently.

Investigations are continuing into this theft.

There is always the question of adverse parking, particularly by a white van.

The driver has been interviewed and instructed to park correctly

Parking outside the White Horse on the pavement is a nuisance.

If there is a true obstruction this is illegal and should be reported.

Parking opposite Chapel Lane is also a problem.

We will check what the rules allow.

Are there any plans to resuscitate the NAG.

There is confusion over the role of a NAG, but if the Parish needs a NAG the possibility could be investigated.

Crime rates are at the lower end of the spectrum and trend downwards.

Oil tank alarms re available for a small fee.

20 Apologies for absence.

Mr Burgess and Mr Willis had presented apologies for absence.

21 Minutes of the last meetings held on May 16th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.



22 Matters arising from the minutes of the last meeting.

- i Village Vision.
Quotes have been received for printing. Grants are being pursued.
- ii Broadband.
Mr Webb commented that there would be a contract out in September and this will show who will benefit.

23 The report of the West Berkshire Councillor.

Mr Webb said that money has been allocated to Highways specifically to mend potholes properly. Other matters Mr Webb would pick up through the meeting.

24 Planning.

Eastern Area Planning Committee June 12th.

13/00642/OUTD	Land at Tumbleweed, Hermitage.	
	New house	Approved unanimously

Cottingham

HERE MS CUNNINGHAM DECLARED A PECUNIARY INTEREST AND RETIRED FROM THE MEETING.

New planning application.

13/01081/FULD	Two Cedars, Newbury Road.
	3 new houses.

Cottingham

HERE MS CUNNINGHAM REJOINED THE MEETING

No objections providing that the Council's detailed conditions are part of any approval.

Other matters.

- i WBC C.I.L. charging schedule.
There is a public consultation to July 22nd, followed later by a Public examination.
This will be an agenda item for the next meeting.

25 Burial Ground.

Matters arising from the minutes of the last meeting.

- i Thorne memorial.
It was decided to allow the memorial in the shape of a cross which met the requirements of the Rules, and to allocate space No 10 to Mrs Thorne.
- ii Sign board.
Now installed.
- iii Grave space request.
It was decided to allocate space No 8 to Mr Hall.

26 Finance.

- | | | | |
|-----|----------------------|---|---------|
| i | Receipts. | | None |
| ii | Payments authorised. | | |
| | Contractors | Grass & maintenance | £452.50 |
| | R. Cottingham | A.P.A. wine | £65.20 |
| | HVHMC | Hall hire – APA | £39.16 |
| | Thames Water | Burial ground | £11.90 |
| | C.W. Goudge | Salary & exes | £443.37 |
| iii | Other matters. | | |
| | i | The Statement of Receipts & Payments to date was noted. | |

- ii The three "thank yous" from Church, Pre-School and HHS were noted

27 Highways.

Matters arising from the minutes of the last meeting.

Minute 14.

- i Thames Water and SSE roadworks.
The road repairs are being inspected by WBC and if found necessary the Contractors will be instructed to reinstate those repairs not up to standard.
- ii Road conditions in the Parish.
General data is being sought. Chapel Lane has been repaired in a haphazard way and should be resurfaced. Mr Webb would look at this.
- iii WBC Speed review seminar.
The date and time were noted.

28 Environment.

Matters arising from the minutes of the last meeting.

Minute 15.

- i New Hermitage Village Hall.
 - i Funding and construction.
The HVHMC had noted the change of access requirements requested by WBC. It was felt these were inappropriate and unnecessary and, as a consequence, the changing rooms would be built but not fitted out. Mr Webb has taken up the matter with WBC on the grounds that additional conditions may not be imposed after planning approval has been given.
 - ii Lease.
This is being drafted by Pitmans.
- ii Woodland and recreation areas.
There is a group who will be undertaking the clearing and restoration of the butterfly meadow
WBC will continue the maintenance of the recreation area until the Council takes over the maintenance. The provision of inspections is ongoing.
A Working Party to manage the recreation areas and the woodlands is to be set up, and will be an agenda item for the next meeting.
- iii Pinewood play area.
The litter bin will be emptied for some £47 per year.
Digley Associates are no longer in business and it was decided to approach ROSPA for inspection quotes.
- iv Allotments
Enquiries for land are ongoing.

