

HERMITAGE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FEBRUARY 18<sup>TH</sup> 2010.

Present.

Ms R Cottingham	Chairman
Mrs M. Goodman.	Vice-Chairman.
Mr R. Allum.	
Mrs J. Cunningham.	
Mrs F. Groves.	
Dr. M. Kerry.	
Mr C.W.Goudge	Clerk

There was one member of the public present.

**132. Public participation.**

*Planning permission was refused for a car park expansion at the Surgery in Chieveley Parish.*

In view of the importance to Parishioners in Hermitage it was decided to ask for the Officer's report and to contact Chieveley Parish Council to see what action had been taken. The subject would be an Agenda item for the next meeting of this Council.

**133. Apologies for absence.**

Apologies had been received from Mrs Willis and Mr Webb.

**134. Minutes of the last meeting held on January 21<sup>st</sup> 2010.**

The minutes had been circulated were agreed as correct and signed by the Chairman.

**135. Matters arising from the minutes of the last meeting not referred to elsewhere.**

Minute 121.

i Parish Plan.

There is now a formal Constitution and a Bank account.

There will be a Spring open event in the Village Hall, and at School an event and display. There will be a separate "Speak Out" event which should update the Parish plan actions.

It was decided to make a grant of £200 seed money to the Plan Group and to reserve £200 which could be drawn down in the next financial year. If there is a funding surplus at the conclusion of the Plan it should be returned to the Council.

ii Parking in the Village.

Enquiries have been made about parking on the pavement and the road. It was reported that inappropriate parking in the road was a matter for WBC rather than the Police.

iii Emergency Plan.

National guidelines are due to be published next month, and it was decided to raise the subject at the APA and put a piece in the Parish Magazine.

**136. The report from the West Berkshire Councillor.**

Mr Webb had presented an apology for absence.

**137. Planning.****Decisions from the Planning Authority.**

		<b>Decision</b>
09/02365/HOUSE	61, Hermitage Green, Hermitage. Conservatory	<b>Approval</b>
09/02547/FULD	Thistledown replacement. Eight units	<b>Withdrawn</b>

**New planning applications.**

10/00183/HOUSE                      3, Briants Piece, Hermitage.  
Extension & summer house

**Adjoining Parish.**

10/00150/HOUSE                      The Barn, Marlston Hermitage.  
Extension for covered swimming pool.

**The Council returned "no objections" to these two applications.**

**Other matters**

- i            09/02431/FULD                      Land in Chieveley Parish.  
Application for gypsy caravan site.  
It was decided to see what Chieveley Parish Council had submitted and to support any objections which Chieveley had made.
- ii           Planning Aid South.  
It was decided to ask Planning Aid South to organise a seminar for Councillors.
- iii          Lawrence machinery site.  
It was reported that the occupiers with a furniture business would apply for change of use. It was decided to investigate whether the car sales business should also apply for change of use.

**138. Highways.****Matters arising from the minutes of the previous meeting.****Minute 124**

- i            Hedges.  
Hedges do not appear to have been trimmed in Deacon's Lane. It was decided to request owners again to do so before the close season.
- ii           High Street works.  
WBC are to look at the bollards again to see whether additional reflector strips could be inserted. It was decided to ask WBC whether more bollards could be placed in between the existing ones to prevent pavement parking.
- iii          Marlston bridge.  
It was decided to ask WBC again to have the signpost moved.
- iv           Speed roundals.  
WBC have been asked to implement roundals according to the map worked up by the Council.

- v Christmas tree.  
It was decided to inform WBC that the Council intends to plant a permanent tree.

### 139. Environment.

#### Matters arising from the minutes of the last meeting.

##### Minute 125.

- i Pinewood play area.  
There has been a lot of litter to be cleared up. Mr Lawrence dealt with the branches of the tree which had become dangerous. An estimate is awaited for the Scout Hut lights.  
The purchase of a notice board for Pinewood would be placed on the next meeting Agenda.
- ii Stile.  
A quote has been requested.
- iii Dog bins.  
The locations of any new dog bins will be on the Agenda for the APA.
- iv Christmas tree lights.  
This is ongoing.
- v Allotments.  
This is ongoing.

