

## HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Wednesday 20<sup>th</sup> March 2024 at 7.30pm**

### AGENDA

#### **1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

#### **2 Apologies for absence:**

#### **3 Minutes of the Parish Council meeting held on 15<sup>th</sup> February 2024 to be agreed as a correct record and signed by the Chairman.**

#### **4 Declarations of interest**

#### **5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**

#### **6 Reports**

6.1 The report of the District Councillors – circulated for information.

6.2 Chairmans report: any questions

#### **7 Planning**

##### **7.1 New applications:**

None.

##### **7.2 Decision notices:**

24/00093/16 Lipscomb Close, Hermitage, Thatcham, RG18 9SZ. Single storey extension to side of the property. WBC approved.

7.3 Neighbourhood Development Plan: update.

#### **8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration March 2024

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 703.00

8.2.3 Cost of administration £ 1,080.03

8.2.4 Administration expenses, Ink £ 24.98

8.2.5 Tactical Management Ltd, dog bins (February) £ 32.64

8.2.6 Barlows, rabbit spirals £ 14.16

8.2.7 WBCS donation request – Furze Hill £ 80.00

8.2.8 Webb & Cook, tree works £2,940.00

8.2.9 Groundwork UK (ndp unspent grant) £ 692.01

8.2.10 HMRC employer NI £ 434.78

Total £6,271.17

8.3 Direct Debits (December previously approved:	
1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 104.02
8.4 Receipts to be noted in February 2024:- None	
8.5 Internal auditor	

## **9 Burial Ground**

## **10 Highways**

10.1 Road Safety

## **11 Environment**

Council to receive reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.1.2 To consider using a contractor for minor playground repairs

11.1.3 To approve the quotation for body twist, activity trail and junior multi play nets

11.2 Furze Hill

11.2.1 Recreation Ground

11.2.2 To approve the quotation for the purchase of a gate and installation.

11.2.3 Use of recreation ground by football club

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.4 Land transfers

11.5 To approve the transfer of litter bins to Tactical Management from 1<sup>st</sup> April

## **12 Other matters**

Council to receive reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 Annual Parish Assembly (APA) Catering and Administrative arrangements

12.4 Berkshire Youth

## **13 Policy review to approve**

13.1 Information and Data Protection

## **14 Correspondence received since the last meeting not referred to elsewhere.**

Consultation on the draft Hungerford Neighbourhood Development Plan (Regulation 14)

Newbury Community Resource Centre's Bite-sized Briefing - Wednesday 6th March at 1pm

West Berkshire Local Plan Examination Update

Future District Parish Conferences - Provisional DATES

News of CCBs forthcoming Rural Affordable Housing online event 27th February 2024

Residents Bulletin 21 February 2024

SNG Commercial Support Fund

WBDC FAO Ward Councillors, Town and parish Councils and Flood Wardens - Update 22 2 24

Police & Crime Bulletin Feb '24 - Tackling shoplifting

Residents Bulletin 06 March 2024

Consultation on the Way We Respond to Automatic Fire Alarms

NALC newsletter

Hampshire ALC Annual Conference - open to Berkshire members

West Berkshire Community Panel - Notification of National Wraparound Childcare Programme

- Parent/Carer Survey 2024

West Berkshire Libraries News - March 2024

## **15 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**

21<sup>st</sup> March 2024

**16 Items to be raised by Councillors (information only)**

**17 Any other items which the Chairman decides are urgent (information only)**

**To exclude the press and the public from the meeting because of the confidential nature of the following items:-**

**Part Two**

Complaint

Councillor co options

Eling Way proposed Stage 1 extension

**19 Date of the next meeting**

Thursday 18<sup>th</sup> April 2024 at 7.30pm in the Adelaide Room, Holy Trinity Church

APA - Thursday 25<sup>th</sup> April 2024 at 7.30pm for 8pm in the Village Hall.

Nicky Pierce

Parish Clerk

14<sup>th</sup> March 2024

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