29 Correspondence received since the last meeting not referred to elsewhere.

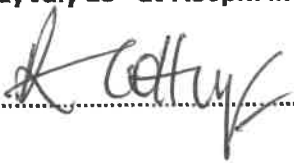
The correspondence was discussed and where appropriate placed into circulation.

30 Councillor's comments.

Mr Marr reported that a tree on the right hand side of Hampstead Norreys Road has sprouting at the base, and this is now an obstruction.. Streetcare have been informed.



- 31 **Date of the next meeting.**
Thursday July 18th at 7.30pm in the Adelaide Room Holy trinity Church.

.....  18.07.13
Chairman Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON JULY 18TH 2013.

Present.

Ms R Cottingham. Chairman
Mrs M. Goodman, Vice Chairman
Mr R. Burgess, Mrs F. Groves, Dr M. Kerry, Dr J. Lawler, Mr R. Marr,
Mrs K. Willis, Mr B. Willis.

Mr Q. Webb District Councillor.
Mr C.W. Goudge. Clerk.

There was one member of the public present.

32 Public participation.

There were no comments from the public.

33 Apologies for absence.

Mr Brown and Mr Webb had tendered apologies for absence.

34 Minutes of the last meeting held on June 20th 2013.

The minutes had been circulated.

A correction was needed to minute 24. "Ms Cunningham" should read "Ms Cottingham".
With this amendment the minutes were agreed as correct and signed by the Chairman.

35 Matters arising from the minutes not referred to elsewhere.

- i Village Vision
Ready for printing.
- ii Broadband.
No further comments.
- iii Parish Council tea.
This is fixed for September 15th. after the Village Walk.

36 The report of the West Berkshire Councillor.

Mr Webb had presented an apology for absence.

37 Planning.

New planning application.

13/01565/HOUSE Tumbleweed, Yattendon Road.

Extensions & alterations.

No objections

13/01640/HOUSE 7, Old Nursery, H.N. Road.

Extension with garage

Objections

- i **Overdevelopment of the plot.**
- ii **Proposed elevation has overbearing impact on the locale.**

Other matters.

- i High Oaks, Deacons Lane.
Action has been taken by WBC to restrict the working hours to those permitted .
- ii C.I.L. - WBC draft Charging Schedule.
Dr Kerry has made a précis and commented on this draft.

38 Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 25.

- i Mrs Thorne's husband's ashes.
Mrs Thorne has completed a legal document which will allow the ashes of Mr Thorne to be transferred to a degradable container when Mrs Thorne is buried.

39 Finance

- i Receipts. None
- ii Payments authorised.

Contractors	Grass & maintenance	£545.82
C.W. Goudge	Salary & exes	£395.90
- ii Other matters.
 - i The Statement of Receipts & Payments to date was noted.

40 Highways**Matters arising from the minutes of the last meeting.**

Minute 27.

- i Road conditions in the Parish.
There has been no public feedback so the matter will be put in abeyance.
- ii WBC Speed Intervention programme
Mr Burgess attended the seminar, and the slides presented are available.
WBC now have a number of Speed Recording Devices, which are small and can be attached anywhere unobtrusively. The device records speed, car and number plates.
WBC intend to send a letter for the first three offences and after that refer the matter to the Police.

41 Environment.**Matters arising from the minutes of the last meeting**

Minute 28.

- i New Hermitage Village Hall.
 - i Funding and construction.
Mr Webb is looking into the additional planning condition regarding the changing rooms.
 - ii Lease.
Heads of Agreement will be submitted to the HVHMC Solicitor.
- ii Woodland and recreation areas.
 - i A Working Party has been set up to manage the woodland and recreation area. The WP will keep the Council informed of any relevant matters
The Working Party consists of Ms Cottingham, Mr Brown, Mr Burgess, Mr Wills and advisors as needed
 - ii A request has been made by a youth team Leader from outside the Parish to use the recreation area for football. It was decided not to allow this.
 - iii MUGA.
The WP will report on this.

