

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
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**Members of Hermitage Parish Council are summoned to attend a  
Virtual meeting of Hermitage Parish Council**

**Thursday 18 March 2021 at 7.30pm**

**AGENDA**

**1 Public participation**

**This will be a virtual meeting which the public is welcome to observe by providing the Clerk with their email address. Anyone wishing to speak in the open forum should let the clerk know by 6pm 16 March to arrange participation.** Members of the public may not contribute to the meeting thereafter.

**2 Apologies for absence: Dist. Cllr Cole**

**3 Minutes of the Parish Council planning meeting held on 18 February to be agreed as a correct record and signed by the Chairman**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere**

**6 The report of the District Councillors**

**7 Planning**

**7.1 New applications:**

None

**7.2 Decision notices:**

21/00225/HOUSE, Oakdean, Hampstead Norreys Road, Hermitage, Thatcham RG18 9RT.  
Single storey rear extension replacing existing conservatory. Approved.

7.4 Neighbourhood Development Plan: to receive report

7.5 West Berkshire Local Plan Review – Settlement boundary review

**8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Receipts and payments for consideration March 2021

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 251.70

8.2.2 Grass maintenance/Contractor £ 637.30

8.2.3 Cost of administration Salary £ tbc

8.2.4 Clerk expenses, stationery £ 20.47

8.2.5 Willis & Ainsworth; salt bin refill £ 24.00

8.2.6 Triangle Management Ltd, 2 dog bins and Dec/rep chq £ 68.40

8.2.7 Cripps Fencing, erect chain-link fencing at Dines Way £1,836.00

8.2.8 Barlow's, supplies for chain-link fencing £ 657.47

8.2.9 Ruth Cottingham, paint and grease for playgrounds, key £ 25.66

8.2.10 Arc4, NDP survey £ tbc

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8.2.11 Your Space self-storage; April to September	£ 315.36
	Total £ tbc
8.3 Direct Debits previously approved:	
1&1 Ionas (web site) monthly payment	£5.99
8.4 Budget 2021-22	
8.5 Direct debit card	
8.6 Finance risk register	
8.7 Asset registers	
8.8 To approve Grounds Maintenance annual charge; £60 p.a. increase	
8.9 To approve Recreation Ground annual charge; £63 p.a. increase	
<b>9 Burial ground: verbal report</b>	
9.1 To confirm guidance on artificial flowers	
<b>10 Highways</b>	
10.1 To agree on whether to replace bus shelter	
10.2 Emergency Active travel scheme Consultation (Active travel community planning)	
<b>11 Environment</b>	
Council to receive verbal reports or updates on the following:	
11.1 Playgrounds	
11.1.1 Councillor inspection reports	
11.1.2 Annual inspection report from Wicksteed	
11.2 Furze Hill	
11.2.1 Recreation Ground	
11.2.2 Arrangements for reopening MUGA and Gym equipment	
11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close	
11.4 Land adjacent to Pinewood Crescent	
11.5 Defibrillator check	
<b>12 Other matters</b>	
Council to receive verbal reports or updates on the following:	
12.1 Village Hall	
12.2 Hermitage Support Group: Covid 19	
12.3 APA 29 April 2021	
<b>13 Correspondence received since the last meeting not referred to elsewhere</b>	
West Berkshire Council and Greenham Trust: 'Surviving to Thriving' - £200,000	
West Berkshire Covid-19 Mental Health Fund	
West Berkshire Council: the West Berks AT schemes Commonplace has launched	
West Berkshire Council: invites community to help shape Active Travel plans for enhanced walking and cycling infrastructure	
West Berkshire Council: environment news	
West Berkshire Council: to host free online Budget Briefing and surgery for businesses on 12 March	
West Berkshire Council: local Climate Action Plan information	
West Berkshire Business Newsletter: Budgets, Grants and Business Surgeries	
Police & Crime Bulletin February 2021/Tougher sentences for dog thefts, taking illegal encampments and more...	
West Berkshire Libraries News – March 2021	
West Berkshire to provide free school meals over Easter holiday period	

- 14 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**
- 15 **Items to be raised by Councillors (information only)**
- 16 **Any other items which the Chairman decides are urgent (information only)**

**Part Two - Hermitage Green: transfer of open spaces**

- 17 **Date of the next meeting(s):**  
Thursday 15 April at 7.30pm. This will be a virtual meeting.

**Annual Parish Assembly**  
Thursday 29 April at 8.00pm. This will be a virtual meeting.

Nicky Pierce  
Parish Clerk  
13<sup>th</sup> March 2021

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