

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 17<sup>th</sup> August 2023 at 7.30pm**

**AGENDA**

**1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2 Apologies for absence: Dist. Cllr P Dick**

**3 Minutes of the Parish Council meeting held on 20<sup>th</sup> July 2023 to be agreed as a correct record and signed by the Chairman.**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**

**6 Reports**

6.1 The report of the District Councillors – circulated for information.  
6.2 Chairmans report: any questions

**7 Planning**

**7.1 New applications:**

23/01745/CERTE, The Cabin, High Street, Hermitage, Thatcham RG18 9SR. Lawful certificate as a residential dwelling, comprising of a 1-bedroom apartment, that has been registered as domestic property since 01-02-1999 and has been liable for council tax since that date by various occupants.

**7.2 Decision notices:**

None.

7.3 Neighbourhood Development Plan: verbal update.

**8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration August 2023

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 908.00

8.2.3 Cost of administration £ 1,026.20

8.2.4 Administration expenses, postage, and gift/training, stationary £ 45.42

8.2.5 Triangle Management(dog bins) £ 222.30

8.2.6 David Brown, tradesperson gift remedy of MUGA gate £ 8.30

Total £2,339.79

8.3 Direct Debits previously approved:	
1&1 Ionas (web site) monthly payment	£ 17.99
NEST monthly payment	£ 97.78

8.4 Receipts to be noted July 2023:- Burial ground £358. CCLA £258.67

8.5 Internal Audit

8.6 To approve Risk Assessment Schedule

8.7 CCLA balance on 31<sup>st</sup> June: £22,200.53

## **9 Burial ground**

## **10 Highways**

## **11 Environment**

Council to receive reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.1.2 Giant Swing Repair: wet pour quotations

11.2 Furze Hill

11.2.1 Recreation Ground

11.2.2 September WBCS tasks

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.4 Battery Box. For Dines Way green

11.4.1 To approve signature of the form dated 18 July

11.4.2 Consultation arrangements

11.5 To consider new quotation for dog/litter bins

## **12 Other matters**

Council to receive reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 To approve Members Code of Conduct

## **13 Correspondence received since the last meeting not referred to elsewhere.**

Nature Recovery in Berkshire

This Love Parks Week we're calling for more funding for parks and green spaces

Police & Crime Bulletin July '23 - Police pay, knife crime and more...

Summer Public Protection Partnership Poster

Residents Bulletin 26 July 2023

LA2003 Hermitage - Hillier Garden Centre - Full Variation

NALC Chief Executive Bulletin

Government Defibrillators fund - expression of interest form

West Berkshire Council Environment News - July 2023

Love Parks Week 2023 is officially underway!

Community Tree Planting for Councils, Parishes & Trusts

NALC Events

BALC Newsletter

Residents Bulletin 2 August 2023

Your August Business Newsletter from West Berkshire Council

West Berkshire Council announces more appointments at Household Waste Recycling Centres

Connecting Communities in Berkshire August E-bulletin

WBC - Consultation on Validation Checklists and National /Local Submission Requirements for Planning Applications

Berkshire's Local Nature Recovery Strategy Webinar

Residents Bulletin 9 August 2023

Suppliers invited to submit interest in Solar Farm process

- 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**
- 15 Items to be raised by Councillors (information only)**  
None.
- 16 Any other items which the Chairman decides are urgent (information only)**  
None.
- 17 Date of the next meeting**  
Thursday 21<sup>st</sup> September 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
11<sup>th</sup> August 2023

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