- iv Clearance of part of the area.
It was decided to accept the quotation of £320 plus VAT for flailing part of the area.
- v Inspection.
It was decided to accept the quotation by P.I. to inspect both the Furze Hill area and also Pinewood playground for the sum of £75 plus VAT each.
- iii Pinewood play area
WBC will empty the bin.
- iv Hermitage Village hall.
The minutes of the HVHMC were noted.
- v Allotments.
Nothing more has been heard from enquiries. It was decided to ask local Estate Agents if they can help.

42 Correspondence.

The correspondence was discussed and where appropriate placed into circulation.

43 Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

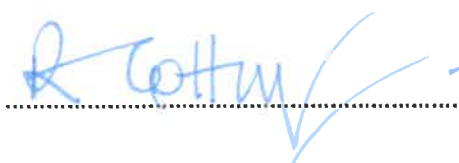
There were no reports.

44 Items to be raised by Councillors.

Mr Marr mentioned that the shoots on the lime tree have been trimmed.
It was decided to ask WBC for annual maintenance of the tree.

45 Date of the next meeting.

**Thursday August 15th at 7.30pm in the Adelaide Room, Holy Trinity Church.
This meeting would consider planning and financial matters only.**



.....
Chairman

15.08.13
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON AUGUST 15TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Dr M. Kerry, Dr J. Lawler, Mr R. Marr,
Mr B. Willis.

Mr C.W.Goudge. Clerk.

There was no member of the public present.

46 Public Forum.

There was no member of the public present.

47 Apologies for absence.

Apologies for absence had been received from Mrs Goodman, Mrs Groves, Mrs Willis, Mr Pask and Mr Webb.

48 Minutes of the last meeting held on July 18th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

49 Planning.

Decisions from the Planning Authority

13/01346/NONMAT	Yasmine, Yattendon Road. Minor amendments to approved application 11/01325/FUL	Approval
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HERE DR KERRY DECLARED A PERSONAL INTEREST AND RETIRED FROM THE MEETING

New applications

13/01729/HOUSE	Le Cateau, Hampstead Norreys road. Extension.	Objections
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HERE DR KERRY REJOINED THE MEETING

Other matters.

- i Furze Hill.
Mr Webb had investigated the matter of the apparent imposition by WBC of a post approval requirement to widen the access to the proposed new Village Hall. It was decided to place this on the agenda for the September meeting.
- ii Gate installation.
The gate location was discussed and would be brought forward for September.

RC

50 Items raised by Councillors


Mr Marr reported that parking at Pinewood Crescent by Contractors had become a nuisance. It was decided to monitor this.

51 Finance.

i	Receipts.		
	HMRC	VAT reclaimed	£301.27
ii	Payments authorised.		
	Contractors	Grass & maintenance	£509.16
	Mazars	Audit	£240.00
	C.W. Goudge	Salary & exes	£439.70
iii	Other matters.		
	i	The Statement of Receipts & Payments to date was noted.	
	ii	The completion of the audit with a clear certificate was noted.	

52 Date of the next meeting.

Thursday September 19th at 7.30pm in the Adelaide Room Holy Trinity Church.



 Chairman

19.09.13

 Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON SEPTEMBER 19TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves, Mr R. Marr,
Mr B. Willis, Mrs K. Willis.

Mr C.W.Goudge. Clerk.

There were two members of the public present.

53 Public Forum.

I have been asked to give an update on the progress with the new Village Hall, in the absence of the Chairman.

A reply has been sent to the draft Lease.

There has been a formal valuation of the present Village Hall site in the sum of some £850k.

Tender invitations will be sent out tomorrow for the new Village Hall.

It is generally felt that the website needs some revision to the content.

