

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 15<sup>th</sup> June 2023 at 7.30pm**

**AGENDA**

**1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2 Apologies for absence:**

**3 Minutes of the Parish Council meeting held on 16<sup>th</sup> May 2023 to be agreed as a correct record and signed by the Chairman.**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**

**6 The report of the District Councillors – circulated for information.**

**7 Planning**

**7.1 New applications:**

None.

**7.2 Decision notices:**

23/01219/COND, 4 High Street, Hermitage, Thatcham RG18 9SR.

Application for approval of details reserved by condition 3 (materials) of planning permission 17/03334/FULD: Demolition of outbuildings and erection of 1 x two-bedroom, 2 x three-bedroom dwellings and associated works. Approved.

7.3 Neighbourhood Development Plan: verbal update.

**8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration June 2023

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 703.00

8.2.3 Cost of administration £ 1,013.32

8.2.4 Administration expenses, £79.99 word subscription, ink £ 103.93

8.2.5 West Berkshire Councils grounds maintenance 2032-24 £ 603.00

£ 2,692.82

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £ 0.00

NEST monthly payment

£ 97.78

8.4 Receipts to be noted May 2023:- £30,876 Precept, £465.00 Cold Ash Football club, £4,274.65 West Berkshire Council, M J Sly Memorials £182.00.

8.5 Internal Audit

8.6 Annual Return 2022/23

1. To approve and sign the Annual Governance Statement
2. To approve the Annual Return 2022/23 Accounting Statement

**9 Burial ground:** verbal report

**10 Highways**

10.1 Footpath to Curridge

**11 Environment**

Council to receive verbal reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.1.2 Giant Swing Repair

11.2 Furze Hill

11.2.1 Parking

11.2.2 Recreation Ground

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.3.1 Hermitage Green open space: to agree 75-year lease

11.4 Waste disposal

11.4.1 Bin emptying report

11.4.2 Replacement of inadequate litter at Furze Hill and damaged dog waste bins on footpath

14.

11.5 Dog bin replacement

**12 Other matters**

Council to receive verbal reports or updates on the following:

12. Village Hall

12.1 Defibrillator checks

**13 Correspondence received since the last meeting not referred to elsewhere.**

Residents Bulletin 17 May 2023

Carers Week 5-11 June 2023 - West Berkshire Events

West Berkshire Heritage - What's on Summer Special

Invitation to join our West Berkshire Parish Climate Forum: Wednesday 24th May 2023

NALC Events

Police & Crime Bulletin May '23 - Sentence appealed; a year in numbers...

West Berkshire Council Environment News - May 2023

West Berkshire Council: Leader and Executive confirmed for 2023/24

West Berkshire Libraries - Message of the Month for June

West Berkshire Council: Business news

Residents Bulletin 7 June 2023

Parish Climate Forum: Big Community Switch promotion

**Part 2 Co-option of councillors**

- 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**
- 15 Items to be raised by Councillors (information only)**
- 16 Any other items which the Chairman decides are urgent (information only)**
- 17 Date of the next meeting**  
Thursday 20<sup>th</sup> July 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
10<sup>th</sup> June 2023

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