

HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Thursday 18th September 2025 at 7.30pm**

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

None.

3 Minutes of the Parish Council meetings held on 17th July and 21st August

To be agreed as a correct record and signed by the Chairman.

3.1 Actions and matters arising from minutes not referred to elsewhere.

Pump track and residents survey – councillors leading on these have resigned.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 Chairman's Introduction

6 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions.

7 Planning

7.1 New applications

Adjacent Parish - 25/00985/FUL, Land South of Dunedin Long Lane Cold Ash Thatcham. Retrospective continued use of land for a kiln dried log business; including retention of various moveable structures such as log kiln, storage units and caravan (non-residential); widening/altering the existing access.

Decision notices

None.

8 Finance

See also RFO's report

8.1 Payments for consideration July and August 2025

To review and approve items of expenditure and note regular payments

8.2 Receipts (to note)

31st July CCLA investment interest £243.15

August - None

8.3 Receipts and Payments to date

1. To review 2025/26 receipts and payments/budget to date

2. To approve retaining the £40,000 held in the Lloyds deposit account (maturity date 11th September) for a further 3 months.

9 Administrative matters

1. To approve Furze Hill & Open spaces policy
2. Receive progress update on Financial Regulations (RC/Clerk – Action)
3. Consider review schedules for policies & procedures and risk assessments
4. Website. To discuss potential upgrade and transfer to gov.uk domain.

10 Burial Ground

1. To consider memorial headstone request, grave plot 4
2. To consider memorial headstone request, grave plot E7

11 Highways

Note further works done on Eling Way

1. To discuss road safety/ parking near Hermitage School

12 HPC properties

Council to receive reports or updates on the following:

12.1 Tree works

1. To agree approach to required works at various sites

12.2 Playgrounds

1. To receive inspection reports
2. Hermitage Green playground surface area
3. To consider quotation for painting at Hermitage Green playground
4. To consider quotations for replacement surface beneath cantilever swing at Pinewood Park
5. Hermitage Green playground sign: To approve 2 signs total of £269 plus vat.

12.3 Furze Hill & Recreation Ground

1. Furze hill WBCS tasks for October 5th visit.
2. To approve quotations for replacement of broken fence posts: S Cripps £200 plus vat + Barlow's £150 plus vat.

12.4 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

12.5 Land off Pinewood Crescent

Update on land behind gas governor (RC)

13 Other matters

Council to receive reports or updates on the following:

13.1 Village Hall

13.2 Defibrillator

1. Checks
2. To consider providing training in use

14 Other correspondence received

Councillors to advise if they want to see any items listed separately.

15 Reports on meetings of outside bodies

16 Any other business (information only)

17 Date of the next meeting

Thursday 16th October 2025, 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce Parish Clerk 12th September 2025