A Parishioner has written to School Governors asking for a solution to parking problems at rush hours.

There is some anti-social behaviour at Lipscombe Close, with singing and music at unsocial hours.

54 Apologies for absence.

There were apologies for absence tendered from Dr Lawler, Mr Pask and Mr Webb. Dr Kerry had tendered his resignation which Council accepted with great regret. It was decided to write to Dr Kerry expressing the thanks of Councillors for all the work and time which Dr Kerry had contributed to the Council, particularly managing the monthly issues which arise on planning matters.

55 Minutes of the last meeting held on August 15th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

56 Matters arising from the minutes of the meetings in July and August not referred to elsewhere.

Minute 35.

i Village Vision.

The launch event was very well supported and a success.

WBC Planning were represented and their support was appreciated.

There are Volunteers from the event who will take the Implementation forward.

- ii Broadband.
The WBC rollout is awaited.
- iii Parish Council Tea.
Again, well supported and appreciated.

57 The report from the District Councillor.
A report was not available.

58 Planning.

Decisions from the Planning Authority.

13/01565/HOUSE	Tumbleweed, Yattendon Road. Extension & alterations	Approval
13/01729/HOUSE	Le Cateau, Hampstead Norreys Road. Extension & renovation.	Approval

New applications.

13/01945/FUL	Eling estate Buildings, Wellhouse Change of use to B1.	No objections
13/01977/HOUSE	5, Clay Walk, Hermitage Conservatory	No Objections
13/02017/HOUSE	25, Pinewood crescent, Hermitage. Extensions & porch	Objections
13/02095/HOUSE	1, Pinewood crescent, Hermitage Conservatory	No objections

59 Burial Ground.

- i Interment
The coming interment of Mr Mc Cartney on October 5th in plot No 4 was noted.
- ii Trees
A quotation is being sought for the next meeting.

60 Finance

i Receipts.		
	Lloyds TSB	Quarter's interest £386.30
ii Payments authorised.		
	Contractors	Grass & maintenance £469.16
	WBCS	Donation – Furze Hill. £50.00
	R. Cottingham	Lock & cartridges £57.45
	Scofell landscapes	Butterfly meadow £384.00
	Barlow & Sons	Gate material £92.98
	C.W. Goudge	Salary & exes £384.13
iii Other matters.		
	i	The Statement of Receipts & Payments to date was noted.
	ii	£250K has been placed on deposit with Lloyds TSB at a rate of 0.6% pa for three months, maturing on November 19th.

61 Highways.

Matters arising from the meeting on July 18th.

- i Road conditions in the Parish.
There has been no further feed back from residents

62 Environment.**Matters arising from the minutes of the meetings on July 18th and August 15th.**

Minute 41.

- i New Hermitage Village Hall.
 - I Some matters had been raised in the Public Forum.
GCT is not definite, at the moment, about the amount of match funding which may be offered.
 - ii Lease.
In hand between the VH Solicitors and Pitmans.
 - iii Changing rooms.
A final decision will be made following the receipt of tenders.
- II Woodland and recreation area.
The report from the W.P. was discussed and accepted.
The Council also discussed the future use of the recreation area.
It was decided that –
The Council wishes the area at Furze Hill to be a recreation ground for the whole of the Community; to be an area where everyone may exercise at any time. In view of the circumstances which have arisen with Newbury AFC the Council suggests that AFC may use the ground for football matches during the 2103 / 2014 Season only.
- iii Pinewood play area.
It was decided to accept the quotation from Playground Services to replace the damaged part of the swing and the damaged part of the matting in the sum of £923 plus VAT. insurers would be notified.
The bin inside the play area is not being emptied by ISS as agreed, and it was decided to chase this.
- iv Allotments.
Some land had been identified which might be available for allotments.
- v Christmas event.
The date is to be decided, depending on School holiday dates. The tree is to be ordered.

