

**HERMITAGE PARISH COUNCIL**  
Clerk to the Council: Ms N Pierce  
Farm Gate, High Street, Chieveley  
Berkshire RG20 8TA  
Email: [hermitagepc@outlook.com](mailto:hermitagepc@outlook.com)

**Members of Hermitage Parish Council are summoned to attend a  
Meeting of Hermitage Parish Council  
The Adelaide Room, Holy Trinity Church, Hermitage**

**Thursday 18<sup>th</sup> July 2024 at 7.30pm**

### **AGENDA**

**1     Public participation**

Members of the public are welcome at Hermitage Parish Council meetings but can only speak during the first 10 minutes which are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of this at least 48 hours before the meeting. Councillors will listen but cannot respond directly at the meeting.

**2     **Apologies for absence:** Cllr Rigby, Cllr Dick**

**3     **Minutes of the Parish Council extraordinary meeting held on 26<sup>th</sup> June 2024 to be agreed as a correct record and signed by the Chairman.****

**4     **Declarations of interest****

**5     **Actions agreed and matters arising from the minutes of the last meeting not referred to elsewhere.****

**6     **Reports****

6.1 The report of the District Councillors – circulated for information.  
6.2 Chairmans report: any questions

**7     **Planning****

**7.1 New applications:**

24/01152/HOUSE, The Coppice, High Street, Hermitage, Thatcham RG18 9SR. Single storey extension and partial demolition with internal alterations and erection of a car port and entrance gates.

23/00815/FUL Land South of Sandhill Hampstead Norreys Road Hermitage Thatcham RG18 9XU. To review the Parish Council response considering the neighbourhood plan.

**7.2 Decision notices:**

24/00716/HOUSE, 35 Lipscomb Close, Hermitage, Thatcham, RG18 9SZ. Removal of existing porch and replacement with oak framed porch. WBC approved.

**7.3 Neighbourhood Development Plan: update**

7.3.1 To consider cost NDP and Design Code printing: £249.12 (12 copies of each)

**8     **Finance and report of Responsible Finance Officer****

**8.1 Report of Financial Officer**

**8.2 Payments for consideration July 2024**

8.2.1 Sunshine Commercial Services Ltd monthly charge £ 269.57

8.2.2 Grass maintenance/Contractor £ 752.09

8.2.3 Cost of administration £ 1,060.25

8.2.4 HMRC & NI £ 87.54

18<sup>th</sup> July 2024



8.2.5 Administration expenses, ink	£ 34.94
8.2.6 Tactical Management Ltd, dog bins (June)	£ 213.07
8.2.7 Ruth Cottingham, Cobra fuel, playground gate lock, solicitor fee	£ 48.08
8.2.8 Caloo, 3 body twist plates	<u>£ 253.44</u>
Total	£ 2,718.98
8.3 Direct Debits (June) previously approved:	
1&1 Ionas (web site) monthly payment	£ 8.40
NEST monthly payment	£ 130.25
8.4 Receipts to be noted in June 2024:- West Berkshire Council refund £16.38.	
8.5 To authorise the cost of generic email addresses	

## **9 Burial Ground**

## **10 Highways**

### 10.1 Road Safety

## **11 Environment**

Council to receive reports or updates on the following:

### 11.1 Playgrounds

#### 11.1.1 Councillor inspection reports

### 11.2 Furze Hill: to consider West Berkshire Countryside Society August tasks

#### 11.2.1 Recreation Ground: to consider change of mowing regime

#### 11.2.2 To consider picnic benches/benches

#### 11.2.3 To consider cutting the perimeter wildflowers/grass

### 11.3 Other open spaces: Dines Way, Lipscomb Close, Charlotte Close

### 11.4 Transfer of Hermitage Green playground

#### 11.5.1 To approve the signing of the Lease document

#### 11.5.2 To the approve the signing of the Stamp Duty Land Tax return document

## **12 Other matters**

Council to receive reports or updates on the following:

### 12.1 Village Hall: to consider response about bookings from the trustees

#### 12.1.1 Consider updated Open Spaces policy

### 12.2 Defibrillator checks

### 12.3 Youth club

## **13 Correspondence received since the last meeting not referred to elsewhere.**

Waste and Recycling News from West Berkshire Council

Citizens Advice West Berkshire - AGM 2024

June Environment Newsletter from West Berkshire Council

Police & Crime Bulletin June '24 - focus on shoplifting & knife crime

Designation of a New Neighbourhood Plan Area – Thatcham Parish

BALC Newsletter

NALC Newsletter

Residents Bulletin 10 July 2024

West Berkshire District Council (Off Street Parking Places)(Civil Enforcement and Consolidation) Order 2009 (Amendment No. 13) Order 202 [ ]

Newbury and Thatcham Repair Cafe - 28 July in Thatcham – flyer

NALC NEWSLETTER

West Berkshire Town and Parish Climate Forum - agenda for meeting on Wednesday 17th July 2024

West Berkshire Libraries News - July 2024

Closure of Long Lane in the Parish of Shaw-Cum-Donnington 30<sup>th</sup> July to 2<sup>nd</sup> September 2024, the closure will be between its junction with Highwood Close and its junction with Fishers Lane.



- 14 Reports from Parish Council representatives who have attended meetings of outside bodies on behalf of the council.**

Cllr Govier - The Knowledge and Core Skills for Councillors

- 15 Items to be raised by Councillors (information only)**

- 16 Any other items which the Chairman decides are urgent (information only)**

- 17 Date of the next meeting**

Thursday 15<sup>th</sup> August 2024 at 7.30pm in the Adelaide Room, Holy Trinity Church

Nicky Pierce

Parish Clerk

12<sup>th</sup> July 2024

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