

HERMITAGE PARISH COUNCIL

Clerk to the Council: Ms N Pierce
Farm Gate, High Street, Chieveley
Berkshire RG20 8TA

Email: hermitagepc@outlook.com

Members of Hermitage Parish Council are summoned to attend a

Meeting of Hermitage Parish Council

The Adelaide Room, Holy Trinity Church, Hermitage

Thursday 18th December 2025 at 7.30pm

AGENDA

1 Public participation

Council meetings are not a forum for public engagement (special meetings may be arranged if required) but HPC welcomes residents to express their views and oversee council operations. The first 10 minutes of the meeting are reserved for this purpose. Anyone wishing to speak should please advise the Clerk of the subject at least 48 hours before the meeting. Councillors may ask for further information but otherwise cannot respond directly; written responses to questions may be supplied where appropriate.

2 Apologies for absence

Cllr Heather Codling

3 Minutes of the Parish Council meetings held on 20th November

To be agreed as a correct record and signed by the Chairman.

3.1 Actions and matters arising from minutes not referred to elsewhere.

4 Declarations of interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Hermitage Parish Council's Code of Conduct.

5 District Councillors' Reports and Information from West Berkshire Council

Reports circulated for information and questions.

6 Planning

6.1 New applications

To agree responses to the following applications.

25/02640/HOUSE, The Stumps, Doctors Lane, Hermitage, Thatcham RG18 9TA. Proposed erection of a detached garage.

25/02698/HOUSE, 3 Blake Road, Hermitage, Thatcham, RG18 9WN. Single storey link to existing garage, conversion of garage to habitable room, utility room and storage.

25/02690/HOUSE, Oare Farmhouse, Oare, Hermitage, Thatcham, RG18 9SD. Extensions, alterations and conversion of outbuildings to habitable use.

6.2 Decision notices

25/02216/HOUSE, Long Barn, Yattendon Road, Hermitage, Thatcham RG18 9RQ. Proposed side dormers including velux windows and internal alterations. WBC approved.

25/02107/COND, 1 Longworthy, Newbury Road, Hermitage, Thatcham. Application for approval of details reserved by conditions 3 (Materials) 9 (CMS) 12 (Remediation) 17 (Air Source Heat Pump details) 18 (Dust) 20 (Soft and Hard Landscaping) of approved 24/01920/FUL. WBC approves in part and refuses in part.

6.3 Sign on the verge outside The Fox public house

To decide whether to take action.

7 Finance

See also Clerk and RFO's report

7.1 Payments for consideration December 2025

To review and approve items of expenditure and note regular payments

7.2 Receipts (to note)

None.

7.3 Receipts and Payments to date

1. To review 2025/26 receipts and payments/budget to date
2. To approve retaining the £40,000 held in the Lloyds deposit account (maturity date 24th December) for a further 3 months.

7.4 Budget 2026-27

Review of current draft budget

8 Administrative matters

1. To approve updated Financial Regulations and new IT policy(AG)
2. To approve Business Risk Assessment and Schedule (NP)
3. Website. To agree on organisation to contract for transfer to gov.uk (AG)
4. Councillor Roles (AG)
5. Feedback/ lessons learned - Christmas Tree event 5th December

9 Burial Ground

Nothing to report

10 Highways

1. To receive/ discuss update on road safety/ parking near Hermitage School (PD)
2. Tree on the pavement opposite the Post Office (NP)

11 HPC properties

Council to receive reports or updates on the following:

11.1 Trees

To note progress on required works (RC)

11.2 Playgrounds

1. To receive inspection reports
Furze Hill (VB) Hermitage Green (DB) Pinewood Park (RC)
2. To discuss approach to Community led Pinewood Park offer

11.3 Furze Hill & Recreation Ground

To note vandalism and incidents

11.4 Other open spaces

Dines Way (AG), Lipscomb Close (DB), Charlotte Close (DB)

11.5 Land off Pinewood Crescent

To discuss progressing consultation with residents (RC)

12 Other matters

Council to receive reports or updates on the following:

12.1 Defibrillator

1. Checks

12.2 Action Log review

Confirm progress on Actions not already discussed.

13 Other correspondence received

Councillors to advise if they want to see any of the items listed separately.

14 Reports on meetings of outside bodies

1. Showground (DB)
2. Online Climate Change Forum (RC)

15 Any other business (information only)

16 Date of the next meeting

Thursday 15th January 2026, 7.30pm in the Adelaide Room, Holy Trinity Church.

Nicky Pierce
Parish Clerk
12th December 2025