

## HERMITAGE PARISH COUNCIL

### Minutes of the virtual meeting of Hermitage Parish Council held On Thursday 15 April 2021 at 7.30pm

**Present** Cllr R Cottingham, Cllr R Marr, Cllr S Russell, Cllr A Goldsmith (8pm), Cllr T Moran, Cllr D Brown, Dist. Cllr G Simpson, Cllr C Purchase

**Part Two: Complaints** – Announcement to be placed on website by the close of business 19 April 2021.

2 members of the public  
In attendance Ms N Pierce (Parish Clerk)

**01.04.21 Public participation**

One member of the public spoke about replacing the bus shelter and HPC communication.  
One member of the public spoke about replacing the bus shelter.

**02.04.21 Apologies for absence**

Dist. Cllr H Cole, Cllr F Ashwood, Cllr I Hunter, Cllr N Burraston

**03.04.21 Minutes of meeting held 18<sup>th</sup> March 2021**

The minutes of the Parish Council meeting held on 18<sup>th</sup> March were agreed and signed by the Chairman.

**04.04.21 Declarations of interest**

None

**05.04.21 Matters arising from the minutes of the last meeting not referred to elsewhere**

None

**06.04.21 Report of the District Councillors**

The District Councillors provided a written report. Dist Cllr Simpson provided an update on WBC Chief Exec resignation, election meetings to end 6<sup>th</sup> May and waste collections and recycling.

**07.04.21 Planning**

**7.1 New applications:**

21/00772/HOUSE, 17 Hermitage Green, Hermitage RG18 9SL. Loft conversion and make hipped end roof gabled. No objection.

**7.2 Decision notices:**

21/00273/HOUSE, 7 Rowlock Gardens, Hermitage, Thatcham, RG18 9WT. Single storey rear extension. Approved.

7.3 Neighbourhood Development Plan: the first draft of the housing needs survey has been received (65 page report), executive summary coming soon. Will be put on website.

7.4 Closure of Plan Implementation Group bank account: monies to be transferred to HPC bank account.

**08.04.21 Finance and report of Responsible Finance Officer**

8. Financial position as of 31 March 2021

Balance carried forward

(including S106 contributions)

£ 225,084.15

Receipts to 31 March

£ 68,541.36

Payments to 31 March

£ 77,916.13

Balance	£ 215,709.38
Plus, unrepresented cheques	<u>£ 5,908.59</u>
Balance in hand	£ 221,617.91

8.1 Report of Financial Officer: noted.

8.2 Receipts and payments for consideration April 2021

8.2.1 Sunshine Commercial Services Ltd monthly charge	£	251.70
8.2.2 Grass maintenance/Contractor	£	637.30
8.2.3 Cost of administration	Salary £	687.24
8.2.4 Clerk expenses, stationery	£	21.23
8.2.5 Groundwork UK (NDP)	£	292.00
8.2.6 Barlows (Hermitage)	£	6.29
8.2.7 Data Protection Fee	£	40.00
8.2.8 Triangle Management Ltd (dog bins)	£	57.00
8.2.9 Autela Payroll Services Ltd	£	75.12
8.2.10 Webb & Cook Ltd	£	4,200.00*
8.2.11 WBC, annual recharge grounds maintenance	£	368.39
8.2.12 Zurich Insurance Premium, 2021-22	£	1,307.58
8.2.13 David Brown; Ink	£	22.83
8.2.14 Hermitage Village Hall, Grant 2021-22 payment	£	800.00
8.2.15 Holy Trinity Church, Grant 2021-22 payment	£	3,020.00
8.2.16 Hermitage Preschool, Grant 2021-22 payment	£	645.00
	Total	£12,441.68

\*cheque to be held pending completion of works.

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £5.99

8.4 Bank Account reconciliation to 31 March 2021: approved

8.5 Public Works Loan Board: repayment for village hall.

Balance on 31 March 2021: £204,176.75.

09.04.21 **Burial ground**

Nothing to report.

10.04.21 **Highways**

10.1 Bus shelter to be replaced: not considered; agenda item May 2021.

10.2 Rights of Way Improvement Plan (ROWIP): Cllr Purchase to review. Cllr Cottingham to discuss with access forum.

11.04.21 **Environment**

Verbal reports received as follows:

11.1 Playgrounds: Cllr Yam did the inspections.

11.1.1 Councillor's inspection reports: antisocial behaviour in Pinewood Park. Gap in MUGA has been filled with resin and painted black.

11.2 Furze Hill: nothing to report.

11.2.1 Recreation Ground: grass cut, football lines painted. half a sack of litter collected.

11.2.2 Repair to exclusion zone fencing: budget to £1,500; approved. One quote received £655 + vat, plus supplies.

11.2.3 Health & Safety work almost completed, 2 trees outstanding, one with nesting birds.

11.3 Other open spaces: Dines Way, Cllr Goldsmith spoke to waste disposal regarding green.

Lipscomb Close, sycamore needs trimming. Charlotte Close green, nothing to report.

11.4 Defibrillator check: done.

- 12.04.21 **Other matters**
- 12.1 Village Hall: Cllr R Marr provided a report. Cllr Cottingham was thanked for organising the grant payment to be made to the village hall prior to works taking place.
  - 12.2 Hermitage Support Group: Covid 19: Cllr Purchase provided a report. Need to move from small hall.
  - 12.3 APA 29 April 2021: will be a virtual meeting. Reports to be put on website.
  - 12.3.1 Chair report: to be finalised.
  - 12.3.2 Clerk & RFO report: to be finalised.
  - 12.4 Parish online: Cllr Cottingham and Cllr Russell attended a training day. Annual premium £140 less 20% discount; to be confirmed after free trial period.
  - 12.5 Meetings after 6<sup>th</sup> May 2021: to be in person.
  - 12.6 Covid memorial bench at the surgery: Clerk to send a holding email. Make decision when Downland Practice response is known.

**Part 2: Complaints**

The decision to replace the bus shelter opposite the school will not be revisited.

- 13.04.21 **Correspondence received since the last meeting not referred to elsewhere:** all correspondence accepted and noted.
- 14.04.21 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the Council.**  
None.
- 15.04.21 **Items raised by Councillors (information only)**  
None.
- 16.04.21 **Any other items which the Chairman decides are urgent (information only)**  
None.
- 17.04.21 **Date of the next meeting(s):**

**Annual Parish Assembly**

Thursday 29 April at 8.00pm. This will be a virtual meeting.

**Annual Meeting**

Thursday 6<sup>th</sup> May at 7.30pm. This will be a virtual meeting.

There being no further business the meeting closed at 21.03pm.