

## HERMITAGE PARISH COUNCIL

### Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 21 January 2021 at 7.30pm

- Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr C Purchase, Cllr N Burraston, Cllr A Goldsmith, Cllr T Moran, Cllr D Brown, Cllr F Ashwood, Cllr M Yam
- 3 members of the public
- 01.01.21 **Public participation**
- 02.01.21 **Apologies for absence**  
Dist. Cllr H Cole, Cllr I Hunter, Dist. Cllr G Simpson
- 03.01.21 **Minutes of meeting held 10<sup>th</sup> December 2020**  
The minutes of the Parish Council meeting held on 10<sup>th</sup> December were agreed and signed by the Chairman.
- 04.01.21 **Declarations of interest**  
None
- 05.01.21 **Matters arising from the minutes of the last meeting not referred to elsewhere**  
None
- 06.01.21 **Report of the District Councillors**  
The District Councillors provided a written report.
- 07.01.21 **Planning**  
**7.1 New applications:**  
20/02907/HOUSE, 6 Blake Road Hermitage Thatcham RG18 9WN. Loft conversion including installation of 3No roof-lights to the front elevation & 4 no roof-lights to the rear elevation, to form additional habitable space. No objection.  
20/00912/FULEXT, Land at the end of Charlotte Close, Hermitage. Erection of 16 dwellings and associated landscape and highway works. Amendment to plans. No objection with conditions.
- 7.2 Decision notices:**  
None.
- 7.3 Regulation 18 Consultation on the Emerging Draft of the West Berkshire Local Plan Review to 2037: Cllrs agreed to take responsibility for certain elements of the Review - Cllr Russell sustainable homes, Cllr Burraston energy efficiency, Cllr Purchase traffic, Cllr Moran parking, Cllr Ashwood affordable homes, Cllr Cottingham RSA 29 & 30.
- 7.4 Neighbourhood Development Plan: Next project HNS, a grant has been awarded for this.
- 08.01.21 **Finance and report of Responsible Finance Officer**  
8. Financial position as of 30 December 2020
- |   |                 |
|---|-----------------|
| Balance carried forward<br>(including S106 contributions) | £ 225,084.15    |
| Receipts to 30 December                                   | £ 63,261.86     |
| Payments to 30 December                                   | £ 51,895.24     |
| Balance   | £ 236,450.77    |
| Plus, unrepresented cheques                               | <u>£ 293.68</u> |
| Balance in hand   | £ 236,744.46    |

8.1 Report of Financial Officer: noted.	
8.2 Payments were agreed for January 2021	
8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 251.70
8.2.2 Grass maintenance/Contractor	£ 650.00
8.2.3 Cost of administration	Salary £ 687.24
8.2.4 Clerk expenses, stationery	£ 24.14
8.2.5 Triangle Management Company Ltd (dog bin)	£ 22.80
8.2.6 Autela Payroll Services	£ 65.52
8.2.7 Caloo	£ 354.00
8.2.8 Sutcliffe Play Equipment Ltd	£ 66.48
8.2.9 Cllr Burraston, ink	£ 28.04
8.2.10 HALC, 6 copies of Good Councillor guides	£ 35.95
8.2.11 Match funding for Covid 19 hardship fund	£ 500.00
8.2.11 Cllr Russell, replacement cheque (cancel 1101) £2.62 (1116)	£ 216.60
8.2.12 Arc4 Ltd, HNS – NDP	£ 801.84
	<b>Total £ 3,704.31</b>
8.3 Direct Debits previously approved:	
1&1 Ionas (web site) monthly payment	£5.99
8.4 FWP report: Cllr Moran provided a report.	
8.5 Grant applications 2021-22: to be reviewed in February meeting.	
8.6 Budget 2021-22: to be agreed in February meeting.	
8.7 Precept request 2021-22: 2% increase agreed. Clerk to check number of dwellings to ensure correct amount is requested.	

09.01.21 **Burial ground**

Nothing to report.

10.01.21 **Highways**

- 10.1 Dropped kerb on Newbury Road: no update.
- 10.2 Active Travel Route (ATR) to Newbury: Cllr Cottingham to pursue.

11.01.21 **Environment**

Verbal reports received as follows:

- 11.1 Playgrounds: Cllr Ashwood did the inspections.
  - 11.1.1 Councillor's inspection reports: minor damage to rope on zip wire.
  - 11.1.2 Annual inspection report from Wicksteed: tensioning of zip wire done.
- 11.2 Furze Hill: footpath 18, replacement fencing to be installed in the first half of February.
  - 11.2.1 Recreation Ground: muddy as would be expected.
  - 11.2.2 Wildlife areas: health and safety felling done.
- 11.3 Other open spaces: Dines Way, fence to be replaced in the first half of February, Lipscomb Close and Charlotte Green: nothing to report.
- 11.4 Land adjacent to Pinewood Crescent: nothing to report.
- 11.5 Defibrillator check: done.

12.01.21 **Other matters**

- 12.1 Village Hall: some calendars left, preschool is in for 3 days per week.
- 12.2 Hermitage Support Group Covid 19: Cllr Purchase confirmed the group won 'Highly Commended' in the Community Champion Group award with awards for individuals too.
- 12.3 Hermitage Green: nothing to report.
- 12.4 Meeting dates for 2021-22 agreed.

- 13.01.21 **Correspondence received since the last meeting not referred to elsewhere:** all correspondence accepted and noted.
- 14.01.21 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the Council.**  
None
- 15.01.21 **Items raised by Councillors (information only)**  
None
- 16.01.21 **Any other items which the Chairman decides are urgent (information only)**  
BALC AGM 24 February 2021: Parish online presentation
- 17.01.21 **Date of the next meeting:**  
Thursday 18<sup>th</sup> February at 7.30pm, virtual meeting  
There being no further business the meeting closed at 20.44pm.