

HERMITAGE PARISH COUNCIL
Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage**

Thursday 19th October 2023 at 7.30pm

AGENDA

1 Public participation

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

2 Apologies for absence: N Pierce

3 Minutes of the Parish Council meeting held on 21st September 2023 to be agreed as a correct record and signed by the Chairman.

4 Declarations of interest

5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.

6 Reports

6.1 The report of the District Councillors – circulated for information.

6.2 Chairmans report: any questions

7 Planning

7.1 New applications:

23/02273/HOUSE, Fir Tree Cottage, High Street, Hermitage RG18 9SR. Proposed front/side porch.

23/02183/HOUSE, Erynwood, Hampstead Norreys Road, Hermitage RG18 9RS. Proposed single storey side extension to create family room and shower room.

22/03032/FUL, Windmill Farm, Yattendon Road. Hermitage. Replacement of existing buildings with 2 no. commercial buildings providing 5 no. units for Use Class E(g) and B8 together with the relocation of an access and provision of car parking.

Planning Enforcement Report -Land encroachment of 8 Priors Court Cottage and Priors Court Farm, Priors Court Road, Hermitage, RG18 9JT -

7.2 Decision notices:

23/01745/CERTE, The Cabin High Street Hermitage Thatcham : Lawful certificate as a residential dwelling, comprising of a 1-bedroom apartment, that has been registered as domestic property since 01-02-1999 and has been liable for council tax since that date by various occupants. Lawful.

7.3 Neighbourhood Development Plan: verbal update.

8 Finance and report of Responsible Finance Officer

8.1 Report of Financial Officer

8.2 Payments for consideration October 2023

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 777.00

8.2.3 Cost of administration £ 988.40

8.2.4 Administration expenses, postage, and gift/training, stationary £ 45.99

8.2.5 Wicksteed, annual playground inspections £ 475.20

8.2.6 Castle Water, burial ground £ 46.13

8.2.7 Autela Payroll services (July – September) £ 80.36

8.2.8 WBC Grounds maintenance charges £ 603.00

8.2.9 N Burraston, Connecting Communities webinar £ 12.50

Total £ 3,298.15

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment £ 5.99

NEST monthly payment £ 97.78

8.4 Receipts to be noted September 2023:- Your space self-storage refund £248.51, Burial ground £182.

8.5 Village Hall grant payment: badminton lines

8.6 FWP report

9 Burial ground

10 Highways

11 Environment

Council to receive reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.1.2 Annual inspection work to be done

11.2 Furze Hill

11.2.1 Authorisation of fencing repairs to exclusion fence at Furze Hill Playground £1,300 plus vat for labour, £854 plus vat for materials.

11.2.1 Recreation Ground

11.2.2 Authorisation of fencing repairs to Furze Hill recreation Ground fence £150 plus vat for labour, £142.34 plus vat for materials.

11.2.3 WBCS tasks for October 31st.

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

12 Other matters

Council to receive reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 Consultation on West Berkshire draft ROWIP

12.4 Christmas Tree

12.5 Communications

13 Policy review

13.1 Anti-bullying and Harassment

13.2 Investment and Fraud

13.3 Freedom of Information

13.4 Open spaces policy; for approval

- 14 Correspondence received since the last meeting not referred to elsewhere.**
West Berkshire Council: Free Bus Travel across West Berkshire on World Car Free Day
West Berkshire Council: West Berkshire Council successfully claims costs in prosecution against Thames Water.
Residents Bulletin 27 September 2023
West Berkshire Council: New four-year strategy unveiled by West Berkshire Council
Police & Crime Bulletin Sep '23 –
September 2023 Environment News
Their Finest Hour Project
Star Council Awards 2023
RBFRS' Armed Forces Veterans' Event - Thursday November 9th
West Berkshire Council: Grand re-opening of a new pump track at Goldwell Park in Newbury
Connecting Communities in Berkshire October E-bulletin
Free Electric Blanket Testing this month
PRJ23-445 - Project Notification - Footway Improvement Programme - Footway Preservation (Micro-surfacing) - ** REVISED DATES **
Residents Bulletin 4 October 2023
Newbury Weekly News Over 80s Parcel Fund
West Berkshire Youth Survey (Findings for Hermitage - RG18)
CSW Seminar - Wednesday 25th October 6 to 8pm: Council Chambers, Market Place
Residents Bulletin 11 October 2023
BALC Newsletter
NALC Newsletter
West Berkshire Council: Preserving Second World War memories in West Berkshire
NALC Chief Executive Bulletin
World Mental Health Day (Small grants £500-£1k)
Volunteer Centre Bulletin
West Berkshire Libraries News - October 2023
Help NALC support white ribbon day
- 15 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**
Nick Burraston – Connecting Communities on 9th November, report to follow attendance.
Ruth Cottingham – BALC AGM
- 16 Items to be raised by Councillors (information only)**
- 17 Any other items which the Chairman decides are urgent (information only)**
- 18 Date of the next meeting**
Thursday 16th November 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
13th October 2023

19th October 2023