

HERMITAGE PARISH COUNCIL
Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage**

Thursday 16th May 2024 at 7.30pm

AGENDA

- 1 Election of Chairman for forthcoming year**
- 2 Election of Vice Chairman for forthcoming year**
- 3 Acceptance of Standing orders**
- 4 Acceptance of Financial regulations**
- 5 Members acceptance of office**
- 6 Councillors' roles**

AGENDA ORDINARY MEETING

- 7 Public participation**
Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.
- 8 Apologies for absence:**
Cllr Govier
- 9 Minutes of the Parish Council meeting held on 18th April 2024 to be agreed as a correct record and signed by the Chairman.**
- 10 Minutes of the Annual Parish Assembly held on 25th April 2024 to be agreed as a correct record and signed by the Chairman.**
- 11 Declarations of interest**
- 12 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere, and to review actions list.**
- 13 Reports**
13.1 The report of the District Councillors – circulated for information.
13.2 Chairmans report: any questions
- 14 Planning**
14.1 New applications:
None.

14.2 Decision notices:

24/00111/HOUSE, Clairewood, Hampstead Norreys Road, Hermitage, Thatcham RG18 9RZ.
Demolition of existing conservatory, utility room and front bay window. Rear and side/front extensions and new roof with dormer windows to allow for increased living space. Solar panels to front elevations. WBC approved.

23/02605/FUL, Hazeldene, Deacons Lane, Hermitage, Thatcham RG18 9RH Construction of a replacement dwelling with associated landscaping works. WBC approved.

14.3 Neighbourhood Development Plan: update.

14.4 NDP Referendum

15 Finance and report of Responsible Finance Officer

15.1 Report of Financial Officer

15.2 BACS payments for consideration May 2024

15.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

15.2.2 Grass maintenance/Contractor £ 752.09

15.2.3 Cost of administration £ 1,080.03

15.2.4 Administration expenses, (Microsoft 79.99, ink, stamps) £ 178.99

15.2.5 Tactical Management Ltd, dog bins (April) £ 266.34

15.2.6 Cripps Fencing, Furze Hill recreation ground gate install £ 120.00

15.2.7 Barlow and sons, Furze Hill recreation ground gate £ 107.45

15.2.8 Information Commissioner (ICO) 2024-25 £ 40.00

15.2.9 Jane Staunton, APA catering (paid 26th April) £ 500.00

15.2.10 Ruth Cottingham, APA refreshments £ 60.62

15.2.11 Glasdon UK Ltd, Dog bin fixings £ 74.66

15.2.12 Castle Water £ 250.00

Total £ 3,699.75

15.3 Direct Debits (December previously approved:

1&1 Ionas (web site) monthly payment £ 23.99

NEST monthly payment £ 107.08

15.4 Receipts to be noted in April 2024:- Precept £31,495, CCLA interest £278.95.

15.5 To consider clerk overtime – year end work, 15 hours.

16 Burial Ground

16.1 Castle Window invoice £1,858.11: this sum is in dispute. To consider approval of payment (£250 paid as a gesture of goodwill 10 May).

17 Highways

17.1 Road Safety

18 Environment

Council to receive reports or updates on the following:

18.1 Playgrounds

18.1.1 Councillor inspection reports

18.2 Furze Hill

18.2.1 WBCS May tasks

18.2.2 To agree budget for tree works at Furze Hill

18.2.3 Recreation Ground

18.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

19 Other matters

Council to receive reports or updates on the following:

19.1 Village Hall

19.2 Defibrillator checks

19.3 Annual Parish Assembly (APA) review

Meeting 16th May 2024

19.4 Youth Club

19.5 Hermitage Preschool colour run permission 20 July 2024

20 Correspondence received since the last meeting not referred to elsewhere.

Covid & Recovery Task & Finish Survey

Residents Bulletin 24 April 2024

West Berkshire Town and Parish Climate forum follow up - meeting held on 24th April 2024

West Berkshire Council Environment Newsletter April 2024

NALC events

West Berkshire Libraries at Home Service

WBC Community Wellness Outreach Service

Residents Bulletin 01 May 2024

21 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.

22 Items to be raised by Councillors (information only)

23 Any other items which the Chairman decides are urgent (information only)

24 Date of the next meeting

Thursday 20th June 2024 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce
Parish Clerk
10th May 2024