63 Correspondence.

Clerks & Councils Direct – newsmag
 WBC – free health cheeks
 Here 4 me - looking for Volunteer mentors.
 West Berkshire Heritage Forum – subscription request of £25 a year.
 Junior Citizen 2013 – nominations requested.
 LCR – newsmag
 Chieveley & area Sure start – ask for a link to the website.
 Newbury apple day – October 12th at Newbury – apple press for surplus apples.
 NHS CCG prospectus.

The correspondence was discussed and where appropriate placed into circulation.

64 Reports from Parish Council Representatives who had attended meetings of Outside Bodies on behalf of the Council.

There were no reports.


65 Items to be raised by Councillors.

Mr Marr asked what the arrangements are for area maintenance.
ISS will carry on until the end of their contract, when Council may re-engage them or look elsewhere.

Mrs Goodman mentioned that, at the recent Base meeting, it was apparent that there would be more children arriving on the Base due to the deployment by the M.O.D. There are not enough houses to accommodate the increase and there would be a knock on effect at School.

66 Date of the next meeting.

Thursday October 17th at 7.30pm in the Adelaide Room.


.....
Chairman

17.10.13
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON OCTOBER 17TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves, Mr R. Marr,
Mr B. Willis, Mrs K. Willis.

Mr Q. Webb District Councillor.
Mr C.W. Goudge. Clerk.

There were four members of the public present.

67 Public participation.

Dr Lawler is away until October 31st. The Lease is now being exchanged between Solicitors for the VHMC and the Council.

Tenders were sent out on October 4th to six Contractors, and the tenders are expected back in some six weeks. Some of the Contractors are interested in buying the present Hall site as part of the negotiations. The present Hall has been put on the market for £825k. The Trustees are considering whether to create a C.I.O. to own the new Hall.

The superfast broadband report has been received from WBC. Some data is still unclear, but the majority of those who might benefit is now quite clear, though it is stressed that locations may change in the final scheme by BT.. There seems to be a benefit to the Parish and the Council is asked to continue the annual funding for the next two years.

There have been a number of complaints on the website about dog fouling, and WBC Environment has arranged for a dog warden to patrol spasmodically. It might be an idea to have a map of the dog bin locations posted on the website. There are also speeding concerns.

68 Apologies for absence.

Dr Lawler and Mr Pask had tendered apologies for absence.

69 Minutes of the last meeting held on September 19th 2013.

The minutes had been circulated, advertised, were agreed as correct, and signed by the Chairman.

70 Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 56.

i Village Vision.

The Group is to rename itself to reflect the change to an Implementation Group.

ii Website.

The website needs keeping up to date, and in house expertise might be used.

71 The report of the West Berkshire Councillor.

Mr Webb felt that there were no WBC issues to raise and welcomed questions.

Mr Webb was asked whether he had any views on the secrecy governing the report which Newbury Town Council had commissioned over Marsh Lane. Mr Webb felt that, as the Council had commissioned the report they were entitled to deal with it as they saw fit.

Mr Webb was asked to follow up the question as to whether the area was a public right of way which appeared to be given to a Developer.

The Council objected strongly to a planning application for Le Cateau at a recent meeting pointing out that the Land Registry plans supplied were ten years out of date, and both these and the block plans provided were misleading in the context of the application. It was difficult to see how WBC could approve this application, and Mr Webb was asked to look at the WBC reasoning.

72 Planning.**Decisions from the Planning Authority.**

13/01945/FUL	Eling Estate Buildings, Wellhouse. Building to B1 use	Approval
13/01977/HOUSE	5, Clay Walk, Hermitage. Conservatory	Approval
13/02017/25	Pinewood crescent. Extensions	Withdrawn
New applications.		
13/02268/HOUSE	Pippins, Pond lane. Extension & porch	No objections
13/02296/HOUSE	28, Briants Piece, Hermitage. Extension	No objections
13/02516/23,	Lipscombe Close. Extension	No objections
Adjoining Parish.		
13/02402/HOUSE	The Drove House, Cold Ash. Extensions	No objections

73 Burial Ground**Matters arising from the minutes of the last meeting**

Minute 59.

i Trees.

