

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 20<sup>th</sup> January 2022 at 7.30pm

- Present** Cllr R Cottingham, Cllr S Russell, Cllr R Marr, Cllr D Brown, Cllr Moran, Cllr A Goldsmith, Cllr N Burraston, Cllr E Chan
- 4 members of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.01.22 **Public participation**  
None
- 02.01.22 **Apologies for absence**  
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr F Ashwood, Cllr M Yam, Cllr C Purchase
- 03.01.22 **Minutes of meeting held on 16<sup>th</sup> December 2021**  
The minutes were agreed as a correct record and signed by the Chairman.
- 04.01.22 **Declarations of interest**  
Cllr Brown expressed an interest in agenda item 9.2 and Cllr Marr agenda item 8.5.
- 05.01.22 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**  
None
- 06.01.22 **Report of the District Councillor**  
Dist Cllrs' report is on the website dated December 2021, the next report is due at the end of January 2022.
- 07.01.22 **Planning**  
**7.1 New applications:**  
21/03188/HOUSE, 37 Lipscomb Close, Hermitage, RG18 9SZ. Proposed ground floor extension to infill between house and garage, with part garage conversion. No objection  
21/02923/RESMAJ, Land at The Old Farmhouse, Newbury Road, Hermitage. Approval of reserved matters following Outline Permission 19/02993/OUTMAJ allow on appeal reference APP/W0340/W/20/3258901: Matters to be considered Appearance, Landscaping, Layout and Scale. To be discussed as a separate HPC planning meeting.  
22/00033/HOUSE, Warwick House, Deacons Lane, Hermitage, RG18 9RH. Part Retrospective: the erection of a gazebo and proposed erection of a shed both in the rear garden. No objection  
**7.2 Decision notices:**  
21/01453/FUL, Lothlorien, Slanting Hill, Hermitage RG18 9QG. Section 73a: Removal of Condition 6 (Existing Lothlorien Slanting Hill Hermitage Thatcham West Berkshire RG18 Approval Trees and Shrubs) of previously approved 9QG Parish: Hermitage Parish Council application 97/50496/FUL: Demolition of existing house. Construction of new house and vehicular access. Approved.

21/02811/HOUSE Sanctuary Wood, Slanting Hill, Hermitage, Thatcham RG18 8QG  
Retrospective application for relocated driveway with post and rail fencing and automatic  
five bar gate. Approved.

8.3 Neighbourhood Development Plan: David Dobson has joined the group; Cllr Russell has  
stepped down. Consultant is working on the plan. Meeting to take place with highways to  
discuss road safety issues.

08.01.22 **Finance and report of Responsible Finance Officer**

8. Financial position as of 30 December 2021

Balance carried forward (Incl S106 contributions)	£215,709.38
Receipts to 30 December	£ 73,660.25
Payments to 30 December	£ 49,003.88
Balance	£240,365.75
Plus, unrepresented cheques	£ 1,915.77
Balance in hand	£242,281.52

8.1 Report of Financial Officer: noted

8.2 Receipts and payments for consideration January 2022

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 256.73

8.2.2 Grass maintenance/Contractor £ 643.60

8.2.3 Cost of administration Salary £ 700.72

8.2.4 Clerk expenses, stationery £ 24.61

8.2.5 Triangle Management Ltd (dog bin emptying) Jan- March 2022 £ 250.80

8.2.6 Autela Payroll Services Ltd £ 65.52

Total £ 1,941.98

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £5.99

8.4 Budget 2022-23: approved.

8.5 Grants 2022-23: approved.

8.6 FWP report: Cllr Tom Moran provided an update.

8.7 New cheque signatories: Cllr Chan, Cllr Cottingham

09.01.22 **Burial ground**

9.1 Revised burial ground rules and costs: decision deferred to February meeting.

9.2 Memorial headstone: approved.

10.01.22 **Highways**

10.1 Speeding; Cllr Purchase to provide a report at February meeting.

11.01.22 **Environment**

Council received verbal reports or updates on the following:

11.1 Playgrounds; see below

11.1.1 Councillor inspection reports; done by Cllr Yam.

11.2 Furze Hill; Cllr Cottingham provided a report, WBCS 22<sup>nd</sup> February.

11.2.1 Recreation Ground; several mole hills.

11.3 Other open spaces; Dines Way, Lipscomb Close, Charlotte Close; nothing to report.

12.01.22 **Other matters**

- 12.1 Village Hall: Cllr Marr provided a report about parking at the village hall and on Furze Hill, working party agree to look at a resolution; Cllr Marr, Cllr Burraston, Cllr Cottingham.
- 12.2 Defibrillator checks: done
- 12.3 APA date of Wednesday 27<sup>th</sup> April 2022, agreed.
- 12.3.1 APA climate change speaker; Professor Sir Brian Hoskins confirmed.
- 12.4 Platinum Jubilee celebration; Cllr Russell has been in contact with every organisation/club/society to discuss contributing to one event to be held at the village hall; no responses received to date.
- 12.5 Meeting dates for 2022-23: agreed
- 12.6 Training: Cllrs to advise Cllr Cottingham on training requirements.
- 12.7 Quotations for 3-year pricing received from groundsman, Triangle Management Ltd, SCS Ltd: agreed.
- 12.8 Proposal to support Newbury and District Agricultural Society (NADAS) in its plan to change its constitution: agreed. However, to be mindful of late-night music events and traffic increases.
- 12.9 Proposal to write to MP and Minister about virtual meetings: agreed

13.01.22 **Correspondence received since the last meeting not referred to elsewhere**  
Correspondence accepted and noted.

14.01.22 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**  
Cllrs Russell and Cottingham attended a meeting regarding the Newbury showground.  
Cllrs Russell and Cottingham to attend WBC Budget Proposals briefing online.

15.01.22 **Items to be raised by Councillors (information only)**  
Cllr Goldsmith is the new Pathfinder editor

16.01.22 **Any other items which the Chairman decides are urgent (information only)**  
None

17.01.22 **Date of the next meeting (planning)**  
Tuesday 1<sup>st</sup> February 2022 at 7.30pm at the Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST.

There being no further business the meeting closed at 21.09pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_