

HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA
Email: hermitagepc@outlook.com

**Members of Hermitage Parish Council are summoned to attend a
Meeting of Hermitage Parish Council
The Adelaide Room, Holy Trinity Church, Hermitage
Thursday 20th November 2025 at 7.30pm**

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

None.

3 Minutes of the Parish Council meetings held on 27th October

To be agreed as a correct record and signed by the Chairman.

3.1 Actions and matters arising from minutes not referred to elsewhere.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 Councillor Co-option & Election of Vice Chairman

1. Proposed Co-option of Mike Dye (Chairman)
2. Election of Vice Chairman

6 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions.

7 Planning

7.1 New applications

To agree responses to the following applications.

25/02515/HOUSE, 35 Lipscomb Close, Hermitage, Thatcham, RG18 9SZ. Rear Extension on existing patio.

25/02587/HOUSE, 9 Kiln Close, Hermitage, Thatcham, RG18 9TQ. Demolition of existing conservatory and erection of a new single-storey extension.

7.2 Decision notices

25/02069/HOUSE, The Corner House, Yattendon Road, Hermitage, Thatcham RG18 9RW. Two-storey infill rear extension and addition of rooflights to attic space. WBC approved.

7.2 Report following Grundon meeting 11th November

8 Finance

See also Clerk and RFO's report

8.1 Payments for consideration November 2025

To review and approve items of expenditure and note regular payments

8.2 Receipts (to note)

CCLA investment £244.31, NBS annual interest £2,320.50.

8.3 Receipts and Payments to date

To review 2025/26 receipts and payments/budget to date

8.4 Budget 2026-27

1. To agree preferred option for playground work, based on budget prices quoted by Redlynch
2. Review current draft budget

8.5 FWP report (RC/VB)

9 Administrative matters

1. Progress update on reviews of Financial Regulations and policies (RC)
2. Progress update on review of Business Risk Assessment and Schedule (NP)
3. Website. To note progress on potential transfer to gov.uk domain and agree next steps (AG)
4. Councillor Roles (AG)
5. Training (NP)

9.1 Christmas Tree event 5th December

1. To update all on arrangements (VB)

10 Burial Ground

11 Highways

1. Update on Eling Way works
2. To receive/ discuss update on road safety/ parking near Hermitage School (PD)
3. Roll-out of 20mph limits to Hermitage (PD/AG)
4. To agree response to resident request for lights in Colyer Close
5. Update on Speed reduction gate on Yattendon Road (NP)

12 HPC properties

Council to receive reports or updates on the following:

12.1 Trees

To note progress on required works (RC)

12.2 Playgrounds

1. To receive inspection reports
Furze Hill (VB) Hermitage Green (DB) Pinewood Park (RC)
2. To discuss approach to Community led Pinewood Park offer

12.3 Furze Hill & Recreation Ground

1. To consider Caloo Ltd quotation for Furze Hill zip wire and body twist:- engineer, installation of replacement trolley, body twist bearings and limiter;- £855 plus vat

12.4 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

1. To consider HPC contractor taking over WBC grass cutting areas

12.5 Land off Pinewood Crescent

To discuss progressing consultation with residents (RC)

13 Other matters

Council to receive reports or updates on the following:

13.1 Village Hall

To consider potential representative (depending on response to chairman's email message)

13.2 Defibrillator

1. Checks
2. Training (NP)

13.3 Eling Estate

Brief on estate plans and potential HPC involvement (Chairman)

13.4 Action Log review

Confirm progress on Actions not already discussed

Resolution: To exclude the press and the public from the meeting because of the confidential nature of this item.

Part Two

14 Other correspondence received

Councillors to advise if they want to see any of the items listed separately.

15 Reports on meetings of outside bodies

16 Any other business (information only)

17 Date of the next meeting

Thursday 18th December 2025, 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce

Parish Clerk

14th November 2025