

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 20<sup>th</sup> June 2024 at 7.30pm**

**AGENDA**

**1 Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2 Apologies for absence:**

**3 Minutes of the Parish Council meeting held on 16<sup>th</sup> May 2024 to be agreed as a correct record and signed by the Chairman.**

**4 Declarations of interest**

**5 Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.**

**6 Reports**

6.1 The report of the District Councillors – circulated for information.  
6.2 Chairmans report: any questions

**7 Planning**

**7.1 New applications:**

24/01081/HOUSE 6 Rowlock Gardens, Hermitage, Thatcham, RG18 9WT

Conversion of existing garage and addition of new link porch to create Part M facilities with full Part M access for disabled person.

**7.2 Decision notices:**

23/02757/FUL, Marvic, Deacons Lane, Hermitage, Thatcham RG18 Demolition of existing chalet bungalow and the construction of a new bungalow RG18 9RH. WBC approved.

7.3 Neighbourhood Development Plan: update.

**8 Finance and report of Responsible Finance Officer**

8.1 Report of Financial Officer

8.2 Payments for consideration June 2024

8.2.1 Sunshine Commercial Services Ltd monthly charge	£ 269.57
8.2.2 Grass maintenance/Contractor	£ 703.00
8.2.3 Cost of administration	£ 1,080.03
8.2.4 Administration expenses, plastic wallets, ink	£ 38.25
8.2.5 Tactical Management Ltd, dog bins (May)	£ 213.07
8.2.6 WBCS, volunteers' 28 <sup>th</sup> May	£ 80.00
8.2.7 Heelis & Lodge, Internal Audit June 2024	<u>£ 273.00</u>

Total £ 2,656.92

8.3 Direct Debits (May) previously approved:

1&1 Ionas (web site) monthly payment	£ 5.99
NEST monthly payment	£ 107.08

8.4 Receipts to be noted in May 2024:- Burial ground £182, Burial ground £237.

8.5 To approve bank signatory: Cllr Vanessa Burgess

8.6 Internal auditor report

8.7 Annual Return 2023/24

1. To approve and sign the Annual Governance Statement

2. To approve the Annual Return 2023/24 Accounting Statement

## **9 Burial Ground**

9.1 Castle Water

9.2 Memorial Bench plaque in memory of Roy Marr

## **10 Highways**

10.1 Road Safety

## **11 Environment**

Council to receive reports or updates on the following:

11.1 Playgrounds

11.1.1 Councillor inspection reports

11.2 Furze Hill

11.2.1 Recreation Ground

11.2.2 To consider picnic benches/benches

11.2.3 To consider cutting the perimeter wildflowers/grass

11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

11.4 Transfer of Hermitage Green playground

## **12 Other matters**

Council to receive reports or updates on the following:

12.1 Village Hall

12.2 Defibrillator checks

12.3 Youth Club

12.4 Councillor roles

## **13 Correspondence received since the last meeting not referred to elsewhere.**

West Berkshire Council Independent Remuneration Panel 2024

NALC Bulletin

Residents Bulletin 15 May 2024

Residents Bulletin 22 May 2024

New! West Berkshire Council on WhatsApp

NALC NEWSLETTER

BALC May Newsletter

NALC events

Veolia's Sustainability Fund

What's On: Summer Edition

Community Sports

Safety of Lithium-ion Batteries and e-bikes and scooters

Covid & Recovery Task & Finish Group Survey

Police & Crime Bulletin Feb '24 - increasing arrests, tackling knife crime

Newbury and Thatcham Repair Cafe flyers for Thatcham event - 2 June

Cosier Homes advice service, bitesize briefing

Residents Bulletin 29 May 2024

June calendar of dementia friendly activities and posters - including Carers Rights Week events

Heat-Health Alert Green – Summer 2024 Preparedness  
Invite & Request to Share Senior Activity Day Event Information with Local Parishes  
Town and Councils, Pets as prizes letter  
4 July General Election: Important information about voting  
Residents Bulletin 12 June 2024  
Volunteer Centre Bulletin

- 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**  
Community Speedwatch webinar – Cllr Rigby  
The Downs Community Forum – Cllr Govier
- 15 Items to be raised by Councillors (information only)**
- 16 Any other items which the Chairman decides are urgent (information only)**
- 17 Date of the next meeting**  
Thursday 18<sup>th</sup> July 2024 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce  
Parish Clerk  
14<sup>th</sup> June 2024

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