

Hermitage Parish Council
Clerk to the Council: Ms N Pierce
Penwood, Down End
Chieveley, Newbury
Berkshire RG20 8TS
Tel: 07827974767
Email: hermitagepc@outlook.com

GRANTS TO COMMUNITY GROUPS IN HERMITAGE PARISH

Community groups, organisations and voluntary bodies in the parish who are considering applying for a grant for 2021/22 can request the application form from the Parish Clerk by emailing her at hermitagepc@outlook.com, or writing to the address noted above.

Grant requests must be received by the Parish Clerk by **11th January 2021**. This can be done online by completing the form, saving it to Word and returning as an attachment to an email.

The Parish Council will assess all valid grant applications by the end of February. Payment of awarded grants will be made at the Annual Parish Assembly in April 2021.

Please read the Grant Policy before applying. You will be asked to provide details of your organisation, the sum requested and specific details of how the grant/donation will be used. Requests for equipment, repairs, capital projects etc. should also include supplier estimates or price lists.

All recipients of grants will be asked to provide receipts and, where the grant has been used for repairs or the purchase of equipment, invoicing may be required. Recipients will also be expected to acknowledge publicly the contribution HPC has made to the project.

Individuals or groups, including newly formed groups, who are undertaking a project that would benefit residents of the parish are all eligible and may apply to the Parish Council for a grant.

Nicola Pierce
Parish Clerk
23 November 2020