

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 18<sup>th</sup> November 2021 at 7.30pm

- Present** Cllr R Cottingham, Cllr S Russell, Cllr R Marr, Cllr D Brown, Cllr Moran(arr 19.39pm), Cllr C Purchase, Cllr A Goldsmith (arr 19.35pm), Cllr N Burraston
- 6 members of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.11.21 **Public participation**  
One member of the public representing residents of Hampstead Norreys Road spoke about proposed changes to land off Pinewood Crescent
- 02.11.21 **Apologies for absence**  
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr F Ashwood, Cllr M Yam.
- 03.11.21 **Minutes of meeting held on 21<sup>st</sup> October 2021**  
The minutes were agreed as a correct record and signed by the Chairman.
- 04.11.21 **Declarations of interest**  
None
- 05.11.21 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**  
None
- 06.11.21 **Report of the District Councillor**  
Dist Cllrs' report is on the website. Cllr Cottingham noted the roll out of fast broadband which the council was pleased to see.
- 07.11.21 **Planning**  
**7.1 New applications:**  
21/02811, Sanctuary Wood, Slanting Hill, Hermitage, RG18 8QG. Retrospective application for relocated driveway with post and rail fencing and automatic five bar gate. No objection.  
**7.2 Decision notices:**  
21/02257/HOUSE, Old Forest, Hampstead Norrey's Road, Hermitage, RG18 9SA. Proposed side and rear extension, following demolition of garage and conservatory. New roof to property to provide first floor extension. Render external walls. Approved.  
21/02267/HOUSE, 30 Briants Piece, Hermitage, RG18 9SX. Single storey extension and alterations. Approved.  
21/02306/HOUSE, Kimberley, Marlston road, Hermitage, RG18 9SY. Single storey rear extension. Approved.  
21/02375/HOUSE, Gable Barn, Yattendon Road, Hermitage, RG18 9RW. Single storey rear extensions and external alterations. Approved.

7.3 Neighbourhood Development Plan: Grant application submitted to fund engagement of consultant.

**08.11.21 Finance and report of Responsible Finance Officer**

8. Financial position as of 31 October 2021

Balance carried forward (Incl S106 contributions)	£215,709.38
Receipts to 31 October	£ 65,365.25
Payments to 31 October	£ 42,485.50
Balance	£238,589.13
Plus, unrepresented cheques	£ 853.32
Balance in hand	£239,442.45

8.1 Report of Financial Officer: noted

8.2 Receipts and payments for consideration November 2021

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 256.73
8.2.2 Grass maintenance/Contractor	£ 643.60
8.2.3 Cost of administration	Salary £ 700.72
8.2.4 Clerk expenses, stationery	£ 62.90
8.2.5 Yattendon Farm Estates, Christmas Tree	£ 90.00
8.2.6 Wicksteed Leisure Ltd, annual playground inspections	£ 288.00
8.2.7 Navigus Planning Ltd, NDP options review	£ 900.00
8.2.8 Cllr S Russell, 2 no parking signs.	£ 22.28
8.2.9 Castle Water Ltd, 6 months 1/08/21-31/01/22	£ 39.20
	Total £ 3,003.43

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £35.99

8.4 CCLA, interest April 2021 to September 2021, £658.33, mid-market value £24,224.

8.5 Councillors to propose projects for Budget 2022; FWP to meet in December and will create initial suggestion for budget next year

8.6 Grant awards 2022-23: applications now invited, closing date 7<sup>th</sup> January 2022.

**09.11.21 Burial ground**

A burial of ashes will take place on 1<sup>st</sup> December. Leaning headstone is secure, no work needed.

**10.11.21 Highways**

10.1 Speeding: Cllr C Purchase provided an update.

**11.11.21 Environment**

Council received verbal reports or updates on the following:

11.1 Playgrounds; see below

11.1.1 Councillor inspection reports; no update.

11.2 Furze Hill; two fires have been started in the wood, reported to police.

11.2.1 Recreation Ground; grass has been cut.

11.2.2 New management plan; An amendment to the plan has been made, further site visit Tuesday 23<sup>rd</sup> November.

11.2.3 WBCS tasks for 30<sup>th</sup> November; agreed subject to site visit.

11.3 Other open spaces; Dines Way, big swing has been taken down. Lipscomb Close, Charlotte Close; nothing to report.

11.4 Bus shelter quotations: outstanding. Approval received to move the bus stop post to nearer the fence.

11.5 Eling Way: HPC will monitor as far as the bridge at Four Elms; agreed.

**12.11.21 Other matters**

12.1 Village hall: Cllr Marr provided a report, curtains in small hall now in place. Parking is still an issue when football is being held. Cllr Russell to meet with village hall chair in January.

12.2 Defibrillator checks: done

12.3 Christmas Tree event Friday 3<sup>rd</sup> December: to look at the risk assessment, Cllr A Goldsmith.

**13.11.21 Policies to review**

13.1 Furze Hill Recreation Ground, MUGA and Pinewood Park: approved with agreed change to car parking at the village hall item 5.

13.2 IT Disaster Recovery Plan: approved.

**14.11.21 Correspondence received since the last meeting not referred to elsewhere**

Correspondence accepted and noted.

**15.11.21 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

Cllrs Russell and Cottingham had attended the BALC AGM, an excellent talk on Climate change by Prof. Sir Brian Hoskins.

**16.11.21 Items to be raised by Councillors (information only)**

Cllr Moran reviewed WAG compliance, all fine. Website updated.

Pathfinder editor is leaving so future uncertain as no replacement found yet. Currently goes to approx. 400 households. HPC will continue to write an update for web and Facebook.

Cllr Marr provided an update regarding an enquiry received. Further work to be done.

**17.11.21 Any other items which the Chairman decides are urgent (information only)**

Small working party to be set up, two councillors and a resident of Hampstead Norreys Road, to work on the decision regarding land off Pinewood Crescent.

**Part Two**

RESOLVED: That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960."

Co-option of a councillor.

**18.11.21 Date of the next meeting**

Thursday 16<sup>th</sup> December at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST.

There being no further business the meeting closed at 20.49pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_