

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 27<sup>th</sup> September at 7.30pm

- Present** Cllr R Cottingham, Cllr S Russell, Cllr R Marr, Cllr D Brown, Cllr T Moran, Cllr M Yam<sup>(19.53)</sup>,  
Cllr A Goldsmith, Cllr E Chan,
- 1 member of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.09.22 **Public participation**  
None.
- 02.09.22 **Apologies for absence**  
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr N Burraston Cllr C Purchase, Cllr F Ashwood.
- 03.09.22 **Minutes of meeting held on 18<sup>th</sup> August 2022**  
The minutes were agreed as a correct record and signed by the Chairman.
- 04.09.22 **Declarations of interest**  
None.
- 05.09.22 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**
- 06.09.22 **Report of the District Councillor**  
Dist. Cllrs' report is on the website. Cllr Cottingham advised the land adjacent to the White Horse pub and Coop will be tided once works at the site are completed.
- 07.09.22 **Planning**  
**7.1 New applications:**  
None.  
**7.1 Decision notices:**  
22/01536/HOUSE, 25 Lipscomb Close, Hermitage RG18 9SZ. Two storey extension and single storey front porch. Approved.  
22/01522/HOUSE, The Corner House, Yattendon Road, Hermitage, Thatcham RG18 9RW Formation of new single garage with pitched roof and alteration to existing garage structure to form wider openings along with internal alteration to form annex above garage. Approved.  
22/01476/FUL, Station House, Station Road, Hermitage, Thatcham RG18 9TN Change of use of the land from coal yard to residential garden. Installation of new canopy porch, removal, and replacement of existing timber lean-to with new carport with home office. Approved.  
22/01350/House, 19 Lipscomb Close, Hermitage, Thatcham, RG18 9SZ. Two-storey rear extension and partial garage conversion. Approved.

7.3 Neighbourhood Development Plan: Cllr Cottingham provided a report and minutes. Amendments discussed at working party meeting have been applied; latest draft of the NDP, approved.

**08.09.22 Finance and report of Responsible Finance Officer**

8. Financial position as of 31<sup>st</sup> August 2022

Balance carried forward	
(Inc. S106 contributions)	£231,071.74
Receipts to 31 <sup>st</sup> August	£ 36,630.65
Payments to 31 <sup>st</sup> August	£ 49,774.74
Balance	£217,927.65
Plus, unpresented cheques	<u>£ 225.96</u>
Balance in hand	£218,153.61

8.1 Report of Financial Officer: noted

8.2 Payments for consideration September 2022

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 269.57
8.2.2 Grass maintenance/Contractor	£ 669.10
8.2.3 Cost of administration	£ 719.48
8.2.4 Expenses, Ink	£ 24.60
8.2.5 Kalehurst Ltd, 24" wheeled strimmer, oil, and strimmer line	£ 566.46
8.2.6 Triangle Management Ltd, (dog bins, July, August, September)	£ 222.30
8.2.7 Cripps Fencing Services	£ 780.00
8.2.8 Autela Payroll Services (July, August, September)	£ 67.86
8.2.9 PKF Littlejohn, external auditors	£ 360.00
8.2.10 Barlow's (Hermitage) Ltd	£ 633.03
8.2.11 Webb & Cook Ltd – Tree works	£ 6,600.00
8.2.12 Sign Wizard	£ 101.36
8.2.13 Defib World, 2 defibrillator batteries	<u>£ 420.00</u>
	<b>Total</b> £11,433.76

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 66.92

8.4 Receipts to be noted August 2022:-

None.

Transfer of £2,460 from Metro account to Lloyds account 18<sup>th</sup> August 2022

**09.09.22 Burial ground**

Two meetings in September for residents to select grave plots.

**10.09.22 Highways**

10.1 Speeding: Progen in place, speed gun at The Fox; high volume of speed more than 35 miles per hour.

**11.09.22 Environment**

Council received verbal reports or updates on the following:

11.1 Playgrounds: annual inspection is being done on 28<sup>th</sup> September. Overhanging tree at the Scout Hut close to electricity cable. Clerk to contact Scottish and Southern Electricity.

11.1.1 Councillor inspection reports done by Cllr Yam.

11.2 Furze Hill: Cllr Cottingham provided a report.  
11.2.1 Recreation ground: holes filled and held. Slope has been cut but grass not collected. High amount of dog waste on recreation ground and surrounding areas. Clerk to advise Dog Warden. Football is back and parking has caused problems; the next match will be monitored, and necessary action taken.  
11.2.2 Purchase and installation of new shed up to £2,000 plus vat: approved.  
11.3 Other open spaces. Dines Way, Lipscomb Close, Charlotte Close: nothing to report.  
11.4 Climate and biodiversity working group: Cllr Chan provided a report, next meeting 28th September at The Fox.

12.09.22 **Other matters**

12.1 Village Hall: trustees looking at the pricing, beer festival 15<sup>th</sup> October, Christmas tree event 2<sup>nd</sup> December  
12.2 Defibrillator checks: defibrillators previously recalled, returned on 26<sup>th</sup> September, two new batteries ordered 27<sup>th</sup> September.  
12.3 Approval of social medial policy deferred to October meeting.

13.09.22 **Correspondence received since the last meeting not referred to elsewhere**

Correspondence accepted and noted.

14.09.22 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

Cllr Cottingham to attend BALC meeting, and to organise planning training.

15.09.22 **Items to be raised by Councillors (information only)**

None.

16.08.22 **Any other items which the Chairman decides are urgent (information only)**

None.

17.08.22 **Date of the next meeting**

Thursday 20<sup>th</sup> October at 7.30pm in the Adelaide Room, Holy Trinity Church

There being no further business the meeting closed at 20.27pm.

Signed

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Dated

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