

## HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

### Members of Hermitage Parish Council are summoned to attend a Meeting of Hermitage Parish Council The Adelaide Room, Holy Trinity Church, Hermitage

**Thursday 18<sup>th</sup> April 2024 at 7.30pm**

#### AGENDA

#### **1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

#### **2 Apologies for absence:**

#### **3 Minutes of the Parish Council meeting held on 20<sup>th</sup> March 2024 to be agreed as a correct record and signed by the Chairman.**

#### **4 Declarations of interest**

#### **5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere, and to review actions list.**

#### **6 Reports**

- 6.1 The report of the District Councillors – circulated for information.
- 6.2 Chairmans report: any questions

#### **7 Planning**

##### **7.1 New applications:**

24/00634/HOUSE, Yew Tree House, High Street, Hermitage RG18 9SR. Proposed detached garage.

##### **7.2 Decision notices:**

7.3 Neighbourhood Development Plan: update.

#### **8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer	
8.2 BACS payments for consideration April 2024	
8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 269.57
8.2.2 Grass maintenance/Contractor	£ 703.00
8.2.3 Cost of administration	£ 1,080.03
8.2.4 Administration expenses, ink, box of paper, stamp	£ 48.28
8.2.5 Tactical Management Ltd, dog bins (March)	£ 70.46
8.2.6 Zurich Insurance Renewal 2024-25	£ 1,812.77
8.2.7 Hermitage Village Hall, APA room hire	£ 121.50
8.2.8 Ruth Cottingham, fungi to promote hedge establishment	£ 10.99
8.2.9 BALC/NALC annual membership	£ 452.35
8.2.10 Autela Payroll Services Ltd (01/01-29/03)	£ 99.51
8.2.11 Grant Payment 2024-25 – Village Hall (Cheque)	£ 800.00
8.2.12 Grant Payment 2024-25 – Holy Trinity Church (Cheque)	<u>£ 800.00</u>
Total	£ 6,268.46

8.3 Direct Debits (December previously approved:	
1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 110.14
8.4 Receipts to be noted in March 2024:- None	
8.5 CCLA balance on 31 <sup>st</sup> March: Net Asset Value £21,363.81	
8.6 PWLB balance on 31 <sup>st</sup> March: £178,600.91	

## 9 Burial Ground

- 9.1 Castle Window invoice £1,858.11
- 9.2 Plot 20 - Memorial Headstone request for approval

## 10 Highways

- 10.1 Road Safety

## 11 Environment

- Council to receive reports or updates on the following:
  - 11.1 Playgrounds
    - 11.1.1 Councillor inspection reports
    - 11.1.2 Playground works at Furze Hill
  - 11.2 Furze Hill
    - 11.2.1 Recreation Ground
  - 11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

## 12 Other matters

- Council to receive reports or updates on the following:
  - 12.1 Village Hall
  - 12.2 Defibrillator checks
  - 12.3 Annual Parish Assembly (APA) Administrative arrangements
  - 12.4 Youth Club
  - 12.5 To approve the recording of future meetings, a copy retained until the minutes have been approved.
    - 12.5.1 To approve budget for recording machine.

## 13 Correspondence received since the last meeting not referred to elsewhere.

- West Berkshire Libraries News - April 2024
- Your monthly West Berkshire Council Environment Newsletter - March 2024
- Flooding Update and Flood Grants FAO Ward members, Town and Parish Councils and Flood Wardens - Update 04/04/24
- NALC Chief Executive Bulletin
- Invitation to Berkshire Local Nature Recovery Community Events
- Newbury Soup Kitchen Bitesize Briefing - 17th April 2024 - 1pm
- Residents Bulletin 10 April 2024

### Part Two

**To exclude the press and the public from the meeting because of the confidential nature of the following items:-**

- Councillor Co-option
- Consider supporting the proposed Eling Way part 1 extension

## 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.

## 15 Items to be raised by Councillors (information only)

**16 Any other items which the Chairman decides are urgent (information only)**

**17 Date of the next meeting**

APA - Thursday 25<sup>th</sup> April 2024 at 7.30pm for 8pm in the Village Hall.

Thursday 16<sup>th</sup> May 2024 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
12<sup>th</sup> April 2024

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