

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 16<sup>th</sup> June 2022 at 7.30pm

- Present** Cllr R Cottingham, Cllr S Russell, Cllr R Marr, Cllr D Brown, Cllr A Goldsmith(20.17pm),  
Cllr E Chan, Cllr T Moran, Cllr F Ashwood, Cllr N Burraston, Cllr M Yam(19.34pm).
- 3 members of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.06.22 **Public participation**  
Sue Ellis provided a report on Conservation Area Appraisals (NDP).
- 02.06.22 **Apologies for absence**  
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr C Purchase.
- 03.06.22 **Minutes of meeting held on 19<sup>th</sup> May 2022**  
The minutes were agreed as a correct record and signed by the Chairman.
- 04.06.22 **Declarations of interest**  
None.
- 05.06.22 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**  
None.
- 06.06.22 **Report of the District Councillor**  
Dist. Cllrs' report is on the website.
- 07.06.22 **Planning**  
**7.1 New applications:**  
21/02923/RESMAJ, Land at The Old Farmhouse, Newbury Road, Hermitage. Approval of reserved matters following Outline Permission. 19/02993/OUTMAJ, allowed on appeal reference APP/W0340/W/20/3258901. Matters to be considered Appearance, Landscaping, Layout and Scale. Objection.  
22/01195/HOUSE, Station House, Station Road, Hermitage RG18 9TN. Installation of new canopy porch, removal, and replacement of existing timber lean-to with new carport with home office. No objection.  
22/01266/PACOU, Windmill Farm, Yattendon Road, Hermitage RG18 9XP (The Gerald Palmer Eling Trust Company). Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to a flexible use within Storage or Distribution (Use Class B8), Hotels (Use Class C1), Commercial/Business/Service (Use Class E), or until the end of July 2022, uses previously classified as Assembly and Leisure (Use Class D2) - Change of use from agriculture to flexible commercial use (to include Use Class E (g)(i-iii) and B8). No comment.  
22/01336/HOUSE, Pinewood Corner, Deacons Lane, Hermitage RG18 9RH. First floor side and rear extension. No objection.

22/01350/HOUSE, 19 Lipscomb Close, Hermitage. RG18 9SZ. Two storey rear extension and partial garage conversion. No objection.

**7.2 Decision notices:**

22/01010/COND5, Application for approval of details reserved by condition 17 (effectiveness of remediation) and 23 (verification report) of approved application 19/00029/FULD: Demolish garage and erect convenience store with 4 x apartments above and erect 4 dwellings Former Lawrence Building, Newbury Road, Hermitage, Thatcham.

Approved.

22/00901/ Hazeldene, Deacons Lane, Hermitage, RG18 9RH. Proposed addition of first floor bedrooms to attic and extension to rear with internal alterations and extended gravel driveway. Approved.

**Standing Orders suspended to enable discussion (20.17pm – 20.25pm)**

7.3 Neighbourhood Development Plan: Councillors agreed that NDP should include Rural Exception Sites. Grant has been approved in the sum of £8,375.

**08.06.22 Finance and report of Responsible Finance Officer**

8. Financial position as of 31<sup>st</sup> May 2022

Balance carried forward	
(Inc. S106 contributions)	£231,071.74
Receipts to 31 <sup>st</sup> May	£ 28,034.68
Payments to 31 <sup>st</sup> May	£ 30,904.07
Balance	£228,202.35
Plus, unrepresented cheques	£ 10,048.76
Balance in hand	£238,251.11

8.1 Report of Financial Officer: noted

8.2 Payments for consideration June 2022

8.2.1 Sunshine Commercial Services Ltd monthly charge		£ 269.57
8.2.2 Grass maintenance/Contractor		£ 684.10
8.2.3 Cost of administration	Salary	£ 761.41
8.2.4 Clerk expenses stationery, and postage		£ 53.80
8.2.5 Ella Fletcher (Jubilee, glitter girls)		£ 45.00
8.2.6 Cllr Russell, printer ink		£ 63.94
8.2.7 Cllr Ashwood, jubilee supplies		£ 111.56
8.2.8 The Sleepover Tent co, jubilee		£ 100.00
8.2.9 Sign Wizard, speeding signs		£ 306.68*
8.2.10 Mr D Weller, internal auditor		£ 75.00
	Total	£ 2,471.06

\*Cheque raised and signed on 26<sup>th</sup> May 2022

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 70.85

8.4 Receipts to be noted June 2022:

West Berkshire Council £1,193.70 £50.00 Dog club donation

8.5 Internal Audit report approved.

8.6 Annual Return 2021/22

1. Annual Governance Statement: approved.

2. Annual Return 2021/22 Accounting Statement: approved.

- 09.06.22 **Burial ground**  
Nothing to report.
- 10.06.22 **Highways**  
10.1 Speeding: Cllr Russell provided a report.
- 11.06.22 **Environment**  
Council received verbal reports or updates on the following:  
11.1 Playgrounds: MUGA handle damage repaired.  
11.1.1 Councillor inspection reports done by Cllr Yam.  
11.2 Furze Hill: Cllr Cottingham provided a report.  
11.2.1 Recreation ground: mowing required around play/gym equipment. To contact contractor. Clerk.  
11.3 Other open spaces. Dines Way, Lipscomb Close, Charlotte Close: nothing to report.  
11.4 Minerals and Waste Local Plan Main Modifications Consultation 23rd May to 6 July 2022; Council content with modifications as they stand: agreed.  
11.5 Climate and biodiversity formation of a small working group: Cllr Chan provided a report on the set up of a working group: agreed. Cllr Chan to apply for a Grant: agreed.
- 12.06.22 **Other matters**  
12.1 Village Hall: Cllr Marr provided a report.  
12.2 Defibrillator checks: no update.  
12.3 Platinum Jubilee celebration: a successful and enjoyable day.
- 13.06.22 **Correspondence received since the last meeting not referred to elsewhere**  
Correspondence accepted and noted.
- 14.06.22 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**  
Cllr Chan – Climate Change Forum and District Parish Conference.  
Cllrs’ Russell and Cottingham – District Parish Conference.
- 15.06.22 **Items to be raised by Councillors (information only)**  
Greenfest 10<sup>th</sup> September 2022.  
Planning (online) training evening 14<sup>th</sup> July.  
Apologies for July and August meeting. Cllr Moran  
Apologies for July meeting. Cllr Ashwood
- 16.06.22 **Any other items which the Chairman decides are urgent (information only)**
- 17.06.22 **Date of the next meeting**  
Thursday 21<sup>st</sup> July at 7.30pm in the Adelaide Room, Holy Trinity Church  
  
There being no further business the meeting closed at 21.01pm.

Signed \_\_\_\_\_ Dated \_\_\_\_\_