It was decided to allocate a budget of £200 to purchase trees for the Burial Ground.

New matters

i Saw tribute.

A saw tribute had been placed on an existing grave. It was decided to investigate the origin and reason for the tribute.

74 Finance.

i	Receipts.		
	Camp Hopson	Burial	£300.00
	HMRC	VAT refund July	£301.27
ii	Payments approved.		
	Contractors		£469.16
	WBCS	Donation	£50.00
	C.W.Goudge	Salary & exes	£385.93

- | | | | |
|-----|----------------|---|--------|
| | C.W.Goudge | Wreath | £50.00 |
| iii | Other matters. | | |
| | i | The Statement of Receipts & Payments to date was noted.. | |
| | ii | £250K has been placed on deposit with Lloyds TSB at a rate of 0.6% for three months, maturing on November 19th. | |

75 Highways.

Matters arising from the minutes of the last meeting.

Minute 61.

- i Road conditions in the Parish.
There had been no feedback from residents.
It was decided to note that the work recently carried out in the High Street was appreciated and of good quality.
- ii School parking.
It was decided to ask WBC to undertake a survey of the parking problems at School at peak times with the object of working towards agreed restrictions.
- iii Footway to Curridge.
This would run south along Long Lane from Station Road bus stop to meet the existing footway in Curridge. It was decided to contact the Chieveley Parish Clerk for views and comments.

76 Environment.

Matters arising from the minutes of the last meeting.

Minute 62.

- i New Hermitage Village Hall.
 - i Funding.
Concern was expressed about the level of funding available from GCT, as this will affect the amount of grant available from the Council, because the application to DCLG was on the strict basis of match funding.
 - ii Lease
The draft Lease is being examined by Solicitors for both parties.
It was noted that there is uncertainty as to whether the hall would be governed by a CIO. This affects the time when the Lease will be ready for completion.
- ii Woodland and recreation area.
 - i WP report.
The Council received the WP report on activity for the last month. It was agreed that a budget should be allocated of £100 for sundry items connected with gate and fence installation, with local residents being invited to a working party to repair the rabbit fencing.
It was suggested that local residents might volunteer to take part in renewing the rabbit fencing.
 - ii Sports activities.
The Council discussed at length the question of sports which could be played on the recreation area, and it was decided that –
Furze Hill is a Village recreation ground, and is an area where locals are encouraged to play football and other sports.

Applications to use the recreation area from registered football teams will always be considered by the Council, in relation to the Council's policy to preserve the area for both continued and intermittent local use.

iii Maintenance Contracts.
These are being evaluated within a broad outline for cutting the grass and emptying the litter bins.

iii Pinewood play area.

i The boundary of the area appears to be abused, and it was decided to write to the property owners of the buffer zone pointing this out.

iv Hermitage Village Hall.

i Pop up restaurant.

This is completely sold out.

The ceiling of the Parish Council room has collapsed.

v Youth Club.

i There is a strong feeling that the Youth Club should be rejuvenated. It was noted that there is some £5k in the Youth Club's Bank account under the previous administration. Berkshire Youth will be consulted about this.

vi Allotments.

The Solicitors for a possible site have been contacted.

vii Christmas arrangements.

These are ongoing.

77 Correspondence received since the last meeting not referred to elsewhere.

BALC – newsletter

WBCS – Upstream – newsletter.

Duchess of Kent Hospice – letter and grant request.

West Berkshire Transport Team – newsletter

the correspondence was discussed and where appropriate placed into circulation.

78 Reports from Parish Council Representatives who had attended meetings of outside Bodies on behalf of the Council.

There were no reports.

79 Items to be raised by Councillors.

There were no items raised.

80 Date of the next meeting.

Thursday November 21st at 7.30pm in the Adelaide Room, Holy Trinity Church.



.....
Chairman

21.11.13

.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON NOVEMBER 21ST 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Mrs M. Goodman, Mrs F. Groves, Dr J. Lawler,
Mr R. Marr, Mr B. Willis, Mrs K. Willis.

