

## HERMITAGE PARISH COUNCIL

### Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 19<sup>th</sup> January 2023 at 7.30pm

- Present** Cllr N Burraston, Cllr R Marr, Cllr D Brown, Cllr R Cottingham, Cllr C Purchase, Cllr T Moran, Cllr A Goldsmith, Cllr E Chan,
- No members of the public  
In attendance Ms N Pierce (Parish Clerk)
- 01.01.23 **Public participation**  
None.
- 02.01.23 **Apologies for absence**  
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr M Yam.
- 03.01.23 **Minutes of meeting held on 15<sup>th</sup> December 2022**  
The minutes were agreed as a correct record and signed by the Chairman.
- 04.01.23 **Declarations of interest**  
None.
- 05.01.23 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**  
None.
- 06.01.23 **Report of the District Councillor**  
Dist. Cllrs' report had not been received at the time of the meeting.
- 07.01.23 **Planning**  
**7.1 New applications:**  
22/03032/FUL, Windmill Farm, Yattendon Road, Hermitage, Thatcham RG18 9XP.  
Replacement of Existing Buildings with 2 no. Commercial Buildings providing 5 no. Units for Use Class E(g) and B8 together with the relocation of an access and provision of car parking.  
No objection.  
22/03098/HOUSE, Adelaide House, Hermitage, Thatcham RG18 9TD. Garage conversion with single storey extensions to the front and rear of the garage. No objection.  
**7.2 Decision notices:**  
22/02189/ADV PROPOSAL: Land at End Of, Charlotte Close, Hermitage, Thatcham 'Land Acquired' sign board. 1220x2000mm Panel; Leg height: 915mm, Aluminium composite.  
Withdrawn.  
7.3 Neighbourhood Development Plan: Cllr Cottingham provided a report. Amended plan to be circulated to Councillors soon, to decide if approval can be made at next meeting 16<sup>th</sup> February.  
**RC**
- 08.01.23 **Finance and report of Responsible Finance Officer**  
8. Financial position as of 31<sup>st</sup> December 2022  
Balance carried forward  
(Inc. S106 contributions) £231,071.74

Receipts to 31 <sup>st</sup> December	£ 66,267.22
Payments to 31 <sup>st</sup> December	£ 77,123.18
Balance	£220,215.78
Plus, unrepresented cheques	<u>£ 208.91</u>
Balance in hand	£220,424.69

**Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer: noted

8.2 Payments for consideration January 2023

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 269.57
8.2.2 Grass maintenance/Contractor	£ 739.10
8.2.3 Cost of administration	£1,192.81
8.2.4 Expenses, memory stick, diary, postage	£ 24.24
8.2.5 David Brown, Ink £61.99, Sulphate iron/moss killer £11.98	£ 73.97
8.2.6 Sunshine Commercial Services Ltd, Recreation ground	£ 402.00
8.2.7 Autela Payroll Services Ltd, 01/10-31/12	£ 81.57
8.2.8 Sutcliffe Play Equipment, cradle swing	£ 273.50
8.2.9 NALC, Training	£ 38.93
8.2.10 Navigus Planning Ltd (NDP)	£1,980.00
8.2.11 Your Space Self Storage (February to July)	£ 315.36
8.2.12 Nick Burraston, Ink	<u>£ 31.74</u>
Total	£5,422.79

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 66.92

All payments approved.

8.4.1 Receipts to be noted December 2022:- None

8.4 Grants 2023-24, Village Hall £1,000, Holy Trinity Church £1,600, Pre-school £1,355: Approved.

8.5 Precept 2023-24, £61,752: Approved.

09.01.23 **Burial ground:**

Meeting 21<sup>st</sup> January for plot reservation.

A report of burials and plot reservations to be prepared annually in April. **RM**

10.01.23 **Highways**

10.1 Speeding: Cllr Purchase provided an update.

11.01.23 **Environment**

Council received verbal reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports: Cllr Yam provided a report.

11.1.2 Pinewood Park: cradle swing received to request fitting quote from Contractor. **Clerk**

11.1.3 Football posts padlocked to the MUGA corner uprights: as a temporary measure allowed to stay.

- 11.2 Furze Hill: Cllr David Brown reported a dead bough to be removed from a tree with hanging rope swing and a dead tree: to discuss with Cllr Cottingham. **DB/RC Clerk**
- 11.2.1 Recreation Ground: to obtain two further quotations for shed. **Clerk**
- 11.3 Other open spaces: Dines Way, Lipscomb Close: nothing to report.  
Charlotte Close: to discuss payment of grass repair £100 with AA. **DB**
- 11.4 Land at Charlotte close: adverse possession to follow up in due course.
- 11.5 Fly tipping in woods: to alert landowner. **RC/AG**

12.01.23 **Other matters**

- 12.1 Village Hall: a tabletop sale has been arranged. Considering a Coronation event.
- 12.1.1 Parking at the village hall: meeting with village hall 21<sup>st</sup> January. **RC/EC/RM/NB**
- 12.2 Defibrillator checks: done. To liaise with primary school on payment of battery. **Clerk**
- 12.3 Social media policy: approved.
- 12.4 To approve budget for HPC logo: no budget required. Cllr Moran to draft. **TM**
- 12.5 Facebook updates: Cllr Chan and Cllr Purchase. **EC/CP**
- 12.6 APA – ideas for speaker **ALL**

**Part two – Councillor Co-option**

Resolved: That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.”

13.01.23 **Correspondence received since the last meeting not referred to elsewhere**

Correspondence accepted and noted.

14.01.23 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

Cllr Burraston to attended NDP Consultation results meeting 16<sup>th</sup> December.

15.01.23 **Items to be raised by Councillors (information only)**

None.

16.01.23 **Any other items which the Chairman decides are urgent (information only)**

Approach from AMP Clean Energy Ltd to build a LV electrical storage battery installation & LV Grid connection within open space on Dines Way received by HPC. View of HPC sought. To be discussed at February HPC meeting.

17.01.23 **Date of the next meeting** Thursday 16<sup>th</sup> February 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

There being no further business the meeting closed at 21.05pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_