

HERMITAGE PARISH COUNCIL

Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 15 October 2020 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr C Purchase, Cllr M Yam,
Cllr N Burraston, Cllr A Goldsmith, Cllr I Hunter, Cllr T Moran, Cllr D Brown, Cllr F Ashwood,
Dist Cllr G Simpson
- 1 member of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.10.20 **Public participation**
None
- 02.10.20 **Apologies for absence**
Dist Cllr H Cole
- 03.10.20 **Minutes of meeting held 24th September 2020**
The minutes of the Parish Council meeting held of 24th September were agreed as a correct record and signed by the Chairman.
- 04.10.20 **Declarations of interest**
- 05.10.20 **Matters arising from the minutes of the last meeting not referred to elsewhere**
None
- 06.10.20 **Report of the District Councillors**
The District Councillors provided a written report. Dist Cllr Simpson updated on Council zoom meetings and Covid 19.
- 07.10.20 **Planning**
7.1 New applications:
20/02211/ADV, Co-Operative Group Food Ltd, Lawrence Building Newbury Road Hermitage Thatcham RG18 9TD. 1x internally illuminated logo sign 1x set of non-illuminated perspex letters 1x internally illuminated totem sign and vinyl window treatments. No Objection.
Council requests confirmation that signs will be turned off when the shop is closed.
20/01998/MDOPO, 10-12, 14 and 23-36 Blake Road, Hermitage. Modification of planning obligation – The Second Schedule, Paragraph L, of planning permission 12/00240/FULEXT. Objection.
The council is concerned about the impact this might have on the supply of affordable housing in Hermitage and the possible impact on current tenants.
- 7.2 Decision notices:**
19/02216/FULD 16/09/2020, 4 High Street Hermitage Thatcham RG18 9SR. Demolition of outbuildings and erection of 2x 4-bedroom dwellings and associated works. Refused.
20/01524/HOUSE, 25 Briants Piece, Hermitage, RG18 9SX. Proposed rear single storey flat roof extension. Approved.
20/01564/HOUSE, Windrush, Deacons Lane, Hermitage, RG18 9RJ. Demolition of existing garage and construction of new garage with first floor storage. Approved.
20/01740/HOUSE, Warwick House, Deacons Lane, Hermitage, RG18 9RH. To erect a car port, home office and insertion of Velux window in existing dwelling. Approved.
20/01761/HOUSE, 9 Pinewood Crescent, Hermitage, Thatcham, RG18 9WL. Single storey side extension. Approved.

20/01646/HOUSE, Tall Timbers, High Street, Hermitage, RG18 9RD. Proposed ground floor rear and side extension. Approved.

20/00285/HOUSE, Rose Cottage, Hampstead Norreys Road, Hermitage, RG18 9SA. Two storey extension and porch. Approved.

7.3 Neighbourhood Development Plan: Cllr Russell provided an update on Open day drop-in session on October 10th.

7.4 Public consultation begins on West Berkshire's draft Housing Strategy 2020 – 2036. Cllr Burraston to draft response.

08.10.20 **Finance and report of Responsible Finance Officer**

8. Financial position as of 30 September 2020

Balance carried forward (including S106 contributions)	£ 225,084.15
Receipts to 30 September	£ 61,563.63
Payments to 30 September	£ 31,935.57
Balance	£ 254,712.21
Plus unpresented cheques	<u>£ 60.74</u>
Balance in hand	£ 254,772.95

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration October 2020

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 251.70
8.2.2 Grass maintenance/Contractor	£ 650.00
8.2.3 Cost of administration Salary	£ 792.43
8.2.4 Clerk expenses, stationery	£ 66.55
8.2.5 Cost of Administration HMRC refund	£ 642.89
8.2.6 Sutcliffe Play Ltd	£ 2,880.51
8.2.7 Autela Payroll Ltd	£ 65.52
8.2.8 Wicksteed Leisure Ltd, annual playground inspections	£ 384.00
8.2.9 Tom Moran, CCTV signs	£ 37.50
8.2.10 Yattendon Estates Ltd, Christmas Tree	£ 70.00
8.2.11 Ruth Cottingham, NDP fliers	£ 270.00
8.2.12 Sue Russell, NDP mileage, display boards and materials	£ 213.68
Total	£ 6,324.78

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £51.59

8.4 Bank account reconciliation to 30th September: approved.

8.5 FWP provided a report.

09.10.20 **Burial ground** Nothing to report

10.10.20 **Highways**

10.1 Replacement Bus Shelter: decision deferred.

10.1.2 Request for removal. Cllr Brown to consult West Berkshire Transport Department.

Residents to be asked to provide crime and URN numbers for any complaints made to

Thames Valley Police. Public advised to do so whenever there is anti-social behaviour.

10.2.3 Replacement: to raise prepayment percentage with contractor. Clerk

10.2 Eling Way seating: quotation for benches approved.

11.10.20 **Environment**

11.1 Playgrounds

- 11.1.2 Councillor inspection reports: report provided
- 11.1.3 Annual inspection report from Wicksteed: part of Sutcliffe order has been dealt with by Thursday team.
- 11.2 Furze Hill: A revised improved sign design and quotation has been received which would enable putting a parish rights of way map on the back. Village Hall information is awaited.
- 11.2.1 Recreation Ground: football going well, white lines painted.
- 11.2.2 WBCS tasks for November 17th approved.
- 11.2.3 Proposal for storage for CA football club: 3 months trial before container put in place. To advise no football studs on the MUGA. Clerk
- 11.2.4 Tree Survey; Webb & Cook approved. This was the only one of the 3 contractors approached willing to make a quotation. This quotation was accepted as the contractor was preferred for other work earlier in the year.
- 11.5 Defibrillator check: done.

12.10.20 **Other matters**

- 12.1 Village Hall: now open. 1 trustee leaving and 3 new trustees.
- 12.2 Hermitage Support Group/Covid 19: Cllr Purchase gave a report.
- 12.3 Hermitage Green: No update.

13.10.20 **Correspondence received since the last meeting not referred to elsewhere**

West Berkshire Council:

- to invest £43M over next three years on schools and education services
- Newbury Michaelmas Fair 2020 is not going ahead this year due to Covid-19
- Have your say on our draft Leisure Strategy
- launches Test and Trace £500 Support payment for workers on low incomes who are required to self-isolate

West Berkshire Libraries Annual Report

West Berkshire Libraries Service / customer information video and information online

Police & Crime Bulletin September 2020 – Sentencing, violence reduction, Facebook live

14.10.20 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

Cllrs Cottingham, Russell Purchase and Ashwood attended the successful NDP drop in event.

15.10.20 **Items raised by Councillors (information only)**

Cllr Cottingham: The Old Farmhouse. Dropped kerb. Tree application Dines way.

Cllr Purchase: VAS

Cllr Burraston: Planning white paper

Cllr Yam: Date for PC & VH Meeting

16.10.20 **Any other items which the Chairman decides are urgent (information only)**

None

17.10.20 **Date of the next meeting:**

Thursday 19th November at 7.30pm, virtual meeting

There being no further business the meeting closed at 20.54