Mr C.W.Goudge. Clerk.

There was one member of the public present.

81 Public participation.

There were no comments from the public.

82 Apologies for absence.

Mr Pask and Mr Webb had tendered apologies for absence.

83 Minutes of the last meeting held on October 17th 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

84 Vacancy for a Councillor.

It was proposed by the Chairman and seconded by Mrs Goodman that Mrs S. Russell be co-opted by election to the Council. The proposition was passed unanimously and the Chairman welcomed Mrs Russell to the Council.

85 Matters arising from the minutes of the last meeting not referred to elsewhere.

Minute 70.

i Village Vision.

There was no further report.

ii WBC Superfast Broadband.

It was decided that the Parish should benefit and the Council would pay to WBC the amount requested.

iii Village website.

A website liaison Group, generated from opinion in the Village Vision, has been formed to look at suggestions aimed at keeping the website topical and encouraging local contributions. A target would be to launch any new formats and suggestions at the A.P.A.

86 Planning.

Decisions from the Planning Authority

13/02095/HOUSE 1, Pinewood Crescent, Hermitage.
Conservatory.

Approval

13/02268/HOUSE Pippins, Pond lane.
Extension

Approval



13/02310/NONMAT	Land off Pinewood Crescent Approved carports to 1 & 2- addition of garage doors.	Approval
New planning applications		
13/02463/HOUSE	9, Pinewood Crescent, Hermitage. Loft conversion with Velux rooflights	No objections
Amended plans.		
13/02296/HOUSE	28, Briants Piece, Hermitage. Hedge position, existing shed location, Flood Risk Assessment.	No further comment
13/02402/HOUSE	The Drove House, Cold Ash Direction of North corrected.	No further comment

87 Burial Ground.**Matters arising from the minutes of the last meeting.**

Minute 73.

- i Trees
The trees are available for planting.
It was decided to allow poppy seeds to be spread around existing trees.
- ii Request for a headstone.
The request for a headstone was slightly larger than the rules permit, and it was agreed to ask the stonemason to reduce the size to that in the rules.

88 Finance.

- i Receipts.
West Berkshire Council Precept 50% £21,000.00
- ii Payments for consideration.

Contractors	£469.16
Barlow & Sons	Materials £88.86
Yattendon Estate	Christmas tree £65.00
R. Gumbrell	Tree movement £30.00
Playground Services	Swing repairs £1,107.60
R. Cottingham	Gate spring £6.60
C.W.Goudge	Salary & exes £405.45
- iii Other matters.
 - i The Statement of Receipts & Payments to date was noted.
 - ii It was decided to invest £250k with Lloyds Bank for three months.
 - iii It was decided take the advice of WBC on dispensations.. The Parish Council formally granted itself and the Councillors a dispensation from declaring personal or financial interests when discussing the Precept to be set for the coming year.
 - iv Mr T. Stares was appointed Internal Auditor for the year to March 31 2014.

89 Highways.**Matters arising from the minutes of the last meeting.**

Minute 75.

- i School parking.
WBC will undertake a survey of parking at School.



- ii Footway to Curridge
It was decided to ask WBC to look at the provision of a footway.
- iii Flyposting at the roundabout.
WBC have taken action and the matter has been resolved.

90 Environment.

Matters arising from the minutes of the last meeting

Minute 76.

- i New Village Hall.
 - i Funding
The Committee is waiting for tenders to be returned.
 - ii Lease.
A more detailed map would be provided to be part of the Lease documentation.
Decisions on the matters of assignment and new Hall value would be deferred until January when the returned tenders had been examined.
- ii Woodland and recreation ground maintenance.
The site for a MUGA was discussed and would be taken forward.
It was decided to ask the WP to examine any restrictions to be placed on dog access.
A budget of £1,200 was agreed for use in this area.
- iii Pinewood and Furze Hill play areas.
The Pinewood swing has been repaired. Insurers are considering the damage claim.
- iv Youth Club.
General discussions are ongoing.
- v Allotments.
There has been no reply to an enquiry for land to use as allotments.
- vi Christmas arrangements.
The tree will be erected outside the Fox Inn.
- vii WBC District Conference.
This will take place on March 25th at Newbury starting at 6.00pm.