#### New matters.

- i Hermitage Green and Forest Edge.  
WBC have confirmed that Hermitage Green open space is being accepted, and that Forest Edge is not yet up to standard and a take over will be delayed.
- ii Chapel Lane bridge.  
BRB have replied refusing both a key for the Pinewood fence and help with financing shrub planting. It was decided to see whether a key would be mandatory under H & S guidelines.
- iii NAG meeting.  
It was decided to ask the Police for a ruling on HGV licences, with reference to the old Lawrence site.
- iv Royal garden party.  
It was decided to put two candidates forward to BALC for the ballot.
- v BALC Health and Safety seminar.  
Three Councillors would be attending for a cost of £105.

### 140. Finance.

i	Receipts.		
	Camp Hopson	Burial fees	£30.00
ii	Payments authorised.		
	F.C.Lawrence	Grass, bus shelter and trees	£455.75
	Bradfield P.C.	Photocopy six months	£55.00
	Mortimer West End P.C.	Stationery & computer	£54.80
	PWB Loan	Completion of loan repayment.	£700.00
	BALC	H & S Seminar	£105.00
	N.G.Perry	Tree surgeon	£275.00
	Hermitage Village Vision	Seed funding	£200.00
	C.W.Goudge	Salary & exes	£402.70

- iii Other matters.
  - i The Statement of Receipts and Payments to date was noted.
  - ii The Bank of Scotland accounts have been closed and the funds transferred to Lloyds TSB.
  - iii Further information is awaited before grants for 2010/2011 are completed.
  - iv It was decided to appoint Mr T. Stares as the Internal Auditor for the year to March 2011.

**141. Burial ground.**

**Matters arising from the minutes of the last meeting.**

Minute 127.

- i Path for the new ground.  
Quotes are being obtained.
- ii Application for a memorial.  
The application for a memorial plaque was approved.

**142. Correspondence received since the last meeting not referred to elsewhere.**

WBC – District Parish Conference discussion items.  
CCB – Community planning Conference March 6<sup>th</sup> at Chieveley.  
WBC – West Berkshire Heritage Forum – AGM March 9<sup>th</sup> at Purley Barn.  
CCB – Community Planning newsletter.  
Thames Valley Police – Conference – “Tackling Rural Crime Together” February 22<sup>nd</sup> at Sheepdrove Farm, Lambourn.  
Mobile Library visiting dates and times – for the notice board.  
WBC – free swimming for the over 60’s  
Clerks & Councils Direct – newsletter January.  
Upstream – Pang, Kennet and Lambourn Valleys newsletter.

**143. Reports from Parish Council Representatives who have attended meetings of Outside Bodies on behalf of the Parish Council.**

Mrs Willis met the Restorative Justice Officer Claire Gill to discuss what young offenders could give back to their Communities. The meeting note is attached to these minutes.  
Dr Kerry had attended a meeting of the Village Hall Management Committee which discussed costs in general and queried whether the S.106 funding which the Parish Council received of some £23k was still available.

**144. Items to be raised by Councillors.**

Mr Allum reported that Yattendon road has been very badly repaired and it was decided to ask WBC to inspect the road. It is also suggested that this road surfacing should be in the rolling Capital programme.  
It was decided to investigate whether grit bins could be provided and to bring this forward for the next meeting.


Mrs Cunningham reported that there appeared to be an increase of litter in the Parish, particularly in Manor Lane. It was decided to check with WBC when Veolia were due to litter pick in the Parish.


The Chairman mentioned that if flytipping was reported, WBC would always try to find the source.

There is some graffiti which needs removing and it was decided to ask Mr Lawrence to do this.

**145. Date of the next meeting.**

**Thursday March 18<sup>th</sup> at 7.30pm in the Adelaide Room, Holy Trinity Church.**

  
..... Chairman

  
..... Date