

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 21<sup>st</sup> July 2022 at 7.30pm**

## **AGENDA**

### **1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2 Apologies for absence:** Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr Ashwood, Cllr Moran

**3 Minutes of the Parish Council meeting held on 16<sup>th</sup> June to be agreed as a correct record and signed by the Chairman**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere**

**6 The report of the District Councillors**

### **7 Planning**

#### **7.1 New applications:**

22/01451/FULD, Marari, Pond Lane, Hermitage RG18 9RN. Replacement dwelling.

22/01476/FUL, Station House, Station Road, Hermitage RG18 9TN. Change of use of the land from coal yard to residential garden. Installation of new canopy porch, removal, and replacement of existing timber lean-to with new carport with home office.

22/01536/HOUSE, 25 Lipscombe Close, Hermitage RG18 9SZ. Two storey extension and single storey front porch.

11/01522/HOUSE, The Corner House, Yattendon Road, Hermitage RG18 9RW. Formation of new single garage with pitched roof and alteration to existing garage structure to form wider openings along with internal alteration to form annex above garage.

#### **7.2 Decision notices:**

22/01045/CERTP, 28 Fletton Link, Hermitage RG18 9WR. Formation of habitable room in loft space with front and rear velux roof lights. Approved.

7.3 Neighbourhood Development Plan: verbal report

### **8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration July 2022

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 684.10

8.2.3 Cost of administration Salary £ 761.41

|  |   |              |
|--|---|--------------|
| 8.2.4 Clerk expenses stationery, and postage | £ | 53.80        |
| 8.2.5 Cllr Burraston, ink                    | £ | 17.19        |
| 8.2.6 Cllr Moran, Jubilee flier printing     | £ | 50.75        |
| 8.2.7 Mrs S Disson, Jubilee expenses         | £ | 51.32        |
| 8.2.8 Littlethorpe, new bus shelter          | £ | 7,934.40     |
| 8.2.9 Volker Highways; bus shelter works     | £ | 2,818.02     |
| 8.2.10 Autela Payroll Services               | £ | <u>78.12</u> |
| Total  |   | £12,718.68   |

|  |   |           |
|--|---|-----------|
| 8.3 Direct Debits previously approved: |   |           |
| 1&1 Ionas (web site) monthly payment   | £ | 5.99      |
| NEST monthly payment                   | £ | 66.92     |
| 8.4 Receipts to be noted July 2022:-   |   |           |
| Groundwork UK Grant – NDP              |   | £8,375.00 |
| 8.5 FWP report                         |   |           |

**9 Burial ground:** verbal report

**10 Highways**

10.1 Speeding: verbal update

**11 Environment**

Council to receive verbal reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.2 Furze Hill

11.2.1 Recreation Ground

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.4 Climate and biodiversity working group: verbal report

11.5 To note installation of bus shelter Hampstead Norreys Road

**12 Other matters**

Council to receive verbal reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 To agree to set up a HPC twitter account

12.4 To agree date for Christmas tree event

**13 Correspondence received since the last meeting not referred to elsewhere**

Penny Post Local News 16 - 23 June 2022

Update to West Berkshire's Local Development Scheme timetable

West Berkshire Council: June Business Newsletter

Chief executive's bulletin

June update from the Police & Crime Commissioner

West Berkshire Council: New Special Exhibition at West Berkshire Museum

Penny Post Local News 23 - 30 June 2022

NALC - Chief executive's bulletin

July Dementia Friendly West Berkshire Monthly Calendar

Local Services Information Day - Tuesday 12 July 2022 at Fair Close Day Centre

Penny Post Local News 30 June - 7 July 2022

West Berkshire Libraries News - July 2022

West Berkshire Council Community Panel: Notification of a new survey

Thames Valley Police recruitment materials

Residents' Bulletin - 6 July 2022  
NALC Newsletter  
West Berkshire Council Business News Special  
NALC Events  
Your Health Newsletter – NHS  
Penny Post Local News 7 - 14 July 2022

- 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**
- 15 Items to be raised by Councillors (information only)**
- 16 Any other items which the Chairman decides are urgent (information only)**
- 17 Date of the next meeting**  
Thursday 18<sup>th</sup> August at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
15<sup>th</sup> July 2022

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