91 Correspondence received since the last meeting not referred to elsewhere.

WBFCP – restoring the Pang & Sulham Brook. Meeting November 28th
Clerks & Councils Direct – newsletter.

92 Items to be raised by Councillors.

It was decided to go forward with the suggestion of twinning with Les Hermites.

93 Date of the next meeting.

**Thursday December 12th at 7.30pm in the Adelaide Room Holy Trinity Church.
This meeting will only consider Planning and Financial matters.**


.....
Chairman

12.12.2013
.....
Date

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON DECEMBER 12TH 2013.

Present.

Ms R Cottingham. Chairman
Mr D. Brown, Mr R. Burgess, Dr J. Lawler,
Mr R. Marr, Mrs S. Russell, Mr B. Willis, Mrs K. Willis.

Mr C.W.Goudge. Clerk.

There were ten members of the public present.

94 Public forum.

When is the last objection date for the gypsy caravan site.

December 11th is the published date, but this has been extended so that the Council may comment after this meeting. The application will be called to WBC Western Area Planning Committee because there are more than ten objections to the proposal, and the Committee will meet in January.

95 Apologies for absence.

Mrs Goodman, Mrs Groves, Mr Pask and Mr Webb had presented apologies for absence.

96 Minutes of the last meeting held on November 21st 2013.

The minutes had been circulated were agreed as correct and signed by the Chairman.

97 Planning.

Appeal

12/02655/COMIND	Unit 3, Red Shute Hill, Hermitage Change of use to skip facility	Dismissed
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Decisions from the Planning Authority

13/02296/HOUSE	28, Briant's Piece, Hermitage. Extension	Approval
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13/02463/HOUSE	9, Pinewood crescent, Hermitage Velux windows	Approval
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13/02516/HOUSE	23, Lipscombe Close, Hermitage Extension	Approval
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New planning application.

Neighbouring Parish

13/01716/FULD	Land by M4, Hermitage Change of use to Gipsy/Traveller sites	Objections.
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The Council's grounds for objection are shown in the attached note.

RC

98 Finance.

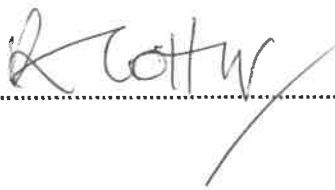
i	Receipts.		
	Lloyds Bank.	Three months interest on deposit	£378.08
ii	Payments authorised.		
	Contractors	Grasscutting & inspections	£469.16
	Barlow & Sons	Materials	£88.86
	Crescent Signs	Signs	£324.00
	Playground Inspection	Inspections	£180.00
	WBCS	Donation	£50.00
	R.Allum	Christmas tree transport	£30.00
	Pitmans	Interim bill of costs	£5,400.00
	R. Cottingham	Tree purchase & mileage	£169.75
	Hermitage Village hall	Tree lighting	£24.10
	S.Tinsley	Mince pies	£19.24
	E. Darby	Mulled wine	£23.34
	C.W.Goudge	Salary & exes	£385.83
iii	Other matters		
	i	The Statement of Receipts & Payments to date was noted.	
	ii	£250K has been placed on deposit with Lloyds Bank at a rate of 0.6% for three months, maturing on March 3 rd .	

99 Items to be raised by Councillors.

Mrs Willis intends to talk to WBC – Stewart Souden – about rusting playground equipment.
Mr Marr expressed concerns about allotment provision which might affect residents.
Mr Willis reported flytipping by a right of way. It was suggested that Elaine Cox is contacted and asked to visit.

100 Date of the next meeting.

Thursday January 16th at 7.30pm in the Adelaide Room, Holy Trinity Church.



.....
Chairman

16.01.14
.....
Date