

HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Thursday 17th July 2025 at 8pm**

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

Cllr John Rigby, Cllr Paul Dick, Cllr Heather Codling, Cllr Alex Williams

3 Minutes of the Parish Council meeting held on 26th June

To be agreed as a correct record and signed by the Chairman.

3.1 Actions and matters arising from minutes not referred to elsewhere.

Pump track – no progress to report (Action IG).

Receive progress update on Financial Regulations (RC/VB/Clerk – Action)

Action plan from resident's survey April 2025 (JR)

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 Chairman's Introduction

6 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions

7 Planning

Note: a meeting is being considered, if there is sufficient interest, between residents and WBC to discuss development off Station Road.

Note: Proposed Chieveley Quarry Extension: Grundon have requested a meeting with HPC/CPC

7.1 New applications

None.

7.2 Decision notices

25/00934, Pine Lodge, Deacons Lane, Hermitage, Thatcham RG18 9RJ. Single storey side and rear Extension including first floor side extension to form bedroom. WBC approved.

HPC previous response was no objection.

Planning Inspectorate APP/W0340/W/24/3356688: Land south of Sandhill, RG18 9XU. Appeal allowed.

8 Finance

See also RFO's report

8.1 Payments for consideration July 2025

To review and approve items of expenditure and note regular payments

8.2 Receipts (to note)

12th June Dignity Funerals £358.00

9th June VAT reclaim £4217.96.

8.3 Receipts and Payments to date

1. To review 2025/26 receipts and payments/budget to date

8.4 Internal audit

To review internal auditor report action: risk assessment due August

9 Administrative matters

1. Agreement of revised Standing Orders (SO)
2. Consider review schedules for policies & procedures and risk assessments
3. To discuss optimisation to better achieve aim of improving life in Hermitage
4. Website. To discuss potential upgrade and transfer to gov.uk domain.

10 Burial Ground

11 Highways

Note further works done on Eling Way

1. Footpaths leaflet: Eling estate have offered to update
2. To consider repair of speed reduction gates on Yattendon Road WBC advised £4.5/£5K

12 HPC properties

Council to receive reports or updates on the following:

12.1 Playgrounds

To receive inspection reports.

1. Progress on Cantilever swing surface replacement
2. Hermitage Green play area woodwork repainting

12.2 Furze Hill & Recreation Ground

Note: Cold Ash Football may wish to use the recreation ground from September

12.3 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

12.4 Land off Pinewood Crescent

To consider inspection of/ works to Leylandii trees and consultation with local community
Update on land behind gas governor (RC)

13 Other matters

Council to receive reports or updates on the following:

13.1 Village Hall (IG)

To agree whether Chairman should write to J Lawler about non-event.

13.2 Defibrillator

1. Checks
2. To consider providing training in use

14 Reports on meetings of outside bodies

15 Any other business (information only)

16 Date of the next meeting

Thursday 21st August 2025, 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce
Parish Clerk
11th July 2025
