

HERMITAGE PARISH COUNCIL

Minutes of the meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 16th February 2023 at 7.30pm

- Present** Cllr N Burraston, Cllr R Marr, Cllr D Brown, Cllr R Cottingham, Cllr C Purchase, Cllr T Moran, Cllr A Goldsmith, Cllr E Chan, Cllr B Jennings.
- No members of the public
In attendance Ms N Pierce (Parish Clerk)
- 01.02.23 **Public participation**
None.
- 02.02.23 **Apologies for absence**
Dist. Cllr H Cole, Dist. Cllr G Simpson, Cllr N Burraston, Cllr M Yam.
- 03.02.23 **Minutes of meeting held on 19th January 2023**
The minutes were agreed as a correct record and signed by the Chairman.
- 04.02.23 **Declarations of interest**
None.
- 05.02.23 **Actions agreed and matters arising from the minute of the last meeting not referred to elsewhere**
None.
- 06.02.23 **Report of the District Councillor**
Dist. Cllrs' report circulated and on the website.
- 07.02.23 **Planning**
7.1 New applications:
None.
7.2 Decision notices:
22/01451/FULD, Marari, Pond Lane, Hermitage RG18 9RN. Approval of details reserved by Condition No. 3 (Materials) and 10 (Drainage Measures) of Approved Application 22/01451/FULD, Replacement dwelling. Approved.
22/02595/CERTP, Cornish Cottage Priors Court Road Hermitage Thatcham . Laying concrete slab for erection of timber frame and clad structure with tiled roof. Withdrawn.
7.3 Neighbourhood Development Plan: Cllr Cottingham provided a report.
To accept the pre-submission Hermitage NDP and its supporting documents: approved.
To agree the pre-submission Hermitage NDP and its supporting documents can be submitted to West Berkshire Council: approved.
The council is responsible for the monitoring of the NDP: approved.
Response to the Local Plan Review consultation to be updated: **AG**

Hermitage Parish Council would like to thank the NDP steering group for their tremendous amount of work.

08.02.23	Finance and report of Responsible Finance Officer	
	8. Financial position as of 31 st January 2023	
	Balance carried forward	
	(Inc. S106 contributions)	£231,071.74
	Receipts to 31 st January	£ 66,565.21
	Payments to 31 st January	£ 82,665.68
	Balance	£214,971.27
	Plus, unrepresented cheques	<u>£ 3,013.51</u>
	Balance in hand	£217,984.78

Finance and report of Responsible Finance Officer

8.1 Report of Financial Officer: noted	
8.2 Payments for consideration February 2023	
8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 269.57
8.2.2 Grass maintenance/Contractor	£ 724.10
8.2.3 Cost of administration	£ 769.40
8.2.4 Expenses, ink, postage	£ 24.95
8.2.5 Emma Chan, Christmas event expenses	£ 100.00
8.2.6 Triangle Management Ltd (dog bins)	<u>£ 222.30</u>
Total	£ 2,110.32

8.3 Direct Debits previously approved:	
1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 71.60
	All payments approved.

8.4 Receipts to be noted January 2023:- Transfer from the deposit to the current account £20,000 on 11th January 2023. CCLA interest £237.00. Saluki Hound Club booking £60.

09.02.23	Burial ground:	
	9.1 Interment request plot 28: to research further.	Clerk
	9.2 Reservation of plots near to plot 7: to write to family.	Clerk

10.02.23	Highways	
	10.1 Speeding: Cllr Purchase provided an update. To put speeding signs on the March agenda and to confirm cost.	CP

11.02.23	Environment	
	Council received verbal reports or updates on the following:	
	11.1 Playgrounds: moss around perimeter of MUGA to ask contractor to remove.	Clerk
	11.1.1 Councillor inspection reports: Cllr Yam provided a report.	
	11.1.2 Pinewood Park: cradle swing fitted. To ask for new playground ideas on Facebook, and to contact the school.	EC
	11.2 Furze Hill: the dead bough has been removed from the tree with hanging rope swing.	
	11.2.1 Recreation Ground:	
	11.2.2 Pony Parties enquiry: not approved.	
	11.2.3 Shed: quotation in the sum of £2,350 plus vat: approved.	
	11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close: nothing to report.	
	11.4 Dines Way Energy Storage from AMP Clean Energy: to discuss at March meeting.	

11.5 Transfer of Lease for Hermitage Green Play Park: to approve interim solicitor invoice payment £1,500: approved.

12.02.23 **Other matters**

12.1 Village Hall: nothing to report.

12.1.1 Parking at the village hall: meeting with village hall held on 21st January, to continue conversations to explore: approved **RC/EC/RM/NB**

12.2 Defibrillator checks: done.

12.3 HPC logo: to do some changes for the March meeting. **TM**

12.4 APA 20th April: to secure speaker, draft flier and arrange printing **EC/TM**

To write to all community groups to invite to speak/provide display boards. **Clerk**

Arrange catering. **Clerk**

12.5 Voluntary Contribution to WBC Library Service for 2022/23: not approved.

12.6 King Charles III Coronation: social media posts to encourage residents to plan for the Coronation. **EC**

Part two – Clerk appraisal, working hours, remuneration.

Clerk appraisal report received. Annual increment to be paid to clerk from 1st February 2023: approved. Change in clerks working hours from 12 –16 per week: approved.

Resolved: That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.”

13.02.23 **Correspondence received since the last meeting not referred to elsewhere**

Correspondence accepted and noted.

14.02.23 **Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council**

None.

15.02.23 **Items to be raised by Councillors (information only)**

None.

16.02.23 **Any other items which the Chairman decides are urgent (information only)**

None.

17.02.23 **Date of the next meeting** Thursday 16th March 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

There being no further business the meeting closed at 21.18pm.

Signed _____

Dated _____