

HERMITAGE PARISH COUNCIL
Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage**

Wednesday 22nd November 2023 at 8.00pm

AGENDA

1 Public participation

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

2 Apologies for absence: None.

3 Minutes of the Parish Council meeting held on 19th October 2023 to be agreed as a correct record and signed by the Chairman.

4 Declarations of interest

5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.

6 Reports

6.1 The report of the District Councillors – circulated for information.
6.2 Chairmans report: any questions

7 Planning

7.1 New applications:

23/02255/HOUSE, 27 Lipscomb Close, Hermitage, RG18 9SZ. Demolition of existing single skin front porch and erecting of double height, double glazed glass porch.

7.2 Decision notices:

None

7.3 Neighbourhood Development Plan: update.

7.3.1. To decide to accept independent examiners recommendations and modifications for the Hermitage Neighbourhood Plan.

7.3.2. To agree to delay the deadline for West Berkshire Council to publish the NDP decision notice until March 1st

8 Finance and report of Responsible Finance Officer

8.1 Report of Financial Officer

8.2 Payments for consideration November 2023

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 703.00

8.2.3 Cost of administration £ 1,343.51

8.2.4 Tactical Facilities Management Ltd, dog bins £ 40.80

8.2.5 Cripps Fencing, Pinewood Park, and Furze Hill Exclusion Zone £ 546.00

8.2.6 Barlow and Sons (Hermitage Ltd) materials £ 300.73

8.2.7 West Berkshire Conservation Society, donation 31/10	£ 80.00
8.2.8 Gardner Leader, Hermitage Green open space	£ 1,807.20
8.2.9 Yattendon Estates Ltd, Christmas Tree	<u>£ 110.00</u>
Total	£ 5,200.81

8.3 Direct Debits previously approved:

1&1 Ionas (web site) monthly payment	£ 35.99
NEST monthly payment	£ 97.78
PWLB	£8,225.27

8.4 Receipts to be noted October 2023:- Burial Ground £903.00, WBC Precept £30,876.00, Groundwork Grant (NDP) £1,200, Newbury Dog training £50, CCLA £288.76, NBS interest payment £2,309.07.

8.5 2023/2024 NJC pay scales applicable from 1st April 2023 to 31st March 2024. To approve Clerk back pay from 1st April 2023 to date.

9 Burial ground

9.1 Memorial request Grave plot 254, for approval

9.2 Grave plot 5, burial 16th November

9.3 Memorial request Grave plot 28, for approval

10 Highways

10.1 Eling Way update

11 Environment

Council to receive reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.2 Furze Hill

11.2.1 To approve ash die back quotation: £2,940 inclusive of VAT

11.2.2 To approve fencing repairs to exclusion fence and Pinewood Park playground: £1,300 plus vat for labour, £854 plus vat for materials.

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.4 Land transfers

12 Other matters

Council to receive reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 Christmas Tree event details

12.4 Use of residual £625.25 from Covid grant from SSE resilient communities fund

12.5 Hermitage medications collection

13 Policy reviews for approval

13.1 Anti-bullying and Harassment

13.2 Investment and Fraud

13.3 Freedom of Information

14 Correspondence received since the last meeting not referred to elsewhere.

Thank You from Newbury Apple Day

West Berkshire Town and Parish Climate Forum - Wednesday 1st November 12.30pm

Introducing Educafe: An invitation to support us

Woodland Trust - Free Trees for Communities 2023/24

West Berkshire Council Environment Newsletter - October 2023

Residents Bulletin 25 October 2023

Police & Crime Bulletin Oct '23 - Tackling shoplifting, crime figures down

West Berkshire Council: Councillor Stuart Gourley joins the Executive

Berkshire ALC AGM 2023
NALC events
What's On November
Designation of a new Neighbourhood Plan Area – Enborne Parish
Residents Bulletin 1 November 2023
Cold Weather Alert - Green Preparedness
SSEN Distribution update on Storm Ciarán
2023 BALC AGM
Carers Rights Day Event - Thursday 23 November 2023
West Berkshire Libraries News - November 2023
The Department for Health £1 million Defibrillator Fund Now Open
Invitation to the Rural Issues Community Forum: 05/12/23
Residents Bulletin 8 November 2023
West Berkshire Council: Revival of Four Houses Corner, a Designated Traveller Site
NALC Chief Executive Bulletin
CCLA - Local Authority Property Fund - BOOK onto some UPCOMING Interactive Sessions

14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.

BALC Training – Cllr Paul Turner
Finance Training – Cllr Ruth Cottingham

15 Items to be raised by Councillors (information only)

16 Any other items which the Chairman decides are urgent (information only)

17 Date of the next meeting

Thursday 14th December 2023 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
17th November 2023
