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12th June 2023

PKF Littlejohn LLP
SBA Team
15 Westferry Circus
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Dear Sir/Madam

RE: HERMITAGE PARISH COUNCIL – INTERNAL AUDIT 2022/2023

I confirm the following regarding the Annual Internal Audit Report 2022/23 included as part of the Annual Governance and Accountability Return 2022/23:

Internal Control Objective	Response	Reason
F	Not Covered	Hermitage Parish Council do not have a Petty Cash Account and all transactions, fully supported by invoices or receipts, are passed through the Parish Council's bank account.
K	Not Covered	Hermitage Parish Council had a limited assurance review of its 2021/22 AGAR.
M	No	In the year covered by this AGAR, the authority has not published the period for the exercise of public rights in relation to the 2021-22 AGAR on their website, www.hermitage.org.uk/parish-council . This has been brought to the attention of the authority and the requirement to do this for future periods explained.

Yours faithfully

Jacqueline A J Clack

Jacqueline Clack
Internal Auditor
Hermitage Parish Council