

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 21st April 2022 at 7.30pm

- Present** Cllr R Cottingham, Cllr S Russell, Cllr R Marr, Cllr D Brown, Cllr A Goldsmith, Cllr E Chan, Cllr C Purchase, Cllr T Moran, Cllr N Burraston
- 3 members of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.04.22 **Public participation**
A member of the public requested the lawnmower used by the outdoors contractor needs attention to prevent smoking.
- 02.04.22 **Apologies for absence**
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr F Ashwood, Cllr M Yam.
- 03.04.22 **Minutes of meeting held on 17th March 2022**
The minutes were agreed as a correct record and signed by the Chairman.
- 04.04.22 **Declarations of interest**
None.
- 05.04.22 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**
None.
- 06.04.22 **Report of the District Councillor**
Dist. Cllrs' report is on the website.
- 07.04.22 **Planning**
7.1 New applications:
22/00640/MDOFO, Landmark estates, Former Lawrence Building, Newbury Road, Hermitage. RG18 9TD. Modification of planning obligation on Approved application 19/00029/FULD. Second schedule Clause C, change both unit type and tenure. Objection.
22/00901/HOUSE, Hazeldene, Deacons Lane, Hermitage. RG18 9RH. Proposed addition of first floor bedrooms to attic and extension to rear with internal alterations and extended gravel driveway. No objection.
- 7.2 Decision notices:**
22/00293/HOUSE, Ardmore, Lipscomb Close, Hermitage, Thatcham RG18 9SZ
Conversion of garage into a home office. External garage door to be replaced with brick and double-glazed window, to match rest of the property. Internal door to be fitted to connect the home office with the utility room. No change to height or floor area of the property. No building works external to the existing property. No change to parking arrangements. Approved.
- 7.3 Neighbourhood Development Plan: Cllr Cottingham provided a report. Minutes circulated and two further meetings to progress on 24th and 25th April.

08.04.22 **Finance and report of Responsible Finance Officer**

8. Financial position as of 31 March 2022

Balance carried forward	
(Inc. S106 contributions)	£215,709.38
Receipts to 31 March	£ 76,800.96
Payments to 31 March	£ 61,438.60
Balance	£231,071.74
Plus, unrepresented cheques	£ 315.36
Balance in hand	£231,387.10

8.1 Report of Financial Officer: noted

8.2 Receipts and payments for consideration April 2022

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 256.73
8.2.2 Grass maintenance/Contractor	£ 643.60
8.2.3 Cost of administration	Salary £ 840.99*
8.2.4 Data Protection fee - Reminder to renew ICO:00019508173	£ 40.00
8.2.5 Grant – Village Hall	£1,500.00
8.2.6 Grant – Preschool	£ 919.45
8.2.7 Grant – Horticultural Society	£ 250.00
8.2.8 Grant – Holy Trinity Church	£ 500.00
8.2.9 APA caterer	£ 500.00
8.2.10 Autela Payroll services	£ 65.52
8.2.11 Navigus Planning	£ 675.00
8.2.12 West Berkshire Council, annual recharge	£ 370.52
8.2.13 Triangle Management Ltd	£ 250.80
8.2.14 Hermitage Village Hall, APA room hire	£ 70.50
8.2.15 David Brown, meeting mileage	£ 5.40
8.2.16 Webb & Cook, tree surveys	<u>£1,020.00</u>
	Total £7,908.51

* Inclusive of salary increase back pay

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly/backdated payment	£403.62

8.4 Receipts for consideration April 2022 – Metro Bank interest £148.43

8.5 PWLB balance on 31 March 2022, £195,994.21

8.6 CIL: proposal to consult at APA re using money for Pinewood Park agreed

8.7 FWP report. To distribute to all. Clerk.

09.04.22 **Burial ground**

Nothing to report.

10.04.22 **Highways**

10.1 Speeding: Cllr Purchase provided a report. To get an update on delivery dates for Progen equipment and speed signs. Clerk

11.04.22 **Environment**

Council received verbal reports or updates on the following:

11.1 Playgrounds: MUGA latch has been broken off. To arrange replacement. Cllr Russell.

11.1.1 Councillor inspection reports done by Cllr Ashwood.

11.2 Furze Hill: Cllr Cottingham provided a report.

- 11.2.1 Recreation ground: mown, not the slope as leaving for wildflowers to grow.
- 11.2.2 CAFC shed request: metal shed approved. Request for goal posts to be stored to the side of the MUGA. To seek guidance from MUGA supplier, Cllr Russell, and to consider alternatives, Cllr Burraston.
- 11.2.3 Local wildlife site. Nothing to report.
- 11.3 Other open spaces. Dines Way, Lipscomb Close, Charlotte Close: nothing to report.

12.04.22 **Other matters**

- 12.1 Village Hall: Cllr Marr provided a report. Watermill Theatre is providing an outside show in June. Bookings good. Car parking for CAFC at the primary school is working well.
- 12.1.2 Village Hall car parking: new arrangement working.
- 12.2 Defibrillator checks: done
- 12.3 APA: Cllr Russell provided a report.
- 12.4 Platinum Jubilee celebration: Cllr Russell provided a report.
- 12.5 Bus shelter: installation by Volker Highways. Approved.

13.04.22 **Correspondence received since the last meeting not referred to elsewhere**

Correspondence accepted and noted.

PART TWO – Clerk appraisal. RESOLVED: That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.”

14.04.22 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

15.04.22 **Items to be raised by Councillors (information only)**

Cllr Burraston asked for an update on the status of the transfer of open spaces Hermitage Green.
Priors Court roundabout roadworks on 30th April and Priors Court road on 28th and 29th April. Cllr Burraston to update Hermitage Green residents.

16.04.22 **Any other items which the Chairman decides are urgent (information only)**

Cllr Russell reminded Councillors they are welcome to communicate regarding projects personally but not on behalf of Hermitage Parish Council unless considered at a Parish Council meeting and communicated by Chair/Vice Chair/Clerk.

17.04.22 **Date of the next meeting
Annual Parish Assembly**

Wednesday 27th April at 7.30pm for 8pm meeting, Village Hall Hermitage
Thursday 19th May at 7.30pm in the Adelaide Room, Holy Trinity Church

There being no further business the meeting closed at 20.35pm

Signed _____

Dated _____