

HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Monday 27th October 2025 at 7.30pm**

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

None.

3 Minutes of the Parish Council meetings held on 18th September

To be agreed as a correct record and signed by the Chairman.

3.1 Actions and matters arising from minutes not referred to elsewhere.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 Councillor Co-option

1. Proposed Co-option of Vanessa Burgess (Chairman)
2. Proposed Co-option of Mark Foster (Chairman)
3. Proposed Co-option of Martyn Powers (Chairman)

6 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions.

7 Planning

7.1 New applications

To agree responses to the following applications.

25/01838/FULMAJ, Field opposite Windmill Farm, Everington Lane, Hermitage RG18 9UG. Change of agricultural land to a dog walking facility.

25/02069/HOUSE, The Corner House, Yattendon Road, Hermitage, Thatcham RG18 9RW. Two-storey infill rear extension and addition of rooflights to attic space.

25/02216/HOUSE. Long Barn, Yattendon Road, Hermitage, Thatcham RG18 9RQ. Proposed side dormers including Velux windows and internal alterations.

25/02359/FUL, Windmill Farm, Everington Lane, Hermitage, Thatcham RG18 9XP. Section 73: Variation of Condition 13 - BREEAM of planning permission reference 22/03032/FUL (Replacement of Existing Buildings with 2 no. Commercial Buildings Providing 5 no. Units for Use Class E(g) and B8 together with the relocation of an access and provision of car parking).

7.2 Decision notices

25/01756/HOUSE, Blenheim House, Deacons Lane, Hermitage, Thatcham RG18 9RH. Demolish existing rear extension and replace with rear single storey extension. Relocate off road parking to the side and front of property. Replace side wall with part fence, part wall over 1 metre. **WBC approved**

8 Finance

See also RFO's report

8.1 Payments for consideration October 2025

To review and approve items of expenditure and note regular payments

8.2 Receipts (to note)

Precept £31,750

8.3 Receipts and Payments to date

To review 2025/26 receipts and payments/budget to date

8.4 Items for Budget 2026-27

To note need to propose items for budget next month

To consider budget prices for options for playground work quoted by Redlynch

9 Administrative matters

1. Progress update on reviews of Financial Regulations and policies
2. Progress update on review of Financial Risk Assessment and Schedule
3. Website. To note progress on potential transfer to gov.uk domain and agree next steps
4. Agree actions arising from the final external auditor report
5. Update on purchase of new laptop (clerk)
6. To consider 24 hours overtime payment to clerk for working during holiday
7. To consider 10 hours overtime payment to clerk for additional work at year end and preparing AGAR
8. Laying of Poppy Wreath- to agree representative

9.1 Christmas Tree event 5th December

1. To agree purchase of tree and other arrangements

10 Burial Ground

11 Highways

Note further works to be done on Eling Way

1. To receive/ discuss update on road safety/ parking near Hermitage School (PD)

11.1 Speed reduction gate on Yattendon Road

To consider estimates for repair

12 HPC properties

Council to receive reports or updates on the following:

12.1 Trees

To note progress on required works

12.2 Playgrounds

1. To receive inspection reports
Furze Hill (RC) Hermitage Green (DB) Pinewood Park (AG)
2. To discuss future inspections
3. To note replacement Hermitage Green Cantilever surface area and discuss resident proposal for community-led upgrade
4. Community led Pinewood Park offer

12.3 Furze Hill & Recreation Ground

12.4 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

12.5 Land off Pinewood Crescent

To discuss progressing consultation with residents

13 Other matters

Council to receive reports or updates on the following:

13.1 Village Hall

To consider potential representative

13.2 Defibrillator

1. Checks
2. Propose HPC take over responsibility for purchasing supplies for the defibrillator located at the Primary School for community use (Chairman).

13.3 Eling Estate

Brief on estate plans and potential HPC involvement (Chairman)

13.4 BALC AGM Thursday 13th November 2025, 7.30pm – 9.30pm

1. Any proposed motions?
2. To agree attendance

14 Other correspondence received

Councillors to advise if they want to see any of the items listed separately.

15 Reports on meetings of outside bodies

16 Any other business (information only)

17 Date of the next meeting

Thursday 20th November 2025, 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce
Parish Clerk
21st October 2025